



Water Well Standards Advisory Council

**Georgia Environmental Protection Division
(Agent for Council)**

531 Main St., Suite D
Tifton, Georgia 31794
229-391-2400

Application for (choose one):

- Water Well Contractor's license Pump Contractor's certificate

Or application to restore license or certificate expired by more than six months (choose one):

- Restore Water Well Contractor's license Restore Pump Contractor's certificate

Name: _____
 First Middle Last (Suffix Jr, II, etc.)

Company: _____

Affiliation to Company: Owner Partner Officer Full-time employee

Business Address: _____

 Street City State Zip

Mailing Address: _____

 Street City State Zip

Phone:(____) _____ (____) _____
 Mobile (optional) Business

Email:(optional) _____

Please note: Incomplete applications will **not** be processed. Below is a list of six required items needed for a complete application:

- Contact information – see above section
- Proof of experience – see page 2
- Passing exam results – see page 3
- Photo identification – see page 4
- Application fee – see page 4
- Signature – see page 4

Please submit complete applications to:

**GA EPD
531 Main St., Suite D
Tifton, GA 31794**

EPD will forward complete applications to the Water Well Standards Advisory Council for consideration at the next scheduled meeting. Information about Council meetings can be found at: <https://epd.georgia.gov/watershed-protection-branch/water-well-standards>

Proof of Experience

Water Well Contractor applicants -Proof of Experience (provide proof of one option):

- Provide proof of two (2) years of experience working in the water well construction business under a licensed water well contractor by submitting a certified affidavit from one or more licensed Water Well Contractors. An example of an acceptable affidavit is included on page 5 of this form.

- If you are unable to provide affidavits from water well contractors you previously worked under, provide other forms of proof of two (2) years of experience working in the water well construction business under a licensed water well contractor for the Council to consider.

- You may apply by reciprocity if you have a valid water well contractor license in the state of Alabama or Mississippi. Provide a copy of that license.

- If applying to restore an expired Water Well Contractor license, provide a copy of your expired license.

Pump Contractor applicants -Proof of Experience (provide proof of one option):

- Provide proof of two (2) years of experience working in the pump installation business under a certified pump contractor by submitting a certified affidavit from one or more certified Pump Contractors. An example of an acceptable affidavit is included on page 5 of this form.

- If you are unable to provide affidavits from pump contractors you previously worked under, provide other forms of proof of two (2) years of experience working in the pump installation business under a certified pump contractor for the Council to consider.

- Grandfather option: This is available if you can provide documentation that you have been in the business of installing, removing or servicing pumps and pumping equipment prior to December 31, 2003.

- If applying to restore an expired Pump Contractor certificate, provide a copy of your expired certificate.

Passing Exam Results

Water Well Contractor applicants - Include passing exam results of:

- Georgia Water Well Law
- General Drilling

And one of the following:

- Cable Tool Drilling
- Air Rotary Drilling
- Mud Rotary Drilling
- Reverse Circulation Drilling
- Jetting and Driving Wells
- Augering and Monitoring

If applying by reciprocity, only the results from the Georgia Water Well Law exam are required.

Pump Contractor applicants - Include passing results of:

- Georgia Water Well Law
- General Water Systems

And one of the following:

- Water systems less than 100 gpm
- Water systems greater than 100 gpm

If applying by the grandfather option, no exam results are required.

If you have not already taken the required exams, there are two options for scheduling exams.

Option 1: Call the PSI Candidate Service Center at 1-800-733-9267. You may be asked to leave a message so they can call you later.

Option 2: Schedule the exam online. Navigate to www.psiexams.com

Step by step instructions can be found at <https://epd.georgia.gov/watershed-protection-branch/water-well-standards> under “How to Schedule an Exam”.

Photo identification

Attach a copy of a valid, government-issued photo identification. Examples of acceptable identification include a current driver’s license or a current passport.

Application fee

Include an application fee of \$100.00 made payable to “Director, Environmental Protection Division”. This application fee can be in the form of a check or a money order.

Signature

Complete and sign the affidavit as the applicant.

Affidavit of Applicant

State of _____

County of _____

To the best of my knowledge and belief, the information I have provided in this application is true in substance and effect and is made in good faith.

Printed or Typed Name of Applicant

Signature of Applicant

Sworn and subscribed before me

This _____ day of _____, 20_____

Notary Public:

Affidavit of Experience

Name of Licensed/Certified Contractor: _____

Company of Employment: _____

In what state are you licensed/certified? _____ Lic. or Cert. No. _____

Being first duly sworn, deposes and says,

I _____, certify that _____, has at
License/Certificate Holder Applicant Name

least two years of experience working for me as a full-time employee or partner as defined by the Water Well Standards Act.

Signature of Licensed/Certified Person

Sworn and subscribed before me

This _____ day of _____, 20____

Notary Public:

What to expect after submitting your application:

- Incomplete applications will be returned.
- Complete applications will be forwarded to the Water Well Standards Advisory Council for consideration at the next scheduled meeting.
- Notice will be given by first class mail of the Council's decision to approve or deny an application.

If your application is approved by the Council, two additional items will be required before a license or certificate can be issued:

- A performance bond or letter of credit in the amount of \$30,000 for water well contractors and \$20,000 for pump contractors. Templates of these documents can be found at <https://epd.georgia.gov/watershed-protection-branch/water-well-standards>
- A license or certificate fee in the amount of \$400 payable to Director, Environmental Protection Division if more than one (1) year of the license or certificate cycle remains, **or:**
- A license or certificate fee in the amount of \$200 payable to Director, Environmental Protection Division if one (1) year or less of the license or certificate cycle remains.

All Water Well Contractor licenses expire on June 30th of odd numbered years.

All Pump Contractor certificates expire on June 30th of even numbered years.

Please call the Tifton EPD office at (229) 391-2400 if you have questions.