

# APPENDIX H

Inspection and Maintenance Forms





**CSX Transportation, Inc.**  
**Weekly Hazardous Waste Satellite**  
**Accumulation Area Inspection Log**

**Facility and Location:** Waycross Rice Yard \_\_\_\_\_

**Generator Classification:** \_\_\_\_\_ Large \_\_\_\_\_

**Inspector Name:** \_\_\_\_\_

**Week Ending:** \_\_\_\_\_

Complete form weekly for all waste streams located in the Satellite Accumulation Area. Describe the SAA in Part II using comments listed below the form. Attach completed forms to appropriate task in EMS. **REMEMBER: Operator must be near and in control of the satellite accumulation area at all times.**

<u>1</u> Location	<u>2</u> Waste Stream Name	<u>3</u> Inspection Date	<u>4</u> #, type & volume of containers	<u>5</u> Accumulation Area Description Comments (Items A through G)	<u>6</u> Filter closed, non-saturated & operable (yes or no)	<u>7</u> Is Drum Full (Yes or No)	<u>8</u> Date Waste Moved to Primary Acc. Area or Shipped (circle one)	<u>9</u> Puncture Style – Old or New	<u>10</u> Described Corrective Action
Environmental Operation	Puncturing Device		55gal drum	A				New	
Coach Shop	Puncturing Device		55gal drum	A				New	
Back Shop	Puncturing Device		55gal drum	A				New	
Car Shop	Puncturing Device		55gal drum	A				New	
Signal Shop	Puncturing Device		55gal drum	A				New	
Engineering Maintenance	Puncturing Device		55gal drum	A				New	
Engineering Compound	Puncturing Device		55gal drum	A				New	
Engine House BETW Track B&C	Puncturing Device		55gal drum	A				New	



**CSX Transportation, Inc.**  
**Weekly Hazardous Waste Satellite**  
**Accumulation Area Inspection Log**

Ramp over Wheel Truing	Puncturing Device		55gal drum	A				New	
Q Shop Paint Shed	Puncturing Device		55gal drum	A				New	
Q Shop Paint Shed	Paint Drum		55 gal drum	A				N/A	
Q Shop B Track	Puncturing Device		55gal drum	A				New	

- A. Good Condition - Containers in good condition, properly labeled, and closed. Wastes are segregated from incompatible materials. Liquid wastes are stored in secondary containment. No Corrective Action Required.
- B. Missing or Faded Labels - Containers not labeled or faded and in compliance with accumulation area rules. **Corrective Action Required.**
- C. Open Containers - Containers not closed in compliance with accumulation area rules. **Corrective Action Required.**
- D. Poor Condition - Corroded, broken, or leaking containers in accumulation area. **Corrective Action Required.**
- E. Incompatible Waste - Potential fire/reaction from incompatible waste in accumulation area. **Corrective Action Required**
- F. No Secondary Containment - Liquid waste container not in containment. **Corrective Action Required.**
- G. Satellite Accumulation area is clearly identified
- H. Other - Explain in the comments column next to the inspection date, and list corrective actions.
- I. Satellite Accumulation Area is clearly identified.

Signature: \_\_\_\_\_



### **Hazardous Waste Generator Categories**

- Large Quantity Generator (LQG): generate 2,200 lbs. /month or more of hazardous waste, more than 2.2 lbs. /month of acutely hazardous waste, or more than 220 lbs./month of acute spill residue or soil.
- Small Quantity Generator (SQG): generate between 220 and 2,200 lbs. /month. of hazardous waste
- Conditionally Exempt SQG (CESQG): generate less than 220 lbs./month of hazardous waste or less than 2.2 lbs./month of acutely hazardous waste, or less than 220 lbs./month of acute spill residue or soil

### **Satellite Accumulation Area – Waste Storage Requirements**

#### **Label Requirements:**

- Waste containers must be labeled with the words “Hazardous Waste”.
- Labels must be readable and secured on container.
- Label must be completely filled out to identify the generators name and the waste constituents in the container.

#### **Container Condition Requirements:**

- Containers must be in good condition with no leaks or corrosion.
- Waste containers must be compatible with the waste stored in the container.
- Containers must not be cracked or damaged.
- Waste containers must be closed when not actively adding waste to a container.
- Containers must be in good condition with no leaks.

