

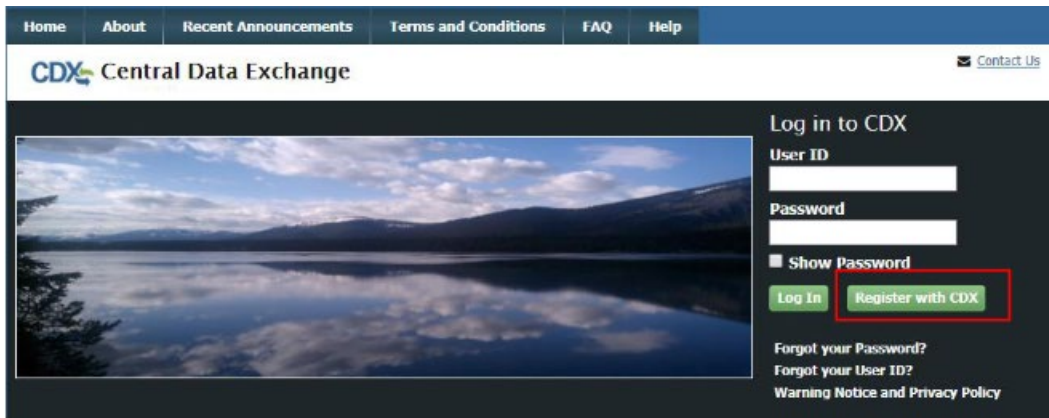
REGISTERING AND REPORTING AS A CERTIFIER

In order to use CDX and CEDRI, the requirements include:

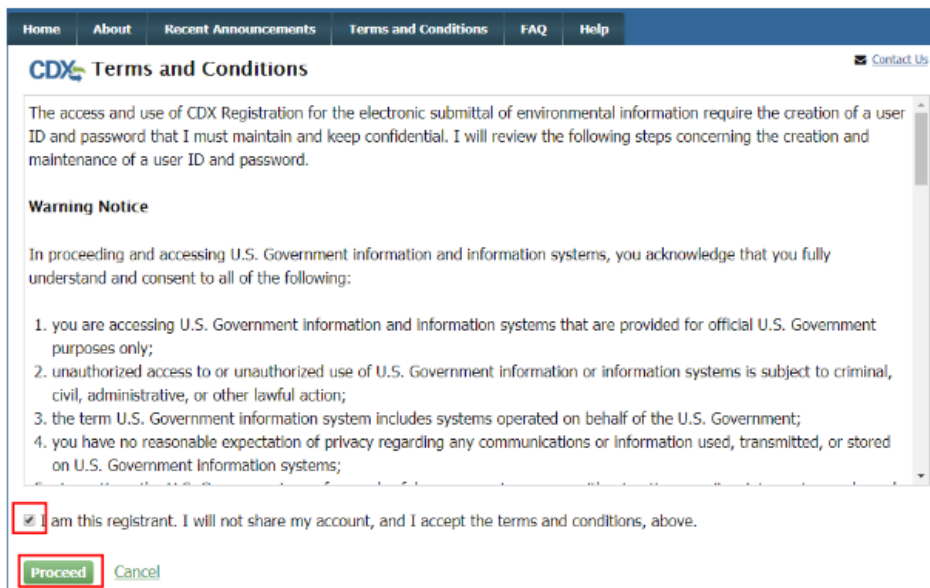
- **An email account**
- **Internet access**
- **Web browser with *JavaScript and cookies enabled*.**
 - Google Chrome 83 (recommended)
 - Mozilla Firefox 78
 - Microsoft Edge 83
 - Safari 13.1
 - Opera 69
 - Internet Explorer 11 (minor layout issues present)
- **Adobe Acrobat Reader 5.0 or higher**
- **Microsoft Office 2007 or higher**

Go to <https://cdx.epa.gov/>

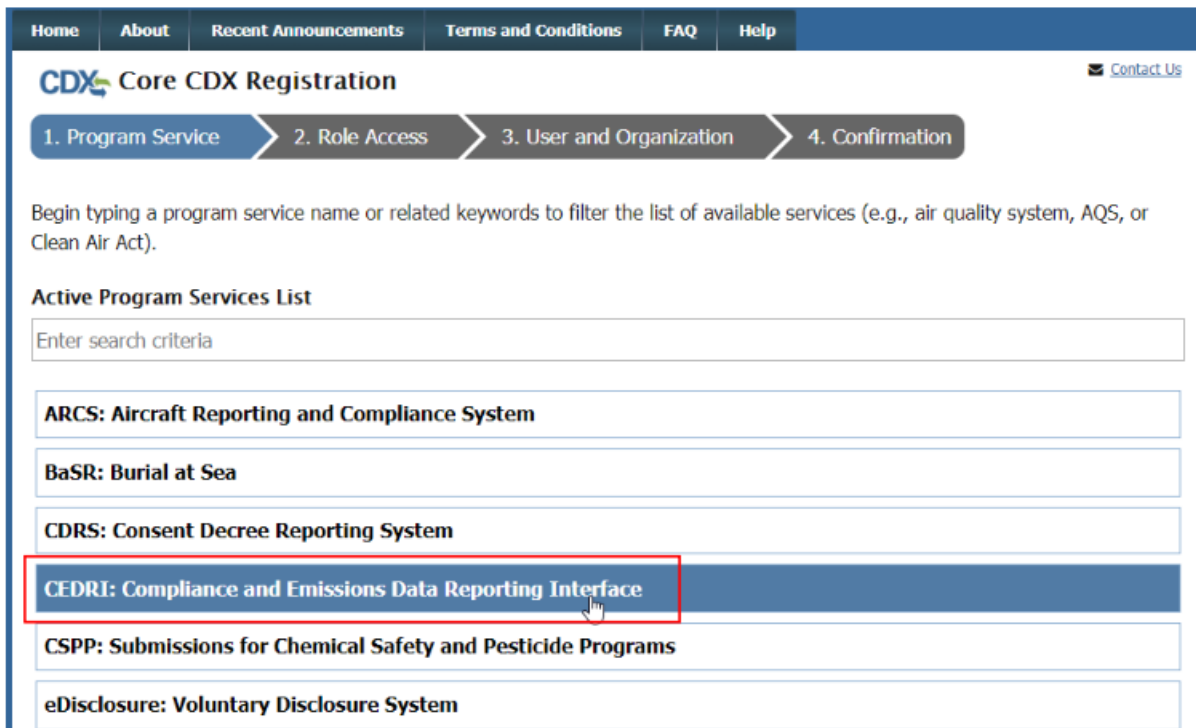
From here, select “Register with CDX” to begin the registration process (see highlighted button below):



