**GEORGIA DEPARTMENT OF NATURAL RESOURCES**

**ENVIRONMENTAL PROTECTION DIVISION**

***REVISED AUGUST 2024***

**APPLICATION FOR A 25-FOOT VEGETATIVE BUFFER ENCROACHMENT**

**ON DESIGNATED COASTAL MARSHLANDS**

**An approved variance is required prior to conducting land disturbing activities within the State-mandated 25-foot buffer in accordance with the Erosion and Sedimentation Act of 1975, as amended, O.C.G.A. § 12-7-6(b)(17) and 12-7-6(b.1)**

|  |  |
| --- | --- |
| Property Owner’s Name *(Person)*: |  |

|  |  |
| --- | --- |
| Company Name *(if applicable)*: |  |

|  |  |
| --- | --- |
| Current Mailing Address: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Telephone: |  | Email: |  |

|  |  |
| --- | --- |
| Contact Person’s Name: |  |

|  |  |
| --- | --- |
| Contact Person’s Address: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Contact Person’s Telephone: |  | Email: |  |

|  |  |
| --- | --- |
| Contact Person’s Company Name *(if applicable)*: |  |

|  |  |
| --- | --- |
| Project Name: |  |

|  |  |
| --- | --- |
| Total Disturbed Acreage: |  |

|  |  |
| --- | --- |
| Type of Project: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Buffer Variance Criteria *(391-3-7-.04(2)(a)-(b))*: |  | *(391-3-7-.11(2)(a)-(k))*: |  |

|  |
| --- |
| Location of Buffer Impacts: |

|  |  |  |
| --- | --- | --- |
|  | City *(list only if the buffer impacts are located within jurisdictional boundaries of the municipality)*: |  |

|  |  |  |
| --- | --- | --- |
|  | County *(list only if the buffer impacts are located within jurisdictional boundaries of the county)*: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | GPS Coordinates *(decimal degrees)*: Latitude: |  | Longitude: |  |

|  |  |  |
| --- | --- | --- |
|  | Watershed Name and 8-digit HUC *(Hydrologic Unit Code)*: |  |

|  |  |
| --- | --- |
| Name of State Water(s) Impacted: |  |

*(if unnamed, indicate the first named waterbody that the State Water(s) flow(s) into)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total Length and Area of Buffer Disturbance: |  | (linear feet) |  | (square feet) |

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature:** |  | **Date:** |  |

1. **Pursuant to DNR Rule 391-3-7-.04, variance applications will be reviewed by the Director for road construction and maintenance projects undertaken by the Georgia Department of Transportation only where the Georgia Department of Transportation provides reasonable evidence that impacts to the buffer have been avoided or minimized to the fullest extent practicable, the projects include required mitigation in accordance with the current EPD “Buffer Mitigation Guidance” document, and in the following cases:**
   1. The proposed land disturbing activity within the buffer is part of a project that will require a permit issued by the United States Army Corps of Engineers under Section 404 of the federal Water Pollution Control Act of 1972, as amended, or Section 10 of the Rivers and Harbors Act of 1899, contingent upon approval by the Corps of Engineers of that permit; provided, however, that adequate erosion control measures are incorporated into the project plans and specifications and such measures are fully implemented; or
   2. The proposed land disturbing activity within the buffer is part of a project that is not eligible for a permit issued by the United States Army Corps of Engineers under Section 404 of the federal Water Pollution Control Act of 1972, as amended, and involves the piping, filling, or rerouting of waters that are not jurisdictional waters of the United States regardless as to whether or not such waters have been classified as primary or secondary trout waters.
2. **Pursuant to DNR Rule 391-3-7-.11, buffer variance applications will be reviewed by the Director only where the applicant provides reasonable evidence that impacts to the buffer have been avoided or minimized to the fullest extent practicable and only for the following criteria:**
   1. The project involves the construction or repair of an existing infrastructure project or a structure that, by its nature, must be located within the buffer. Such structures include, but are not limited to dams, public water supply intake structures, detention/retention ponds, waste water discharges, docks including access ways, boat launches including access ways, and stabilization of areas of public access to water; or
   2. The project will result in the restoration or enhancement to improve water quality and/or aquatic habitat quality; or
   3. Buffer intrusion is necessary to provide reasonable access to a property or properties; or
   4. The intrusion is for utility lines within or adjacent to existing utility or transportation right of ways or that cannot reasonably be placed outside the buffer, and crossings and vegetative disturbance are minimized; or
   5. Crossing for utility lines, including but not limited to gas, liquid, power, telephone, and other pipelines, provided that the number of crossings and the amount of vegetative disturbance are minimized; or
   6. Recreational foot trails and viewing areas, providing that impacts to the buffer are minimal; or
   7. The project involves construction of one (1) single family home for residential use by the owner of the subject property and, at the time of adoption of this rule, there is no opportunity to develop the home under any reasonable design configuration unless a buffer variance is granted. Variances will be considered for such single family homes only if construction is initiated or local government approval is obtained prior to January 10, 2005; or
   8. The proposed land disturbing activity within the buffer is part of a project that will require a permit from the United States Army Corps of Engineers under Section 404 of the federal Water Pollution Control Act Amendment of 1972, 33 U.S.C. Section 1344, or Section 10 of the Rivers and Harbors Act of 1899, contingent upon approval by the Corps of Engineers of that permit; or
   9. A plan is provided for buffer intrusion that shows that, even with the proposed land disturbing activity within the buffer, the completed project will result in maintained or improved water quality; or
   10. (RESERVED); or
   11. The proposed land disturbing activity within the buffer is part of a project that is not eligible for a permit from the United States Army Corps of Engineers under Section 404 of the federal Water Pollution Control Act of 1972, 33 U.S.C. Section 1344, and involves:
       1. piping, filling or re-routing of waters that are not jurisdictional Waters of the U.S.; or
       2. buffer impacts due to new infrastructure projects adjacent to State waters (jurisdictional and non-jurisdictional Waters of the U.S.). This criterion shall not apply to maintenance and/or modification to existing infrastructure.