#### **Segregate Incompatible Materials Requirements:**

- Incompatible wastes must be segregated to prevent the generation of pressure, heat, fire, or explosion that may damage the waste containers or threaten human health or the environment.
- Incompatible wastes must be segregated to prevent the generation of toxic or flammable gasses in quantities that may threaten human health.
- Separate strong acids from strong bases.
- Separate oxidizers from organic materials.
- Separate cyanides from acids.
- Separate radioactive materials from all other wastes.

#### **Secondary Containment Requirements:**

- Secondary containment must be used for containers of liquid waste.

#### **General Satellite Accumulation Area Requirements:**

- Only allowed to accumulate a maximum of 55-gallons of hazardous waste at each satellite accumulation area.  
Once the container is full, place that date on the container and it must be moved to the Primary Accumulation area within 24-hour  
Satellite Accumulation Area is clearly identified.



Facility and Location: \_\_\_\_\_

Generator Classification: Large Quantity

Inspector Name: \_\_\_\_\_

Inspection Date Week Ending: \_\_\_\_\_

Complete form weekly for all waste streams located in the Primary Accumulation Area. Describe in Part II using comments listed below the form. Attach completed forms to appropriate task in EMS. **REMEMBER: Operator must be near and in control of the satellite accumulation area at all times.**

1 Waste Stream Name	2 #, type & volume of containers (include units)	3 Date Waste Placed in Storage	4 Accumulation Area Description Comments (Items A through G)	5 Date Waste Shipped	6 Describe Corrective Actions

- A. Good Condition - Containers in good condition, properly labeled, and closed. Wastes are segregated from incompatible materials. Liquid wastes are stored in secondary containment. **No Corrective Action Required.**
- B. Missing or Faded Labels - Containers not labeled or faded and in compliance with accumulation area rules. **Corrective Action Required.**
- C. Open Containers - Containers not closed in compliance with accumulation area rules. **Corrective Action Required.**
- D. Poor Condition - Corroded, broken, or leaking containers in accumulation area. **Corrective Action Required.**
- E. Incompatible Waste - Potential fire/reaction from incompatible waste in accumulation area. **Corrective Action Required**
- F. No Secondary Containment - Liquid waste container not in containment. **Corrective Action Required.**
- G. Other - Explain in the comments column next to the inspection date, and list corrective actions.

Signature: \_\_\_\_\_



### Hazardous Waste Generator Categories

- Large Quantity Generator (LQG): generate 220 lbs./month or more of hazardous waste, more than 2.2 lbs./month of acutely hazardous waste, or more than 220 lbs./month of acute spill residue or soil.
- Small Quantity Generator (SQG): generate more than 220 lbs./month but less than 2,220 lbs./month of hazardous waste
- Conditionally Exempt SQG (CESQG): generate 220 lbs./month or less of hazardous waste or 2.2 lbs./month or less of acutely hazardous waste, or less than 220 lbs./month of acute spill residue or soil

### Primary Accumulation Area – Waste Storage Requirements

#### Label Requirements:

- Waste containers must be labeled with the words “Hazardous Waste”.
- Label must be readable and secured on container.
- Label must be completely filled out to identify the generators name and the waste constituents in the container.

#### Container Condition Requirements:

- Containers must be in good condition with no leaks or corrosion.
- Waste containers must be compatible with the waste stored in the container.
- Containers must not be in cracked or damaged.
- Waste containers must be closed when not actively adding waste to a container.

#### Segregate Incompatible Materials Requirements:

- Incompatible wastes must be segregated to prevent the generation of pressure, heat, fire, or explosion that may damage the waste containers or threaten human health or the environment.
- Incompatible wastes must be segregated to prevent the generation of toxic or flammable gasses in quantities that may threaten human health.
- Separate strong acids from strong bases.
- Separate oxidizers from organic materials.
- Separate cyanides from acids.
- Separate radioactive materials from all other wastes.

#### Secondary Containment Requirements:

- Secondary containment must be used for containers of liquid waste.

#### Preparedness, Prevention, Contingency Plan and Emergency Response

- Housekeeping and maintenance of the area must be kept at all times.
- All personnel working in this area must have two way communications to summons emergency assistance from police, fire dept., etc.
- Fire extinguishers, spill control and decontamination equipment should be operable and readily available.
- Maintain aisle space to allow unobstructed movement of personnel, containers, emergency equipment, etc.
- Contingency plan must describe the actions facility personnel must take to minimize hazards to human health and the environment.
- Eye wash and/or safety shower must be in good working condition.