After selecting the ‘Register with CDX’ button, you are taken to the CDX Terms and Conditions page. To continue, select the checkbox confirming that you are registering for CDX, and click ‘Proceed’ (as shown below):



After the Terms and Conditions, you are prompted to select your CDX Program service. You should navigate to 'CEDRI: Compliance and Emissions Data Reporting Interface,' or enter 'CEDRI' as the search criteria, and click the link (shown below):



The screenshot displays the 'Core CDX Registration' page. At the top, there is a navigation bar with links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. A 'Contact Us' link with an email icon is also present. Below the navigation bar, a progress indicator shows four steps: 1. Program Service (active), 2. Role Access, 3. User and Organization, and 4. Confirmation. The main content area begins with a search instruction: 'Begin typing a program service name or related keywords to filter the list of available services (e.g., air quality system, AQS, or Clean Air Act).' This is followed by the 'Active Program Services List' section, which includes a search input field labeled 'Enter search criteria'. Below the search field, a list of program services is shown, each in a separate box: ARCS: Aircraft Reporting and Compliance System, BaSR: Burial at Sea, CDRS: Consent Decree Reporting System, CEDRI: Compliance and Emissions Data Reporting Interface (highlighted with a red box and a mouse cursor), CSPP: Submissions for Chemical Safety and Pesticide Programs, and eDisclosure: Voluntary Disclosure System.

Selecting 'CEDRI: Compliance and Emissions Data Reporting Interface' takes you to the Core CDX Registration page which prompts you to select the role for which you are registering. Scroll to the bottom of the page, select 'Certifier' from the 'Select Role' dropdown, and click 'Request Role Access' to continue as shown below.



CDX

Core CDX Registration

Submit

1. Program Service

2. Role Access

3. User and Organization

4. Confirmation

Registration Information

Program Service	Compliance and Emissions Data Reporting Interface
Role	Not selected

Select a role from the drop down list and provide any required additional information, if applicable.

A summary of roles that apply to the CEDRI program service are listed below. Please note that registration for a State Reviewer and an EPA Regional Reviewer should be requested outside of the CEDRI application by contacting EPA via email: CEDRI@epa.gov. Please provide the required information provided within the role descriptions shown below.

Preparer: The Preparer is the person responsible for the preparation of reports for signature. Contractors are permitted to register as a Preparer and may assemble submission packages, such as files generated by the Emissions Reporting Tool (ERT), for the Certifier's approval and signature. A Preparer may not sign and submit a submission package. The Preparer may only access packages which they have prepared.

Certifier: The Certifier is the duly authorized representative of the source/facility or more commonly referred to as the "owner" or "operator" of the facility. The Certifier is authorized to modify the package a Preparer has assembled, and sign and submit the package to CDX. To view a package created by a Preparer, the Preparer and Certifier must share the same facility. The Certifier may perform all the tasks the Preparer may perform, but also has signing and submission authority. Contractors are prohibited from registering as a Certifier.

Delegated Certifier: The Delegated Certifier is a person granted authority by a registered Certifier to sign and submit packages on behalf of the Certifier. The Delegated Certifier is authorized to modify the package a Preparer has assembled, and sign and submit the package to CDX. The Delegated Certifier may perform all the tasks the Preparer may perform, but also has signing and submission authority. Contractors are prohibited from being appointed as a Delegated Certifier.

State Reviewer: The State Reviewer role encompasses regulatory officials who service local, state, and/or tribal areas. State Reviewers are authorized to review all submissions that are applicable to the states and/or territories for which they are registered. The State Reviewer role should be requested outside of the CEDRI application by contacting EPA via email: CEDRI@epa.gov. The email should include the following information: Applicable State(s) and/or Territories in which registration is needed, First and Last Name, phone number, organization information (name, address, and phone number), and email address.

EPA Regional Reviewer: The EPA Regional Reviewer role encompasses EPA regulatory officials who service EPA regional areas and need access to CEDRI submissions. EPA Regional Reviewers are authorized to view all submissions to CEDRI that are applicable to the Region for which they are registered. The EPA Regional Reviewer role should be requested outside of the CEDRI application by contacting EPA via email: CEDRI@epa.gov. The email should include the following information: Region Number, First and Last Name, Phone number, Organization Information (name, address, and phone number), and email address.

The Certifier role requires identify proofing and a signed Electronic Signature Agreement (ESA) prior to activating the Certifier role in EPA's Central Data Exchange (CDX). If you have not previously verified your identity through LexisNexis and signed an ESA, you will be prompted to follow additional steps that support the LexisNexis identify validation and the ESA signing process. After entering your organization information, CDX will navigate you to the 'Identity Verification' page. Upon successful identify validation, you will be prompted to sign an ESA. By signing the ESA you are accepting the electronic signature credential issued by the EPA to sign electronic documents submitted to the EPA's CDX. The ESA may be submitted electronically or manually. Please refer to section 3.7 of the [CEDRI User Guide](#) for additional information.

Select Role

Certifier

Request Role Access

Cancel

After selecting "Request Role Access" you are taken to the user and organization section. After a few seconds, you will see "add facilities" and "continue without facilities" buttons.

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Core CDX Registration [Contact Us](#)

1. Program Service ✓ 2. Role Access ✓ 3. User and Organization 4. Confirmation

Registration Information

Program Service	Compliance and Emissions Data Reporting Interface
Role	Certifier

[Add Facilities](#) [Continue Without Facilities](#)

CDX Help Desk: 888-833-1285 | (202) 406-5593 for International callers

EPA Home Privacy and Security Notice Accessibility About CDX Frequently Asked Questions Terms and Conditions Contact Us

Your facility can be added in this step, or after completing registration from the MyCEDRI Dashboard. These instructions will continue with adding your facility now.

Select “Add Facilities,” which opens a tab with fields you can search from. If you have had a preparer upload a document for your facility, you will find the facility already entered. Regardless, input your facility name, city, state, and zip code in the form and select “Search Facilities.”

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CDX Core CDX Registration [Contact Us](#)

1. Program Service ✓ 2. Role Access ✓ 3. User and Organization 4. Confirmation

Registration Information

Program Service	Compliance and Emissions Data Reporting Interface
Role	Certifier

Add Facilities

Find Existing Facility

For best results, please fill in at least two search criteria.