**NOTE:** Projects that include “streambank or shoreline stabilization” (e.g., criterion 391-3-7-.11(2)(a)) or “streambank restoration” (e.g. criterion 391-3-7-.11(2)(b)) should adhere to the most current guidance documents: *Streambank and Shoreline Stabilization Guidance*, *Guidelines for Streambank Restoration*, and *Streambank and Shoreline Stabilization – Techniques to Control Erosion and Protect Property*.

Projects reviewed under DNR Rules 391-3-7-.04(2)(a) and (b), and 391-3-7-.11(2)(k)(2) should adhere to the most current EPD guidance document, *Buffer Mitigation Guidance*, when applicable. All guidance documents are available on the EPD website, <https://epd.georgia.gov/watershed-protection-branch/erosion-and-sedimentation>.

1. **Mail completed buffer variance applications to:** Erosion and Sedimentation Control Unit

Georgia Environmental Protection Division

2 Martin Luther King Jr Drive SW, Suite 1462

East Tower

Atlanta, GA 30334

***NOTE: APPLICATIONS MUST BE ON THE MOST CURRENT FORMS PROVIDED BY EPD.***

1. **Address all items on the attached Buffer Impact Checklist and submit the completed checklist and other pertinent information with the buffer variance application to EPD.**

**NOTE: INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT**

1. **Within 60 days of receipt of a complete buffer variance application, EPD will either provide written comments to the applicant or propose to issue a buffer variance. EPD may request additional information related to the project necessary to effectively evaluate the buffer variance application. When EPD proposes to issue a buffer variance, the application process will continue in the following order:**
   * + 1. EPD will issue a public notice which shall describe the proposed buffer encroachment, the location of the project, where the public can review site plans, and where comments should be sent.
       2. The public shall have 30 days to comment on the proposed buffer variance.
       3. Public notices are posted on EPD’s website at <https://epd.georgia.gov/public-announcements-0/public-advisories-requests-state-waters-buffer-variance>

**BUFFER IMPACT CHECKLIST**

*Pursuant to DNR Rule 391-3-7-.04 and DNR Rule 391-3-7-.11, all buffer variance applications must include the following information. All narrative descriptions, calculations, and documentation must be provided on the Buffer Impact Checklist form below or in a separate report. All plans, letters from Local Issuing Authorities, copies of USACE permit applications, mitigation calculations for the appropriate criteria and permit approvals, and site maps should be submitted as attachments:*