# CSX Transportation

## Monthly

Week of: \_\_\_\_\_

### Preventive Maintenance Procedures for WWTF 3

TASK	FREQ	MON	TUE	WED	THR	FRI	SAT	SUN
Belt-Mop Skimmer tensioners and pulleys	Monthly							
Belt-Mop Skimmer extractor roller tension	Monthly							
Belt Skimmer adjust tensioner assembly	Monthly							
Belt Skimmer check doctor blade contact at belt	Monthly							
Belt Skimmer check and clean oil collection trough	Monthly							
Rapid Mixer and Slow Mixer Clean Exterior surfaces	Monthly							
Rapid and Slow Mixer drain accumulated moisture from motor housing	Monthly							
Pressure Tank check for heat, vibration, dirt build up, clean as needed	Monthly							
Air Compressor check belt tension	Monthly							
Air Compressor check oil and replace if needed	Monthly							
Air Compressor check tightness of pulley and screws	Monthly							
Air Compressor check for leaks	Monthly							
Flotation Tank Inspect riser tubes for flow	Monthly							
Used Oil Pump check inspect all piping and valves	Monthly							
Used Oil Pump check for noises, vibration and leaks	Monthly							
Sludge Transfer Pump Inspect, tighten nuts and cap screws	Monthly							
Sludge Transfer Pump check and adjust drive belt tension	Monthly							
Sludge Transfer Pump Check safety cover is in place	Monthly							

Date \_\_\_\_\_

Initial \_\_\_\_\_

COMMENTS \_\_\_\_\_

---



---



---



---

# CSX Transportation

**Monthly**

Week of: \_\_\_\_\_

## Preventive Maintenance Procedures for WWTF 4

TASK	FREQ	MON	TUE	WED	THR	FRI	SAT	SUN
Belt-Mop Skimmer tensioners and pulleys	Monthly							
Belt-Mop Skimmer extractor roller tension	Monthly							
Air Actuated Floating Skimmer Air, Hoses, Valves	Monthly							
Air Actuated Floating Skimmer Operate if needed	Monthly							
Transfer Pump check alternator	Monthly							
Transfer Pump Visually check for heat, vibration, dirt build up, and clean as needed	Monthly							
Rapid Mixer and Slow Mixer Clean Exterior surfaces	Monthly							
Rapid and Slow Mixer drain accumulated moisture from motor housing	Monthly							
Pressure Tank check for heat, vibration, dirt build up, clean as needed	Monthly							
Air Compressor check belt tension	Monthly							
Air Compressor check oil and replace if needed	Monthly							
Air Compressor check tightness of pulley and screws	Monthly							
Air Compressor check for leaks	Monthly							
Flotation Tank Inspect riser tubes for flow	Monthly							
Basin 2 Inspect air piping and valves	Monthly							
Basin 2 operate manually if needed	Monthly							
Used Oil Transfer Pump check for heat, vibration, dirt build up, and clean as needed	Monthly							
Sludge Transfer Pump Inspect, tighten nuts and cap screws	Monthly							
Sludge Transfer Pump check and adjust drive belt tension	Monthly							
Sludge Transfer Pump Check safety cover is in place	Monthly							
Sludge Loading Pump Check for Heat, Vibration, Build up, and clean as needed	Monthly							
Sludge Loading Pump check screws , and nuts	Monthly							
Sludge Loading Pump Check drive belt tension	Monthly							
Sludge Loading Pump Check safety cover	Monthly							