Facility ID	110004885152
Facility Name	
Facility Address	
City	Barton
State	Virginia
County	Select a County
ZIP Code	20150

[Search Facilities](#) [Clear All](#)

[Cancel](#)

If you are a certifier (without a preparer) and have not yet added your facility, your facility will not be entered yet. This is shown on the example screen below. Select “Can’t find your facility? Click here to create it”.

Add Facilities

Facility Search Results (0 facilities found)
List View | [Map View](#)

Search Criteria: EXAMPLE COLLISION | WHITESBURG, GA | CARROLL COUNTY
[Change](#)

No Facilities Found
Your search criteria did not match any facility records. You may return to the 'Find Existing facility' form, and refine your search, by clicking the 'Change' button. If the facility doesn't exist, you may create a facility by clicking the 'Can't find your facility? Click here to create it' link.

[Proceed with Selections](#)
[Can't find your facility? Click here to create it](#)

Clicking the indicated link takes you to the View/Edit Facility screen where you can enter your facility information.

Add Facilities

Create Facility
[< Back to Search Results](#)
** Asterisks denote required fields*
Facility Name *

Owner

Operator

☐ Mobile/No Fixed Address
☐ Offshore
Facility Address
Address 1 *

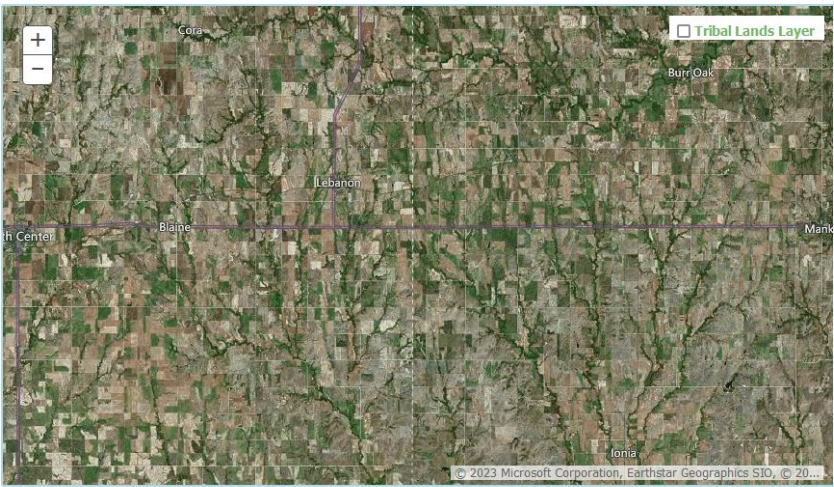
Address 2

Coordinates
Latitude

Longitude

Operating Status *

Operating Status Change Year



☐ Tribal Lands Layer
Map Legend

The minimum information required is the facility name, address, operating status, and mailing address. Once you have entered the required information, scroll to the bottom of the page and click the “Map Facility” button as shown below:

Longitude

Operating Status *

OPERATING

Operating Status Change Year

BIA Code ⓘ

No tribal lands associated with selected state.

NAICS Code(s)

= Primary NAICS

Source Type

Responsible Agency Facility ID

(e.g., State Facility Identifier)

Responsible Agency

Is Mailing Address Same as Facility Address? *

☒ Yes ☐ No

Sub-facility Components

Add Sub-facility Component(s)

# of Units	# of Release Points	# of Processes	# of Control Measures
0	0	0	0

Map Facility

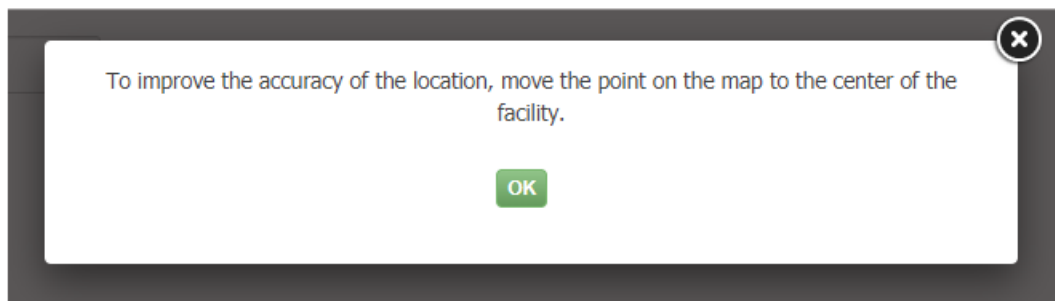
MEXICO

Havana

© 2023 Microsoft Corporation, Earthstar Geographics SIO, © ...

Map Legend

Clicking 'Map Facility' prompts you to move the point on the map to the center of your facility to accurately reflect its location, as shown below. Select "OK" to continue.



You are then prompted to move the red 'X' on the map. To do so, click the 'Move point on map' button (shown below) and click and drag the red 'X' over the center of your facility (shown on next picture).



After moving the red 'X' to the appropriate position on the map, scroll to the bottom of the form and select the 'submit' button at the bottom of the form to submit your facility.

My Facilities

177-371343

Operating Status:

Operating Status Change Year:

RIA Code:

NAICS Code(s): Primary NAICS

Responsible Agency Facility ID: (e.g., State Facility Identifier) ID Not Available

Responsible Agency:

Is Mailing Address Same as Facility Address? ☐ Yes ☒ No

Sub-facility Components: [Add Sub-facility Component\(s\)](#)

# of Units	# of Release Points	# of Processes	# of Control Measures
0	0	0	0

Submit

This will result in an unsaved facility tab:

Add Facilities
Unsaved Facilities

Selected Facilities (1 unsaved facility)
[List View](#) | [Map View](#)

[< Add Additional Facilities](#)

Clicking the 'Save Selected Facilities' button saves the facilities you have selected in the current session so they are available to you the next time you log in. You may view a facility's details by clicking the 'View/Edit Details' link on the table view or the 'Details' button on the map view. You may also remove a facility by clicking the 'Remove' link or button for that facility. Please note that a facility with insufficient location information may not appear on the map view.

Filter:

EPA Registry ID	Program ID	Facility Name	Facility Address	
Pending	Pending	AUTO COLLISION	1424 MAIN ST WHITESBURG, GA 30185 CARROLL COUNTY	View/Edit Details Remove

Showing 1 to 1 of 1 facilities

Previous
1
Next

Save Selected Facilities

Cancel

Select "Save Selected Facilities". After a few seconds, the facility will be added and will take you to the "User and Organization" step of registration. Fill out the information in Part 1: User Information. All information with an asterisk is required.

