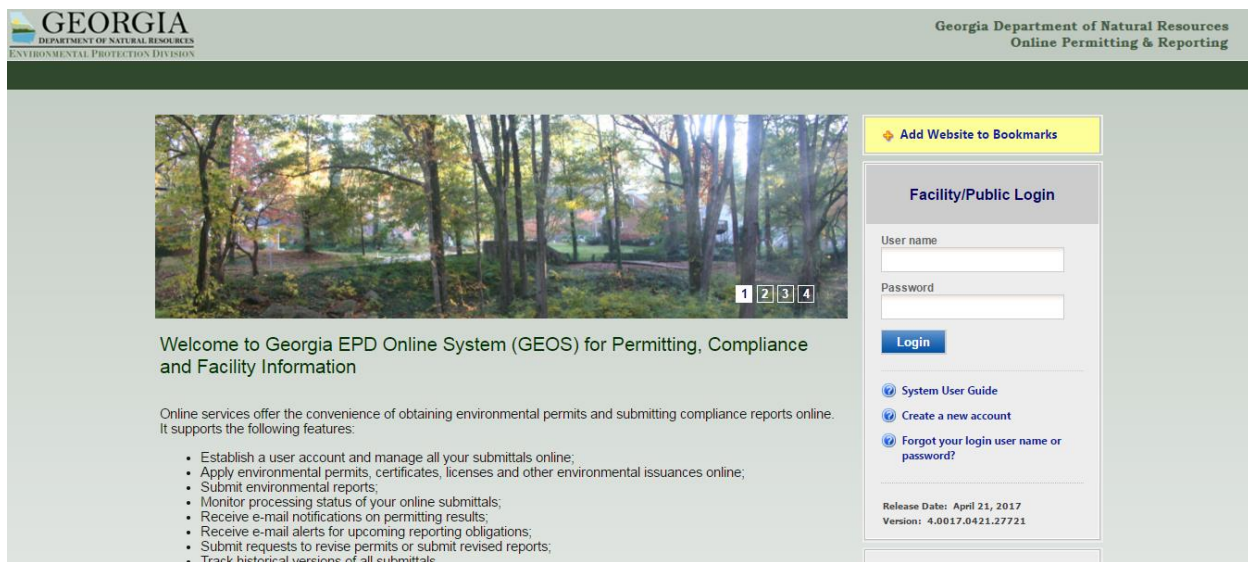


Industrial Stormwater

Georgia EPD Online System

(GEOS) Guide



This document was prepared to answer common questions regarding setting up a GEOS account for both Responsible Corporate Officers (ROs) and Preparers / Consultants, and the basics of selecting the proper permit and applications for the Industrial Stormwater General Permit, GAR050000. This document is a supplement to documents that can be found at the main GEOS information site, and should not be considered all inclusive.

TABLE OF CONTENTS

1. Creating the Account as a Responsible Official (RO)
2. Associating a Facility after a GEOS Account has been Created
3. For New Facilities not Previously Covered under the Permit: Facility Creation
4. Creating the Account as a Preparer
5. Adding a Preparer
6. Renewing the NOI
7. Submitting a New NOI/NEE for a New Facility
8. Submitting an Annual Report
9. Amending a Returned NOI or Annual Report
10. Transferring a facility from one RO to another RO.
11. Terminating a NOI/NEE
12. Contact Information

(1) CREATING THE ACCOUNT AS A RESPONSIBLE CORPORATE OFFICER (RO)

Note: Appendix B.7 of the Permit defines the qualifications for the RO. In general, the RO must be able to independently supervise the employees who are responsible for maintaining the stormwater infrastructure, and must be able to independently commit funds to execute all aspects of the Stormwater Pollution Prevention Plan (SWPPP) required by the permit. Generally, these tend to be managers and directors, and not Health and Safety professionals or Engineers with specific area responsibilities within a facility.

Note: IF YOU DID NOT SUBMIT AN NOI OR NEE UNDER THE 2012 IGP, OR CANNOT FIND YOUR FACILITY, SEE THIS SECTION: (2) FOR NEW FACILITIES NOT PREVIOUSLY COVERED UNDER THE PERMIT: FACILITY CREATION

1. Go to this website:
<https://geos.epd.georgia.gov/GA/GEOS/Public/GovEnt/Shared/Pages/Main/Login.aspx>
2. Select “Create an Account” on the right side of the web page.
3. Select “RO/Owner for Stormwater Industrial,” and then select “Associate Facility” to find your facility.