Date \_\_\_\_\_

Initial \_\_\_\_\_

COMMENTS \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



### Monthly Tank Inspection Log

**LOCATION:** Waycross, Georgia – Rice Yard

**DATE:** \_\_\_\_\_

**INSPECTOR:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

√	SATISFACTORY
X	DEFICIENT
NA	NOT APPLICABLE
NI	NO INSPECTION

SECTION 1: STORAGE CONTAINERS AND RELATED EQUIPMENT													
CONTAINER VISUAL INSPECTION					SECONDARY CONTAINMENT								
			1	2	3	4	5	6	7	8	9	10	11
SPPC Container Number	Containment #	Volume and Contents	Container Shell	Labels and Signage	Shell Appurtenances	Tank Piping & Manifolds	Gauges and Alarms	Containment Condition	Foundation / Pipe Supports	Interstitial space empty of fluid	Drain valve closed and locked	Rainwater present/ drained	House-keeping
<b>Containers</b>													
T001	D1	492,000 Gallon Fuel; Diesel								N/A	N/A		
T002	D1	492,000 Gallon Fuel; Diesel								N/A	N/A		
T004	D2	10,000 Gallon Oil; Compressor								N/A	N/A		
T005	D2	265 Gallon Oil; Compressor								N/A	N/A		
T009	D3	32,200 Gallon Oil; Lube								N/A	N/A		
T010	D3	32,200 Gallon Oil; Lube								N/A	N/A		
T011	D3	32,200 Gallon Oil; Lube								N/A	N/A		

**SECTION 1: STORAGE CONTAINERS AND RELATED EQUIPMENT**

CONTAINER VISUAL INSPECTION			SECONDARY CONTAINMENT										
SPCC Container Number	Containment #	Volume and Contents	1 Container Shell	2 Labels and Signage	3 Shell Appurtenances	4 Tank Piping & Manifolds	5 Gauges and Alarms	6 Containment Condition	7 Foundation / Pipe Supports	8 Interstitial space empty of fluid	9 Drain valve closed and locked	10 Rainwater present/drain	11 House-keeping
T012	D3	10,000 Gallon Oil; Bearing								N/A	N/A		
T013	D3	32,200 Gallon Oil; Used								N/A	N/A		
T014	D3	32,200 Gallon Oil; Used								N/A	N/A		
T015	API No 2	950 Gallon Oil; Used								N/A			
T017	WWTF No 4	12,500 Gallon Oil; Used								N/A	N/A		
T026	Self	8,000 Gallon Fuel Additive						N/A	N/A		N/A	N/A	
T027	Self	240 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	
T041	Self	500 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	
T050	D34	3,000 Gallon Oil; Used								N/A	N/A		
T054	Self	1,000 Gallon Oil; Used								N/A	N/A		
T055	WWTF No 4	1,500 Gallon Oil; Used								N/A	N/A		
T060	Self	366 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	

**SECTION 1: STORAGE CONTAINERS AND RELATED EQUIPMENT**

<b>SECTION 1: STORAGE CONTAINERS AND RELATED EQUIPMENT</b>													
<b>CONTAINER VISUAL INSPECTION</b>							<b>SECONDARY CONTAINMENT</b>						
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
SPCC Container Number	Containment #	Volume and Contents	Container Shell	Labels and Signage	Shell Appurtenances	Tank Piping & Manifolds	Gauges and Alarms	Containment Condition	Foundation / Pipe Supports	Interstitial space empty of fluid	Drain valve closed and locked	Rainwater present/ drained	House-keeping
T061	Self	400 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	
T062	Self	1,500 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	
T063	Self	300 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	
T064	Self	300 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	
T066	D1	1,000 Gallon Oil; Used								N/A	N/A		
T067	WWTF No 4	89 Gallon Oil; Used								N/A	N/A		
T068	Self	300 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	
T069	Self	500 Gallon Gasoline						N/A	N/A		N/A	N/A	
T071	Self	140 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	
T072	Self	1,700 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	
T073	Self	300 Gallon Gasoline						N/A	N/A		N/A	N/A	
T074	Self	187 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	

**SECTION 1: STORAGE CONTAINERS AND RELATED EQUIPMENT**

CONTAINER VISUAL INSPECTION			SECONDARY CONTAINMENT										
			1	2	3	4	5	6	7	8	9	10	11
SPCC Container Number	Containment #	Volume and Contents	Container Shell	Labels and Signage	Shell Appurtenances	Tank Piping & Manifolds	Gauges and Alarms	Containment Condition	Foundation / Pipe Supports	Interstitial space empty of fluid	Drain valve closed and locked	Rainwater present/draind	House-keeping
T076	WWTF No 4	110 Gallon Oil; Gear								N/A	N/A		
T077	Self	300 Gallon Oil; Used						N/A	N/A		N/A	N/A	
T078	Self	1,000 Gallon Oil; Used						N/A	N/A		N/A	N/A	
T079	Self	1,000 Gallon Oil; Used						N/A	N/A		N/A	N/A	
T081	Self	300 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	
T082	Self	300 Gallon Oil; Used						N/A	N/A		N/A	N/A	
T083	Self	300 Gallon Gasoline						N/A	N/A		N/A	N/A	
T084	Self	500 Gallon Gasoline						N/A	N/A		N/A	N/A	
T085	Self	300 Gallon Fuel; Diesel						N/A	N/A		N/A	N/A	
T086	Self	500 Gallon Gasoline						N/A	N/A		N/A	N/A	
T087	Self	300 Gallon Gasoline						N/A	N/A		N/A	N/A	
T088	Self	300 Gallon Oil; Used						N/A	N/A		N/A	N/A	