Please fill out all required fields marked with an asterisk(*)

Part 1: User Information

The program you are registering for requires additional proof of identity. Later in the registration process you will be given the option to use LexisNexis, an identity proofing service. LexisNexis will pull your first, middle and last name exactly as it is entered on this page.

User ID *

Title *

First Name *

Middle Initial

Last Name *

Suffix

Password *

Re-type Password *

Security Question 1 *

Security Answer 1 *

Security Question 2 *

The user id is one you generate yourself, as are the passwords. Be sure to record these for future use. For Part 2, the Organization Info is information regarding your company. Search for your company name. This will likely result in a

screen indicating “No data was found matching your criteria.” This will also result in a link for “request that we add your organization.” Select this link as shown below:

Part 2: Organization Info

Enter organization or organization ID

Organization ID	Organization Name	Address	City	State	ZIP Code
No data was found matching your criteria.					

Can't find your organization? [Use advanced search](#) or [request that we add your organization](#).

This will result in additional fields to add the facility name, facility address, mailing address, city, state, zipcode, your work e-mail, and phone number. Then select “submit request for access” at the bottom when you complete Part 2.

This will result in the following screen:

City *

Atlanta

State *

Georgia

ZIP/Postal Code *

30354

Email *

erry.waldron@dnr.ga.gov

Re-enter Email *

erry.waldron@dnr.ga.gov

Phone Number *

Phone Number Ext

Fax Number

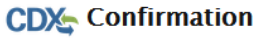
Back to Search Results

Processing...

Processing Request

And eventually a confirmation page:

[Home](#) [About](#) [Recent Announcements](#) [Terms and Conditions](#) [FAQ](#) [Help](#) [Virtual Assistant](#)

 [Contact Us](#)

1. Program Service ✓

2. Role Access ✓

3. User and Organization ✓

4. Confirmation

A few more steps...

You will soon receive an email confirmation message at [sherry.waldron@dnr.ga.gov] with a validation code. Enter the validation code below or follow the link provided in the email to activate your user account.

[Resend validation code](#)


User ID: EPDTESTING

Code:

[Create Account](#) [Return to CDX Home](#)


[EPA Home](#) | [Privacy and Security Notice](#) | [Accessibility](#)

CDX Help Desk: 888-890-1995 | (970) 494-5500 for International callers
[About CDX](#) | [Frequently Asked Questions](#) | [Terms and Conditions](#) | [Contact Us](#)



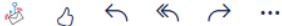
Now check the email account that you submitted in the previous step above. An e-mail such as the one below will result.

Core Registration Email Verification Request (TEST)



noreply-test@epacdx.net

To: Waldron, Sherry



Tue 4/11/2023 3:43 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

You have successfully created an account with the EPA Central Data Exchange (CDX). In order to complete your registration and begin using the system, you will need to confirm your account by completing either of the following options:

a) Click the following link. You may need to enter the UserID (GEORGIAEAT) and Password that were selected during the registration process. <https://test.epacdx.net/Registration/EmailValidation?code=5E7tQ0Rg2MKC> If you click the link and it appears to be broken, please copy and paste it into a new browser window.

b) In your existing browser window, copy and paste the following code into the "Code" field on the web page: 5E7tQ0Rg2MKC

Once you have successfully logged into your account, you may be required to provide additional information. Any additional information will need to be completed before you are able to access your Program Service.

Please do not respond to this message. If you have questions concerning this message, you may contact CDX Help Desk by email at helpdesk@epacdx.net or by calling the CDX Technical Support Staff through our toll free telephone support on 888-890-1995, Monday through Friday from 8:00 am to 6:00 pm ET. For International callers, the CDX Help Desk can also be reached at (970) 494-5500 or you may contact the CDX Helpdesk <https://test.epacdx.net/Chat>. The CDX Helpdesk Chat service is available during our regular open hours of Monday through Friday, 8:00am to 6:00pm EST/EDT.

Click the link provided in the e-mail (as shown above in the box) or enter the validation code provided in your e-mail (as the circled example above indicates) in the box on the account confirmation page. Then click the “Create Account” button as shown in the example below:

The screenshot displays the 'CDX Confirmation' page. At the top, a navigation bar includes links for Home, About, Recent Announcements, Terms and Conditions, FAQ, Help, and Virtual Assistant. A 'Contact Us' link with an envelope icon is in the top right. Below the navigation bar, a progress bar shows four steps: 1. Program Service (checked), 2. Role Access (checked), 3. User and Organization (checked), and 4. Confirmation (active). The main content area is titled 'A few more steps...' and explains that a validation code will be sent to the email address [sherry.waldron@dnr.ga.gov]. It provides a link to 'Resend validation code'. Below this, the 'User ID' is listed as 'GEORGIAGAL'. The 'Code' field contains '5E7tQ0Rg2MKC', which is circled in red. A red arrow points from the circled code to the 'Create Account' button. At the bottom, there are two buttons: 'Create Account' and 'Return to CDX Home'. The footer contains the 'CDX Help Desk' contact information and a 'UNITED STATES' logo.

Home About Recent Announcements Terms and Conditions FAQ Help Virtual Assistant

CDX Confirmation [Contact Us](#)

1. Program Service ✓ 2. Role Access ✓ 3. User and Organization ✓ 4. Confirmation

A few more steps...

You will soon receive an email confirmation message at [sherry.waldron@dnr.ga.gov] with a validation code. Enter the validation code below or follow the link provided in the email to activate your user account.

[Resend validation code](#)

User ID: GEORGIAGAL

Code: 5E7tQ0Rg2MKC

Create Account Return to CDX Home

CDX Help Desk: 888-890-1995 | (970) 494-5500 for International callers UNITED STATES

After a few seconds, you will be shown the identify verification page.

1. Identity Verification

2. ESA

The program you are registering for requires additional proof of identity. Identity verification allows the EPA to confirm applicants have provided sufficient identity information in order to conduct business safely and securely. Your options are to use the electronic identity proofing service for immediate access to your program service or to print and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency. **Note:** [Additional LexisNexis® Information](#)

LexisNexis® Instant ID

Legal Name

Sherry M Waldron

Home Address

Address Line 1*

Address Line 2

City* State* Zip Code*

Home or Personal Phone

Home or Personal Phone

Date of Birth

Month* Day* Year*

Last 4 of SSN

Last 4 of SSN* ☐ **Show SSN**

☐ The name above is me. Please proceed with LexisNexis® Validation.