***Y / N / NA***

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| --- | --- | --- |
| □ | (1) | Narrative description of the project, with details of the buffer disturbance, including estimated length of time for the disturbance and justification for why the disturbance is necessary. **Include detailed directions to the project site.** |
| □ | (2) | Delineate the total area (square feet) and length (linear feet) of buffer disturbance under each criterion and calculate the total under all criteria combined. |
| □ | (3) | Letter from the Local Issuing Authority (LIA), when applicable, stating that the LIA has visited the site and determined the presence of coastal marshlands with a jurisdictional determination line that require a buffer and that a buffer variance is required as per the local erosion and sedimentation control ordinance. |
| □ | (4) | Documentation from the Coastal Resources Division verifying the location of the Coastal Marshlands Protection Act (CMPA) Jurisdictional Determination (JD) Line. |
| □ | (5) | For projects within the buffer of or upstream and within one **linear** mile of impaired stream segments on Georgia’s “305(b)/303(d) List Documents (Final),” documentation that the project will have no adverse impacts relative to the pollutants of concern and if applicable, documentation that the project will be in compliance with the TMDL Implementation Plan(s). |
| □ | (6) | For all **minor buffer impacts\***, a **Re-Vegetation Plan** with a descriptive narrative as described in the EPD guidance document, *Streambank and Shoreline Stabilization*, or the “Hydromodification Best Management Practice Manual for Coastal Georgia,’ and/or a plan for permanent vegetation as per the *Manual for Erosion and Sedimentation Control in Georgia*.  \*Minor Buffer Impact, as defined in DNR Rules 391-3-7-.01, means an impact that upon completion yields no additional above ground, man-made materials or structures within the buffer, and maintains the original grade, and results in less than 5,000 square feet of buffer impacts per individual area of encroachment for each project. |
| □ | (7) | For all **major buffer impacts\***, a **Buffer Mitigation Plan** with a descriptive narrative addressing impacts to critical buffer functions based on an evaluation of existing buffer conditions and predicted post buffer conditions pursuant to DNR Rule 391-3-7-.11(7)(c).  \*Major Buffer Impact, as defined in DNR Rules 391-3-7-.01, means any impact that does not meet the definition of Minor Buffer Impact. |
| □ | (8) | For variance requests under DNR Rules 391-3-7-.04(2)(a) and (b), and 391-3-7-.11(2)(h), (i) and (k), the application must include documentation that the project will mitigate buffer disturbances based on the EPD guidance document, *Buffer Mitigation Guidance*, addressing post-development total suspended solids (TSS) and/or stormwater runoff reduction, water quality protection and aquatic/buffer habitat protection. |
| □ | (9) | For variance requests under DNR Rules 391-3-7-.11(2)(i), the application must include each of the following:   1. Documentation that post-development stormwater management systems conform to the minimum standards for water quality, channel protection, overbank flood protection and extreme flood protection as established in the *Georgia Stormwater Management Manual* or the equivalent and if applicable, the *Coastal Stormwater Supplement to the Georgia Stormwater Management Manual*. 2. Documentation that existing water quality will be maintained or improved based on predicted pollutant loadings under pre- and post-development conditions as estimated by models accepted by EPD. 3. For land disturbing activities proposed within the buffer of a 303(d) listed waterbody, or upstream and within one linear mile of a 303(d) listed waterbody, the results of the model demonstrate that the project has no adverse impact relative to the pollutants of concern. |
| □ | (10) | For variance requests under DNR Rules 391-3-7-.04(2)(a) and 391-3-7-.11(2)(h), a copy of the permit application and mitigation calculations as submitted to the United States Army Corps of Engineers (USACE) and the permit approval from the USACE or, if not yet received, a signed statement from the applicant certifying that the applicant will provide a copy of the permit approval upon receipt. |
| □ | (11) | For variance requests under DNR Rules 391-3-7-.04(2)(b) and 391-3-7-.11(2)(k)1., the application must include documentation from the USACE verifying that the water bodies identified in the application are **non-jurisdictional** Waters of the U.S. under Section 404 of the Clean Water Act. |
| □ | (12) | Narrative description of the shape, size, topography, slope, soils, vegetation, and other physical characteristics of the property. Attach location map and USGS quad sheet. |
| □ | (13) | Any other reasonable information related to the project that may be deemed necessary to effectively evaluate the variance request. |
| □ | (14) | **Site Map** that includes locations of all State waters, wetlands, floodplain boundaries and other natural features, as determined by a field survey. |
| □ | (15) | **Erosion, Sedimentation and Pollution Control Plan** with a dated and numbered detailed **Site Plan** delineating the locations of all structures, impervious surfaces, and the boundaries of the area of soil disturbance, both inside and outside of the buffer.  ***NOTE: THE CMPA JD LINE AND EXACT AREA OF THE BUFFER TO BE***  ***IMPACTED MUST BE ACCURATELY AND CLEARLY INDICATED ON THE PLANS***  ***NOTE: SUBMIT ONLY THE COVER SHEET AND THE SHEETS OF THE EROSION, SEDIMENTATION AND POLLUTION CONTROL PLAN THAT PERTAIN TO THE BUFFER***  ***IMPACTS*** |
| □ | (16) | **Stormwater Control Plan** once site stabilization is achieved, when required by a local stormwater ordinance. |