**SECTION 1: STORAGE CONTAINERS AND RELATED EQUIPMENT**

CONTAINER VISUAL INSPECTION			SECONDARY CONTAINMENT										
			1	2	3	4	5	6	7	8	9	10	11
SPCC Container Number	Containment #	Volume and Contents	Container Shell	Labels and Signage	Shell Appurtenances	Tank Piping & Manifolds	Gauges and Alarms	Containment Condition	Foundation / Pipe Supports	Interstitial space empty of fluid	Drain valve closed and locked	Rainwater present/ drained	House-keeping
T089	Self	300 Gallon Oil; Used						N/A	N/A		N/A	N/A	
T090	D3	500 Gallon Oil; Lube								N/A	N/A		
C001	WWTF No 4	350 Gallon Oil; Gear								N/A	N/A		
C002	WWTF No 4	350 Gallon Oil; Gear								N/A	N/A		
C012	WWTF No 4	350 Gallon Oil; Lube								N/A	N/A		
CSA001	WWTF No 4	110 Gallon Oil; Gear								N/A	N/A		
CSA002	WWTF No 4	2,800 Gallon Oil; Various								N/A	N/A		
CSA004	Spill Pallet(s)	700 Gallon Oil; Top of Rail Lubricant								N/A	N/A		
CSA005	Spill Pallet(s)	700 Gallon Oil; Top of Rail Lubricant								N/A	N/A		
CSA006	D2	1,050 Gallon Cleaner, Solvent								N/A	N/A		
CSA010	Spill Pallet(s)	3,135 Gallon Paint; Oil Based								N/A	N/A		
CSA012	D2	700 Gallon Cleaner, Solvent								N/A	N/A		

**SECTION 1: STORAGE CONTAINERS AND RELATED EQUIPMENT**

CONTAINER VISUAL INSPECTION			SECONDARY CONTAINMENT										
			1	2	3	4	5	6	7	8	9	10	11
SPCC Container Number	Containment #	Volume and Contents	Container Shell	Labels and Signage	Shell Appurtenances	Tank Piping & Manifolds	Gauges and Alarms	Containment Condition	Foundation / Pipe Supports	Interstitial space empty of fluid	Drain valve closed and locked	Rainwater present/draind	House-keeping
CSA013	WWTF No 4	500 Gallon Fuel; Diesel								N/A	N/A		
MRA-DTL001	API No 2	16,600 Gallon Fuel; Diesel	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
MRA-DTL002	WWTF No 4	8,300 Gallon Fuel; Diesel	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

**Transformers**

GA1159	N/A	63 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA1160	N/A	63 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA1161	N/A	56 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA1202	N/A	70 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA1204	N/A	70 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA1300	N/A	250 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA1301	N/A	250 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA700	N/A	290 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	

**SECTION 1: STORAGE CONTAINERS AND RELATED EQUIPMENT**

<b>SECTION 1: STORAGE CONTAINERS AND RELATED EQUIPMENT</b>													
<b>CONTAINER VISUAL INSPECTION</b>							<b>SECONDARY CONTAINMENT</b>						
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
SPCC Container Number	Containment #	Volume and Contents	Container Shell	Labels and Signage	Shell Appurtenances	Tank Piping & Manifolds	Gauges and Alarms	Containment Condition	Foundation / Pipe Supports	Interstitial space empty of fluid	Drain valve closed and locked	Rainwater present/drain	House-keeping
GA701	N/A	135 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA702	N/A	135 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA831	N/A	135 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA832	N/A	250 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA833	N/A	290 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA834	N/A	290 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
GA835	N/A	250 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
No Label	N/A	70 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
TSA001	N/A	3,000 Gallon Fluid; Dielectric				N/A	N/A	N/A	N/A	N/A	N/A	N/A	
<b>Oil Filled Operating Equipment</b>													
R001	WWTF No 4	90 Gallon Fluid; Dielectric					N/A	N/A	N/A	N/A	N/A	N/A	
R005	API No 2	500 Gallon Oil; Lube					N/A	N/A	N/A	N/A	N/A	N/A	