[Proceed with Verification](#) [Paper Verification](#) [Exit](#)

After entering your information, select the “Proceed with Verification” button at the bottom of the page. This will take you to a signature question section that allows your signature to be verified. Select the questions and input your answers. Record those answers for future use if you need to. Then select “Save Answers.”

CDX Registration: Additional Verification

1. Identity Verification ✓

2. Signature Question

3. Mobile Number

4. ESA

You are registered for a program that requires signature question verification. Please select five (5) signature questions and answers. The questions that you select should be questions that you can remember, but difficult for anyone else to guess.

Select 5 Signature Questions and Answers

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

☐ Show Answers

Save Answers

CDX Help Desk: 888-890-1995 | (970) 494-5500 for International callers



After saving your answers, you will enter your mobile number, select the box indicating “I am the original registrant and owner of the User ID requested” and select “send” on the page shown below. Note that you can also skip the mobile number setup. This is what was chosen in the following example.

[Home](#) [About](#) [Recent Announcements](#) [Terms and Conditions](#) [FAQ](#) [Help](#) [Virtual Assistant](#)

Central Data Exchange

[Contact Us](#)
Logged in as EPDTESTING ([Log out](#))

CDX Registration: Additional Verification

1. Identity Verification ✓

2. Signature Question ✓

3. Mobile Number

4. ESA

You are registered for a program that supports mobile number verification. Once your mobile number has been verified, it will be used during the electronic signature process to provide additional proof of your identity.

Message and data rates may apply.

Mobile Number

Send

☐ I am the original registrant and owner of the User ID requested

WARNING: It is a federal crime to submit identifying information for anyone other than yourself, or to use or share information with or without another user's consent. Accordingly, by checking the box, above, you attest that you are the named account holder and sole registrant to whom account information belongs.

[Skip Mobile Number Setup](#)

CDX Help Desk: 888-890-1995 | (970) 494-5500 for International callers

This will take you to the Electronic Signature Agreement (ESA) page. Using the scroll circled as shown below, scroll to the bottom of the document and sign, verifying the information as you do.

1. Identity Verification ✓

2. Signature Question ✓

3. Mobile Number ✓

4. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA, please contact the [CDX Help Desk](#).

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

U.S. Environmental Protection Agency ELECTRONIC SIGNATURE AGREEMENT

In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:

Electronic Signature Holder Company Information

Organization Name:	GA testing
Address:	4244 International Pkwy
City, State, Zip:	Atlanta, GA 30354
Province:	
Country:	US
Phone Number:	(470) 524-0645
E-mail Address:	sherry.waldron@dnr.ga.gov
Registrant's Name:	Ms Sherry Waldron
CDX User Name:	EPDTESTING

You will see that you can sign the document, date it, print it, and then mail the original document to the address provided. If you choose to do that, you will be notified upon its acceptance. Another option, to sign electronically, is available as shown below, if you select "Sign Electronically."

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA, please contact the [CDX Help Desk](#).

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

Signature: _____

Date: _____

PLEASE MAIL THIS DOCUMENT AS SOON AS POSSIBLE TO:

EPA CEDRI Program
U.S. Environmental Protection Agency
C/O CGI Federal Inc.
12601 Fair Lakes Circle
Fairfax, Virginia 22033

I certify, under penalty of law that the information provided in this document is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations. Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

Sign Electronically

[Cancel](#)

CDX Help Desk: 888-890-1995 | (970) 494-5500 for International callers

Selecting “Sign Electronically” will produce a popup certification. Select “Accept” to move to the eSignature Widget authentication as shown below:

eSignature Widget



1. Authentication

Log into CDX

User:

EPDTESTING

Password:

Show Password ☐

Login

Fill out your password, then select “Login.” This will then ask you one of your security questions. After answering, select “Answer.”

Signing an electronic document on behalf of another person is subject to criminal, civil, admin

eSignature Widget

1. Authentication

Log into CDX

User:
EPDTESTING

Password:
●●●●●●●●●●

Show Password ☐

Welcome Sherry Waldron

2. Verification

Question:
What is your favorite hobby?

Answer:
●●●●●●

Show Answer ☐

Answer

This will bring you to the last step, requesting the electronic signature.

gning an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful ac

eSignature Widget

1. Authentication

Log into CDX

User:
EPDTESTING

Password:
●●●●●●●●●●

Show Password ☐

Welcome Sherry Waldron

2. Verification

Question:
What is your favorite hobby?

Answer:
●●●●●●

Show Answer ☐

Correct Answer

3. Sign File

Sign

administrative, or other lawful action.

Select the “Sign” button. After a few seconds, you will be taken to the My CDX dashboard. You will see the CEDRI program name and your role as the certifier. Select “Certifier”.

MyCDX

Inbox

My Profile

Role Sponsorship

Submission History

Payment History

Services

Manage

Status**Program Service Name****Role**CEDRI: Compliance and Emissions Data Reporting
Interface[Certify](#)

f

CDX Service Availability

[See the status for all program services](#)

News and Updates

No news/updates.

Add Program Service

Manage Your Program Services

Selecting the “certifier” link as shown above will take you to your CEDRI facility page. Your facility should already be under the “My Facilities” tab.

What would you like to do?

Create a Report

Create a new report.

Complete Reports Under Development

View and edit reports in progress.

View Submitted Reports

View, Revise, or Withdraw previously submitted reports.

Manage Facilities

Add, edit, or delete your facilities.

My Profile

Manage My Profile

Name

Sherry Waldron

CDX User Name

EPDTESTING

Email

sherry.waldron@dnr.ga.gov

Edit Email

Role

Certifier

My Regulations

Feature Coming Soon

My Notifications

0 Reports Pending Signature

View Reports

0 Reports Under Development

View Reports

My Resources

[CEDRI Help](#)

[CEDRI Homepage](#)

[CEDRI Change Log](#)

[List of Rules](#)

[FAQ Document](#)

[ERT](#)

[WebFIRE](#)

My Facilities

My Facilities

Add Facilities

Manage Facilities (1 facility managed)

List View | Map View

The facilities selected for this data flow and role are listed below. You may add facilities by clicking the 'Add Facilities' button or tab. The ability to edit a facility and any sub-facility data is available from the 'Facility Details' screen which is accessible by clicking the 'Details' link for a facility in the table view or by clicking the 'Details' button on the map view. Please note that facilities with insufficient location information may not appear on the map view.

