



Water Well Standards Advisory Council

**Georgia Environmental Protection Division
(Agent for Council)**

531 Main St., Suite D
Tifton, Georgia 31794
229-391-2400

Application for (choose one):

- New Water Well Contractor’s License
- New Pump Contractor’s Certificate
- Restoration of Water Well Contractor’s License (license expired by more than six (6) months)
- Restoration of Pump Contractor’s Certificate (certificate expired by more than six (6) months)

Applicant’s Contact Information

Applicant’s Name:

First	Middle	Last	(Suffix Jr, II, etc.)

Company: _____

Affiliation to Company: Owner Partner Officer Full-time employee

Business Address: _____

Street	City	State	Zip	

Mailing Address: _____

Street	City	State	Zip	

Phone: (____) _____ (____) _____

Mobile (optional)	Business

E-mail: _____

Application Checklist

- Applicant’s Contact Information – see page 1
- Proof of Experience – see page 2
- Passing Exam Results – see page 3
- Photo Identification – see page 3
- Application Fee – see page 4
- Affidavit of Applicant – see page 4

Note: Incomplete applications will **not** be processed and will be returned to applicant.

Proof of Experience

***Note:** If your experience was obtained under water well contractor(s) or pump contractor(s) **not** licensed by the State of Georgia, you **must provide a copy** of the contractors' Water Well Contractor License/Certificate or Pump Contractors' License/Certificate.*

Water Well Contractor Applicants (select one of the following):

Provide proof of two (2) years of experience working in the water well construction business under licensed water well contractor(s) by submitting certified affidavit(s) from one or more licensed water well contractor(s). An example of an acceptable affidavit is included on page six (6) of this application.

If you are unable to provide affidavit(s) from water well contractor(s) you previously worked under, provide other proof of two (2) years of experience working in the water well construction business under licensed water well contractor(s) for the Council to consider.

You may apply by reciprocity if you have a **valid** water well contractor license in the state of Alabama or Mississippi. Provide a copy of that license.

If applying to restore an expired Water Well Contractor License, provide a copy of your expired license.

Pump Contractor Applicants (select one of the following):

Provide proof of two (2) years of experience working in the pump installation business under certified pump contractor(s) by submitting certified affidavit(s) from one or more certified pump contractor(s). An example of an acceptable affidavit is included on page six (6) of this application.

If you are unable to provide affidavit(s) from pump contractor(s) you previously worked under, provide other proof of two (2) years of experience working in the pump installation business under certified pump contractor(s) for the Council to consider.

Grandfather Option: This is available if you can provide documentation that you have been in the business of installing, removing, or servicing pumps and pumping equipment prior to December 31, 2003.

If applying to restore an expired Pump Contractor Certificate, provide a copy of your expired certificate.

Passing Exam Results

Note: If you have not already taken the required exams, step by step scheduling instructions can be found at <https://epd.georgia.gov/watershed-protection-branch/water-well-standards> under “How to Schedule an Exam”.

Water Well Contractor Applicants - Include passing exam results of:

- Georgia Water Well Law
- General Drilling

And **one** of the following:

- Cable Tool Drilling
- Air Rotary Drilling
- Mud Rotary Drilling
- Reverse Circulation Drilling
- Jetting and Driving Wells
- Augering and Monitoring

Note: If applying by reciprocity, **only** the results from the Georgia Water Well Law exam are required.

Pump Contractor Applicants - Include passing results of:

- Georgia Water Well Law
- General Water Systems

And **one** of the following:

- Water Systems Less Than 100 GPM
- Water Systems Greater Than 100 GPM

Photo Identification

Attach a copy of a valid, government-issued photo identification. Examples of acceptable identification include a copy of the applicant’s current valid Driver License or passport.

Application Fee

Include an application fee of \$100.00 made payable to the “Department of Natural Resources”. This application fee can be in the form of a check or a money order.

*Note: The Department of Natural Resources **requires a three week hold time** to ensure fees are properly deposited. You may submit the license or certificate fee at the time of application to avoid waiting three weeks after the Council’s decision. All other Council mandated submittals are required to be submitted prior to a license or certificate being issued.*

Affidavit of Applicant

State of _____

County of _____

To the best of my knowledge and belief, the information I have provided in this application is true in substance and effect and is made in good faith.

Printed or Typed Name of Applicant

Signature of Applicant

Sworn and subscribed before me

This _____ day of _____, 20_____

Signature of Notary Public

Application Submission

Please submit this request to:

**GA EPD
531 Main St., Suite D
Tifton, GA 31794**

The Georgia Environmental Protection Division (EPD) will forward this request to the Water Well Standards Advisory Council for consideration at the next scheduled meeting. Information about Council meetings can be found at: <https://epd.georgia.gov/watershed-protection-branch/water-well-standards>.

If you have any questions, please email our office at ag.permits@dnr.ga.gov or call our office at (229) 391-2400.

What to Expect After Submitting Your Application:

- Complete applications will be forwarded to the Water Well Standards Advisory Council for consideration at the next scheduled meeting.
- Notice will be given by first class mail of the Council’s decision to approve or deny an application.
 - **If your application is approved by the Council, the two items listed below are required to be submitted prior to license or certificate issuance. The Council may require additional items to be submitted for license or certificate issuance. If additional items are required, EPD will provide notice of these items within the Council’s decision letter.**
 1. A performance bond or letter of credit in the amount of \$30,000 for water well contractors and \$20,000 for pump contractors. Templates of these documents can be found at <https://epd.georgia.gov/watershed-protection-branch/water-well-standards>.
 2. A license or certificate fee in the amount of \$400 payable to the Department of Natural Resources if **more than one (1) year** of the license or certificate cycle remains, **or** a license or certificate fee in the amount of \$200 payable to the Department of Natural Resources if **one (1) year or less** of the license or certificate cycle remains.
- All Water Well Contractor Licenses expire on June 30th of odd numbered years.
- All Pump Contractor Certificates expire on June 30th of even numbered years.

Affidavit of Experience

Name of Licensed/Certified Water Well Contractor/Pump Contractor:

Company of Employment: _____

In what state are you licensed/certified? _____

License or Certificate Number: _____

If you are not licensed or certified by the State of Georgia, provide a copy of your Water Well Contractor or Pump Contractor License/Certificate.

Being first duly sworn, deposes and says,

I _____, certify that _____,

License/Certificate Holder

Applicant Name

has at least two years of experience working for me as a full-time employee or partner as defined by the Water Well Standards Act Rules.

Name of License/Certified Contractor

Signature of License/Certified Contractor

Sworn and subscribed before me

This _____ day of _____, 20_____

Signature of Notary Public