## Monthly Tank Inspection Log (continued)

### Section 2: Fuel and Oil Dispensing Equipment (Verify inspection of fuel nozzles, hoses, valves, unloading pumps, etc.)

Date of Inspection	Inspector	Deficiencies and Corrective Actions
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Section 3:

#### a. Facility Site Inspection (Inspect shop area, petroleum-handling areas, material storage areas, ditches, receiving stream, etc.)

Deficiencies and Corrective Actions: \_\_\_\_\_  
\_\_\_\_\_

#### b. Collection System (Inspect pans, sumps, drains, truck pads, etc.)

Deficiencies and Corrective Actions: \_\_\_\_\_

### Section 4: Spill Control Equipment Inventory

Oil Absorbent Pads (bundles): \_\_\_\_\_ Other Equipment (describe): \_\_\_\_\_

Oil Absorbent Booms (bundles): \_\_\_\_\_

Open-Top Drums: \_\_\_\_\_

Closed-Top Drums: \_\_\_\_\_

### Section 5: Operating Equipment (Fixed Equipment Reservoirs)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Section 6: Piping, Internal Heating Coils, and Additional Inspection Requirements

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Section 7: Additional Comments

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## Monthly Tank Inspection Log (continued)

### Tank Inspection Protocols

This document is informed by the Steel Tank Institute and American Petroleum Institute Standards for tank inspections. These items must be verified to complete the ***Tank Inspection Log***.

#### Container Visual Inspection

1. Container shell
  - A. External Visual Inspection
    1. Visually inspect for paint failure, pitting, and corrosion.
    2. Visually inspect for coating failure and noticeable distortions, buckling, denting, or bulging.
    3. Verify tank exterior (roof, shell, heads, bottom, connections, fittings, valves, etc.) are free of visible leaks.
    4. Note any external surfaces obstructed from visual inspection.
    5. Inspect roof for standing water, if applicable. (Annual AST Inspection)
    6. Verify tank supports are in good condition. (Annual AST Inspection)
  - B. Riveted Tank Inspection
    1. In addition to external visual inspection listed above, inspect external surface for rivet and seam leaks.
  - C. Tank Grounding Inspection, if applicable.
    1. Visually inspect grounding wire attachment to tank. Grounding wire should be attached to a grounding lug on the tank and not just welded to the side of the tank.
  - D. Tank Strap/Bolt Inspection
    1. Verify the tank is secured to prevent tipping. The tank should be bolted down, strapped down, or attached by piping.
  - E. Double Bottom
    1. Verify double-bottom drain valves are in good working condition.
    2. Verify interstice is free of liquid and remove liquid if found. If tank product is found, investigate possible leak.
2. Tank and piping labels and signage
  - A. Painted Labels & Signage
    1. Verify all required signs and labels are on the tank and associated piping in accordance with CSXT's PS&E Instruction 21519.
    2. Inspect for clarity. Identify faded or chipped paint that prevents clear viewing of tank or piping information.
  - B. Stencil and Decal Labels & Signage
    1. Identify faded and curling stencils or decals that prevent clear viewing of tank or piping information.
3. Shell appurtenances
  - A. Manways and Nozzles
    1. Inspect for cracks or signs of leakage on weld joint at nozzles, manways, and reinforcing plates.
    2. Inspect for flange leaks and leaks around bolting.
    3. If applicable, verify spill container (spill bucket) is empty, free of visible leaks, and in good working condition.
    4. Verify strainers and filters are clean and in good condition.
    5. Verify valves are free of leaks, corrosion, and other damage.
  - B. Stairs and Ladders, if applicable.
    1. For safety, before ascending stairs or ladders, inspect for corrosion and thinning of support and attachment plates and welds.
  - C. Normal and emergency vents
    1. Verify vents are free of obstructions and in good working condition.
    2. Verify gasoline tanks are equipped with a pressure/vacuum vent.