Filter:

EPA Registry ID ?	Program ID ?	Facility Name ▲	Facility Address ▼	
999983197850	CEDRI10044202	AUTO COLLISION	1424 MAIN ST WHITESBURG, GA 30185 CARROLL COUNTY	View/Edit Details Remove

Showing 1 to 1 of 1 facilities

Add Facilities

Previous1Next

At this time, you will want to select “Create A Report” as indicated above.

This takes you to a report selection popup. You will want to select “notification report” as shown below:

[CEDRI Homepage](#) >

Need help finding your report?



This takes you to this screen. Step 1: In the “Parts” box, select “Part 63 – National Emission Standards for Hazardous Air Pollutants for Source Categories.” Step 2: In the “Subparts” box, select “Subpart HHHHHH – Paint Stripping and Miscellaneous Surface Coating Operations Area Sources” as shown below. Step 3: Then click “Search for Reports.”

Next, click “Add” to move desired reports to the Selected Report(s) table.

Note: All reports in the Selected Report(s) table will be included when proceeding to the next step of the workflow.

Search for Report(s) to Create Need help finding your report?

Search Criteria

Sectors

Select options

Source Categories

Select options

Report Type

× Major MACT to Area (MM2A) ×

× Notification Report

× Notification and Periodic Report

Report Names

Select options

Step 1.

Parts

×

× Part 63 - National Emission Standards for Hazardous Air Pollutants for Source Categories

Step 2.

Subparts

×

× Subpart HHHHHH - Paint Stripping and Miscellaneous Surface Coating Operations Area Sources

2 Results (10 Required) ⓘ

Reset Search

Search for Reports

This gives you a search results screen similar to this one:

Search Results						
Select the report(s) you want to create.						
Sector	Source Category	Report Type	Part	Subpart	Available Reports	Action
Consumer and Commercial Products Manufacturing	Solvent Use and Cleaning	Major MACT to Area (MM2A)	Part 63 - National Emission Standards for Hazardous Air Pollutants for Source Categories	Subpart HHHHHH - Paint Stripping and Miscellaneous Surface Coating Operations Area Sources	63.9(b) Initial notifications for an area source reclassifying to major source who had previously been subject to major source rule (a major to area back to major transition)	<div>Add</div>
Consumer and Commercial Products Manufacturing	Solvent Use and Cleaning	Major MACT to Area (MM2A)	Part 63 - National Emission Standards for Hazardous Air Pollutants for Source Categories	Subpart HHHHHH - Paint Stripping and Miscellaneous Surface Coating Operations Area Sources	63.9(j) Change in information already provided (required for major source to area source reclassification)	<div>Add</div>

NOTE: At the time of this tutorial, the search results will have changed from the test environment from which I am producing it. Therefore, your selection choices will be different than that shown above.

However, for applicable facilities, you will want to select from the search results the Exemption Petition or Notification as required by §63.11170(a)(2). This will allow you to certify that you do not spray apply any target HAP containing coatings, as defined in §63.11180 [materials that contain any individual target HAP that is a carcinogen (chromium (Cr), lead (Pb), nickel (Ni), or cadmium (Cd)) at a concentration greater than 0.1% by mass, or greater than 1.0% by mass for any other individual target HAP (manganese, (Mn))].

Select the appropriate “Add” button on the right. This will produce the selection for the next step, uploading documents. Select the “Next: Upload Documents” button:

Step 1

Step 2

Step 3

Step 4

Step 5

Select Report Type

Select Your Report

Upload Documents

Select Facility

Sign and Submit

< Return to Select Report Type

Save and Return to My Reports

Next: Upload Documents >

Products Manufacturing	Cleaning	Area (MM2A)	for Hazardous Air Pollutants for Source Categories	Miscellaneous Surface Coating Operations Area Sources	source who had previously been subject to major source rule (a major to area back to major transition)	
Consumer and Commercial Products Manufacturing	Solvent Use and Cleaning	Major MACT to Area (MM2A)	Part 63 - National Emission Standards for Hazardous Air Pollutants for Source Categories	Subpart HHHHHH - Paint Stripping and Miscellaneous Surface Coating Operations Area Sources	63.9(j) Change in information already provided (required for major source to area source reclassification)	Add

Selected Report(s)

Selected Report(s)

Below you will find the selected reports you have created.

Sector	Source Category	Report Type	Part	Subpart	Report Name	Action
Consumer and Commercial Products Manufacturing	Solvent Use and Cleaning	Major MACT to Area (MM2A)	Part 63 - National Emission Standards for Hazardous Air Pollutants for Source Categories	Subpart HHHHHH - Paint Stripping and Miscellaneous Surface Coating Operations Area Sources	63.9(b) Initial notifications for an area source reclassifying to major source who had previously been subject to major source rule (a major to area back to major transition)	Delete

At this point, if you have not already, go to the following link and fill out the Subpart 6H petition:

<https://epd.georgia.gov/document/document/subpart-6h-petition/download>

You will have to print it, fill it out, have it signed by the owner or operator (certifying official). Send a paper copy to the Georgia Dept. of Natural Resources, Environmental Protection Division at the address on the form. Then scan and save the petition on your computer and remember the location you save it. You will need to find that location by clicking the “browse” button as shown below:

Step 1 Step 2 Step 3 Step 4 Step 5

Select Report Type Select Your Report Upload Documents Select Facility Sign and Submit

< Return to Select Your Report Save and Return to My Reports Next: Select Facility >

CANNOT upload a reporting template that is a different major version number than the one provided at the "Report Template" link below. (e.g. If the version number in the template provided by CEDRI is 2.00, you CANNOT upload previous template versions 1.00, 1.01, or 1.02).

63.9(b) Initial notifications for an area source reclassifying to major source who had previously been subject to major source rule (a major to area back to major transition)

Information

Report	63.9(b) Initial notifications for an area source reclassifying to major source who had previously been subject to major source rule (a major to area back to major transition) - Part 63 Subpart HHHHHH - Paint Stripping and Miscellaneous Surface Coating Operations Area Sources Edit Report Name
Date Updated	Apr 12 2023 01:37:53 PM
Status	Under Development
Paperwork Reduction Act (PRA)	PRA Information - Rules, OMB Numbers, and Burden Estimates
Office and Management and Budget (OMB) Control Number	2060-0607

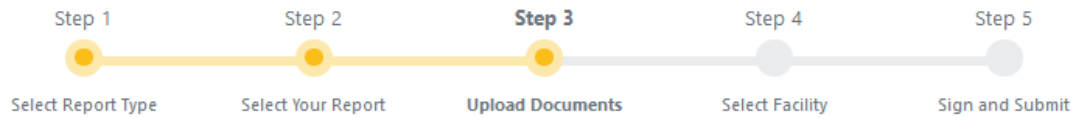
Upload

File Upload * [Click browse or drop file here...](#) [Browse](#) [Upload](#)

The acceptable file format(s) include: .pdf, .doc, .zip, .xls

Once you have found the file, click on it, then you will likely have to click “Open” from your file manager, and then click on the “upload” button shown above next to the “Browse” button. A “Success: Document was Successfully Uploaded” popup will briefly appear on the screen.

This takes you to the next step, selecting the facility. You will now see that option at the top of your screen as shown:



[Return to Select Your Report](#)

[Save and Return to My Reports](#)

[Next: Select Facility >](#)

CANNOT upload a reporting template that is a different major version number than the one provided at the "Report Template" link below. (e.g. If the version number in the template provided by CEDRI is 2.00, you CANNOT upload previous template versions 1.00, 1.01, or 1.02).

63.9(b) Initial notifications for an area source reclassifying to major source who had previously been subject to major source rule (a major to area back to major transition)

Information

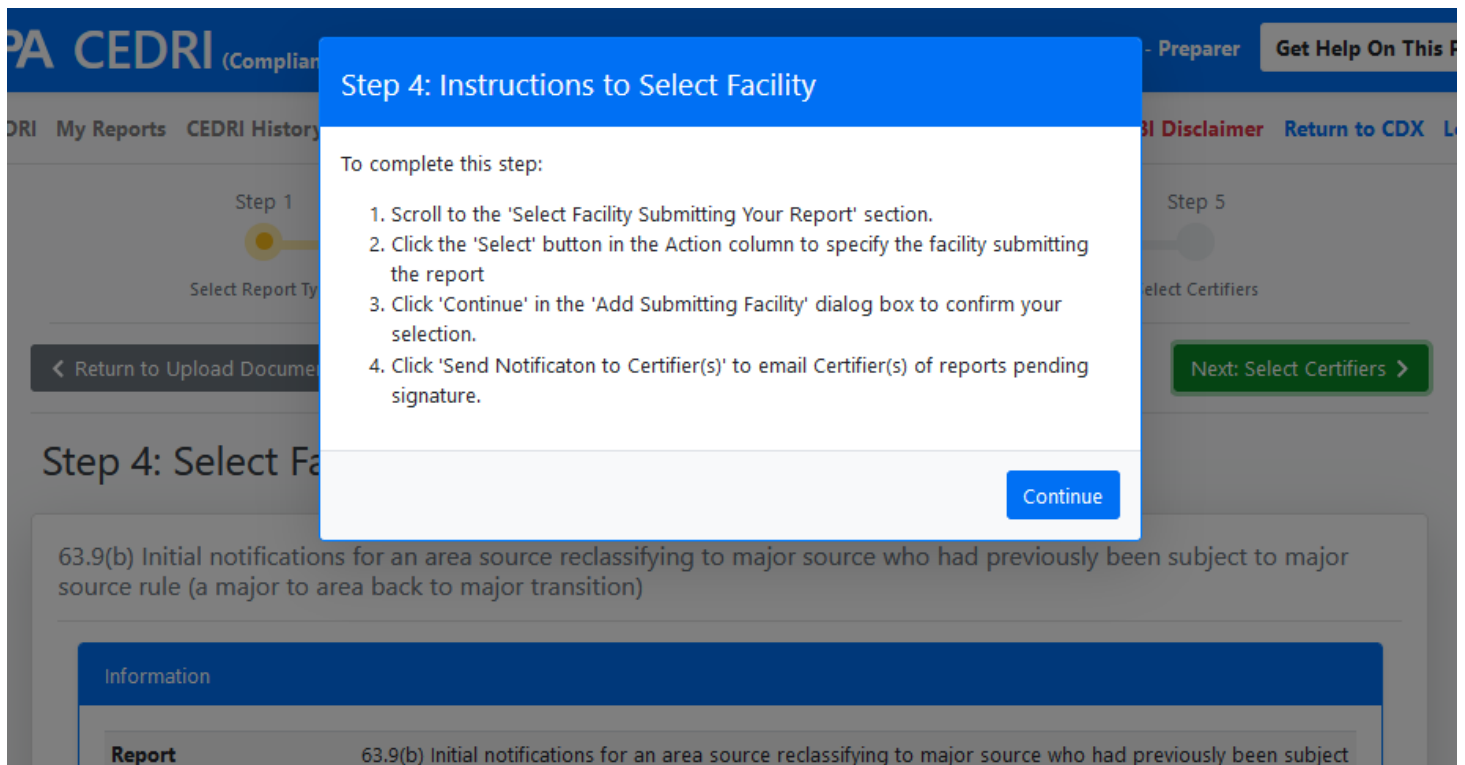
Report	63.9(b) Initial notifications for an area source reclassifying to major source who had previously been subject to major source rule (a major to area back to major transition) - Part 63 Subpart HHHHHH - Paint Stripping and Miscellaneous Surface Coating Operations Area Sources Edit Report Name
Date Updated	Apr 12 2023 01:42:19 PM
Status	Under Development
Paperwork Reduction Act (PRA)	PRA Information - Rules, OMB Numbers, and Burden Estimates
Office and Management and Budget (OMB) Control Number	2060-0607