## Monthly Tank Inspection Log (continued)

3. Verify flame arrestors, if applicable, are free of corrosion and air passages are free of blockage.
- D. Insulation, heat tracing, and/or tape if applicable.
  1. Visually inspect for cracks or leaks in the insulation weather coat where runoff rainwater could penetrate the insulation.
  2. Inspect for wet insulation under the weather coat.
  3. Visually inspect heat tape and/or tracing, as applicable, and associated controls.
  4. When applicable, inspect containers that have heating coils for potential defects by monitoring steam return and exhaust lines for potential defects.
- E. Electrical equipment
  1. Inspect condition of electric wiring and boxes.
4. Tank piping/manifolds
  - A. Product Piping
    1. Inspect piping, flanges, and valves for leaks.
    2. Inspect rubber hoses for cracking and splitting.
    3. Verify rubber hoses are stored properly when not in use.
    4. Check water draw-off connections for leaks and for proper valve operation.
    5. Aboveground piping and piping contained within concrete vaults is visually inspected monthly.
5. Tank gauges and alarms
  - A. Gauge System
    1. Inspect tank gauge for proper operation.
    2. Inspect Varec gauge tape guide and lower sheave housing for leaks.
    3. Bump the checker on Varec gauge head for proper movement of tape.
    4. Inspect condition of half travel gauge for legibility and proper operation.
  - B. Alarm System
    1. Test audible alarm system, if possible.

### Secondary Containment Visual Inspection

6. Containment condition
  - A. Containment Structure
    1. Visually inspect concrete dikes for cracking and construction joint failures.
    2. Visually inspect steel dikes for paint failure, holes, pitting, and corrosion.
    3. Visually inspect polyethylene containment devices for holes, cracks, or buckling.
    4. Visually inspect earthen dikes for excessive erosion of sidewalls. Inspect for storm water puddling after rain events to verify impermeability.
    5. Verify that all required signs and labels are on the dike.
  - B. Containment Drainage
    1. Check containment floor for drainage away from the tank and associated piping and manifolds.
    2. Check operating condition of the containment drains.
    3. Verify that containment drains are closed and locked.
7. Foundation/pipe supports
  - A. Inspect for tank settlement or foundation washout.
  - B. Concrete Ring / Foundation
    1. Inspect for broken concrete, spalling, and cracks.
    2. Inspect foundation for indications of tank leakage.
8. Interstitial space
  - A. Verify interstitial leak detection is in good condition, if applicable. Determine source of fluid, if present.
9. Drain valve
  - A. Verify that tank water drain valves are in good working condition.

## Monthly Tank Inspection Log (continued)

### 10. Rainwater

- A. If rainwater is present in containment, inspect for surface sheen.
- B. If no sheen is present, drain containment completely, document drainage (if to the environment), close, and lock valve.

### 11. Housekeeping

- A. Inside the containment
  - 1. Visually inspect containment for excess liquid, debris, vegetative growth, fire hazards, and stored materials.
  - 2. Verify containment egress pathways are clear and any gates/doors are operable.
- B. Outside the containment
  - 1. Inspect area around tank (concrete surfaces, ground, containment, etc.) for signs of leakage.

**STORM WATER  
QUARTERLY VISUAL OBSERVATION**

<b>PERMIT NO.</b>		<b>DISCHARGE SOURCE:</b>		
<b>OUTFALL NO.</b>		<b>SAMPLE LOCATION:</b>		
PARAMETER	OBSERVED VALUE	DATE/TIME	OBSERVED BY	COMMENTS
Rainfall	_____ Inches			
Color				
Odor				
Clarity				
Floating Solids				
Settled Solids				
Suspended Solids				
Foam				
Oil				
Scum				
Turbidity				
Other				
Enter results of Visual Observation using this scale of descriptive measure:				
<u>Observed Value</u>	<u>Severity Description</u>	<u>Color Brightness</u>	<u>Odor</u>	<u>Turbidity</u>
0	None	Colorless	None	Clear
1	Mild			
2	Moderate	Gray	Musty	Light Solids
3	Serious			
4	Extreme	Black	Septic	Heavy Solids

**ADVERSE WEATHER CONDITIONS**

If the inspector is unable to perform the visual observation within the quarterly period because of adverse weather conditions then the reason must be documented with the Quarterly Observations.