Upload

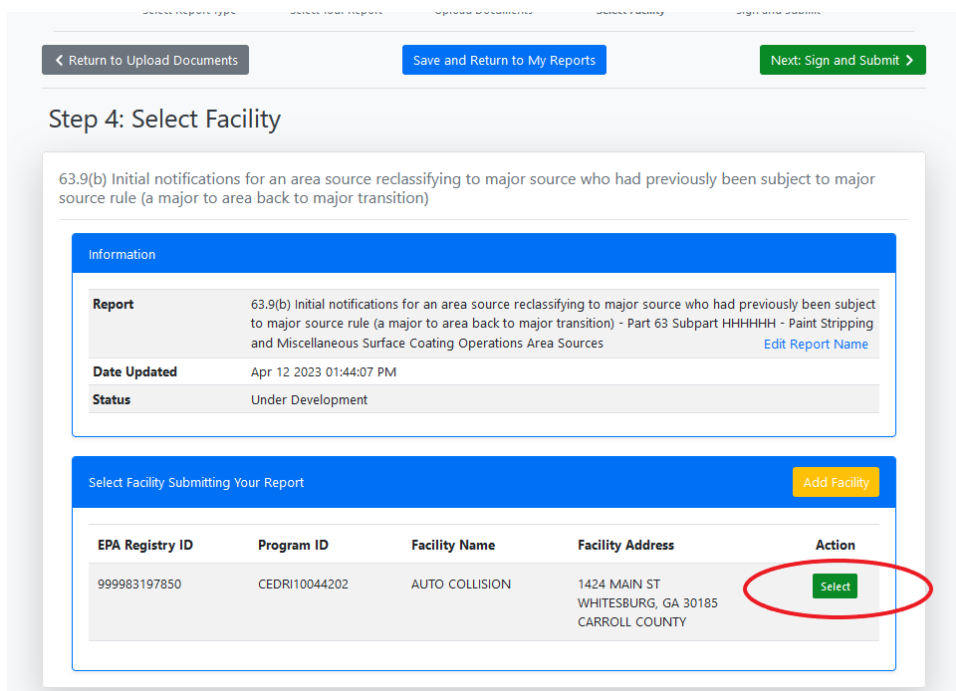
File Upload * [i](#) | PDF-OP-28296.pdf

[Remove](#)

After clicking on "Next: Select Facility" the following instructions pop up:



Select “Continue” and follow the instructions above, as shown in the following three pictures:



Add Submitting Facility

Selected Facility

You have selected the following facility. To submit your report under this facility, please select 'Continue'.

EPA Registry ID	Program ID	Facility Name	Facility Address	Registered Certifiers	Registered Preparers
999983197850	CEDRI10044202	AUTO COLLISION	1424 MAIN ST WHITESBURG, GA 30185 CARROLL COUNTY	Sherry Waldron	None found.

cancel

Continue

Status

Under Development

Select Facility Submitting Your Report

Add Facility

Step 1

Step 2

Step 3

Step 4

Step 5

Select Report Type

Select Your Report

Upload Documents

Select Facility

Sign and Submit

< Return to Upload Documents

Save and Return to My Reports

Next: Sign and Submit >

Step 4: Select Facility

63.9(b) Initial notifications for an area source reclassifying to major source who had previously been subject to major source rule (a major to area back to major transition)

Information

Report

63.9(b) Initial notifications for an area source reclassifying to major source who had previously been subject to major source rule (a major to area back to major transition) - Part 63 Subpart HHHHHH - Paint Stripping and Miscellaneous Surface Coating Operations Area Sources

Edit Report Name

Date Updated

Apr 12 2023 02:03:16 PM

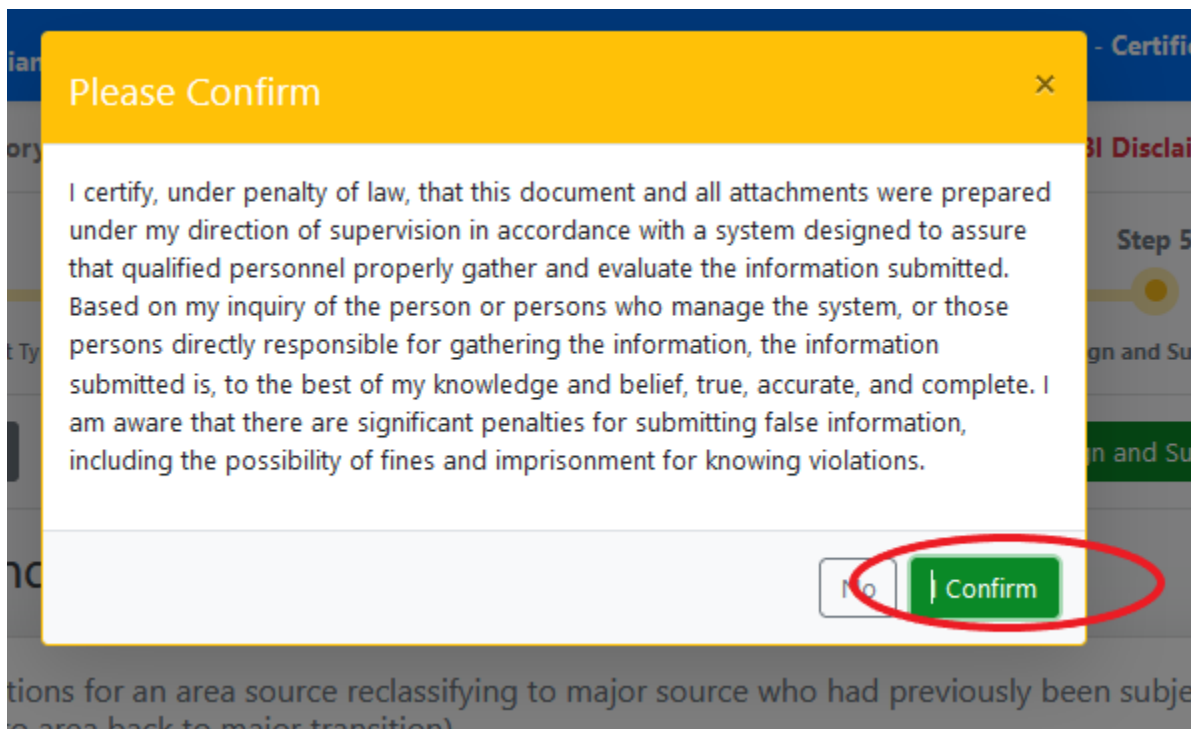
Status

Pending Signature

Select Facility Submitting Your Report

Add Facility

EPA Registry ID	Program ID	Facility Name	Facility Address	Action
999983197850	CEDRI10044202	AUTO COLLISION	1424 MAIN ST WHITESBURG, GA 30185 CARROLL COUNTY	

The image shows a web interface for an "eSignature Widget". It has a dark header with the title "eSignature Widget" in white. Below the header, there is a section titled "1. Authentication" in green. Under this section, it says "Log into CDX" and "User: EPDTESTING". There is a "Password:" label followed by a password input field filled with dots. Below the password field is a "Show Password" checkbox which is unchecked. At the bottom is a green "Login" button.

Add your password to the eSignature Widget as shown above, then press "Login". You will then be prompted again with the verification question. Add the answer to the box provided, then select "Answer." This will then show the final step, which is to select "Sign."

After signing successfully, you have to option to View/Print a Receipt. You should do this and keep it in your files or pint the receipt to pdf and save it. This is always a good idea for all submittals to document your compliance.