**FACILITY ANNUAL COMPREHENSIVE SITE EVALUATION/INSPECTION**

Location: \_\_\_\_\_

Inspector: \_\_\_\_\_

Date: \_\_\_\_\_

**For the following questions, any changes to the Plan MUST be provided to Headquarters**

- 1. Have you reviewed the Table Summary of Exposed Materials for accuracy & consistency with other plans (Yes/No)**
- 2. Have you reviewed the contacts (names and phone numbers) provided in the SWP3 (Yes/No)**
- 3. Are the certification signatures and dates accurate (Yes/No)**
- 4. Have there been any significant spills that were reported (Yes/No). If Yes, then list and include in SWP3**

**SECTION 1: Evaluation/Checklist (To Be Completed in the Field)**

As part of the Annual Comprehensive Site Evaluation/Inspection, each drainage basin needs to be visually inspected for the evidence of, or potential for, pollutants entering the drainage system. The potential sources of pollution are listed in the Summary of Exposed Materials table in the SWP3. During visual inspection, the BMPs such as Good Housekeeping, Preventive Maintenance, Inspections, Spill Prevention and Response, Sediment and Erosion Control, and Non-Storm Water Discharge Assessment need to be evaluated for adequacy. Other BMPs need to be evaluated following the field inspection. As part of the field inspection, storm water management structures should be evaluated for correct operation.

<b><i>Inspect all drainage basins and report the evidence of, or the potential for, pollutants entering the drainage system.</i></b>	
<b>Drainage Basin</b>	<b>Evidence of pollutants entering the draininage basin (Y/N) - if Yes, Explain</b>

<b><i>Evaluate measures (BMPs) to reduce pollutant loadings.</i></b>			
<b>BMP</b>	<b>Adequate (Y/N)</b>	<b>Properly Maintained (Y/N)</b>	<b>Corrective Action Needed (Y/N) - If Yes, Describe</b>
Good Housekeeping			
Preventive Maintenance			
Inspections			
Spill Prevention and Response			
Management of Runoff			
Employee Training			
Record Keeping			
Non-Storm Water Discharge Assessment			

# FACILITY ANNUAL COMPREHENSIVE SITE EVALUATION/INSPECTION

Location: \_\_\_\_\_

Inspector: \_\_\_\_\_

Date: \_\_\_\_\_

*Check for correct operations of: structural storm water management measures; pollution prevention measures; sediment & erosion control structures.*

Control Measure	Location	Is measure effective (Y/N) - if No, explain	Corrective Action Needed (Y/N) - If Yes, Describe

**FACILITY ANNUAL COMPREHENSIVE SITE EVALUATION/INSPECTION**

Location: \_\_\_\_\_

Inspector: \_\_\_\_\_

Date: \_\_\_\_\_

**SECTION 2: Narrative Summary (Complete in the Office)**

***For the following questions, any changes to the Plan MUST be provided to Headquarters***

- 1. Have you reviewed the Table Summary of Exposed Materials for accuracy & consistency with other plans (Yes/No)**
- 2. Have you reviewed the contacts (names and phone numbers) provided in the SWP3 (Yes/No)**
- 3. Are the certification signatures and dates accurate (Yes/No)**
- 4. Have there been any significant spills that were reported (Yes/No). If Yes, then list and include in SWP3**

Inspector(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Summarize any major observations found in the evaluation.***


***Describe in greater detail any corrective actions listed in SECTION 1.***






**CSXT WAYCROSS, GEORGIA FACILITY  
MONTHLY FINAL COVER AND SITE CONTROL MEASURES  
POST-CLOSURE INSPECTION FORM**

**Site Location:**

**Inspector:**

**Inspection Date:**

Final Cover and Site Control Measures Inspection Item	Comments
Is the vegetative cover sufficient to minimize erosion?	
Is the surface sloped properly to effectively drain surface water?	
Is the integrity of the cap sufficient (holes, cracks, etc.)?	
Is a barrier present to effectively restrict access?	
Is the drainage collection system free of obstructions and functioning properly?	
Is a benchmark visible to clearly mark the unit boundaries?	
Is the barrier and/or fencing intact and functioning properly?	
Comments on the condition of the final cover and site control measures following significant rainfall event.	