The screenshot shows the 'CREATE ACCOUNT' section of the GEOS Public Self-Register page. The page header includes the Georgia Department of Natural Resources logo and the URL 'https://geos.epd.georgia.gov/UAT/GEOS/Public/Public/Pages/SelfRegister.aspx?Subscri'. The 'Account group' is set to 'Responsible Official'. Under 'Account type', the option 'RO/Owner for Storm Water Industrial' is selected and circled in red. Below this, there is an 'Associated Facility List' section with a table of facilities. The 'Associate Facility' button is highlighted in yellow. The page also includes contact information for various permit types and a 'Back To Login' button.

CREATE ACCOUNT

For a public user to create a new user account. (*) Denotes a required field.
A username will be suggested to you when you enter your first and last name. You may change the suggested username in the **UserName** field below.

★ Account group: ☐ Fee Payment ☐ Preparer ☒ Responsible Official

★ Account type:

<input type="checkbox"/> Responsible Official for Municipal Wastewater	<input type="checkbox"/> Responsible Official for TitleV	<input type="checkbox"/> Responsible Official for SIP	<input type="checkbox"/> Invoice Payment Only
<input type="checkbox"/> RO/Owner for Scrap Tire	<input type="checkbox"/> RO/Owner for Brownfield	<input type="checkbox"/> RO/Owner for Lead-Based Paint and Asbestos	<input type="checkbox"/> RO/Owner for Trust Fund Reimbursement Request
<input type="checkbox"/> RO/Owner for Storm Water Construction	<input checked="" type="checkbox"/> RO/Owner for Storm Water Industrial	<input type="checkbox"/> RO/Owner for Underground Storage Tank	<input type="checkbox"/> RO/Owner for Hazardous Waste Fee
<input type="checkbox"/> RO/Owner for Hazardous Substance Fee	<input type="checkbox"/> RO/Owner for Voluntary Remediation Program		

Associated Facility List

Name	Mailing Address	Physical Location	Submittal Type	Source	Status
------	-----------------	-------------------	----------------	--------	--------

Associate Facility

The “Associate Facility” feature will allow you to become a Responsible Officer for those facilities you have selected and be able to certify submittals for them.

If you do not see your facility, please contact:

For NPDES Municipal permits:
404-463-1511

For Title V permits:
404-363-7000

For Scrap Tire, Brownfield, Lead-Based Paint and Asbestos, and Trust Fund:
404-656-7802

For Voluntary Remediation Program:
404-657-8600

For UST Facilities:
404-362-2687

For Storm Water Construction, and Storm Water Industrial:
Please first search to see if facility already exists in the system. If you cannot find it, click “Create New Facility” to register your facility in the system. The facility data that you enter here will be available for you to copy during the To start this process click the Associate Facility button above.

[Back To Login](#) [<< Previous](#) [Next >>](#)

- When searching for your facility, enter a partial address or name for the facility, and not the full address or name of the facility. This will improve the chances of finding your facility. Do not enter information in both the name and address fields, unless you need to drastically reduce the number of facilities found.

CREATE ACCOUNT

For a public user to create a new user account, (*) Denotes a required field.
A username will be suggested to you when you enter your first and last name. You may change the suggested username in the **Username** field below.

* Account group: ☐ Fee Payment ☐ Preparer ☒ Responsible Official

* Account type:

☐ Responsible Official for Municipal Wastewater ☐ Responsible Official for Title V
☐ RO/Owner for Scrap Tire ☐ RO/Owner for Brownfield
☐ RO/Owner for Storm Water Construction ☒ RO/Owner for Storm Water Industrial
☐ RO/Owner for Hazardous Substance Fee ☐ RO/Owner for Voluntary Remediation Program

Associated Facility List

Name	Mailing Address	Physical Location	Submittal Type	Source	Status
Associate Facility					
The "Associate Facility" feature will allow you to become a Responsible Officer for those facilities you have selected and be able to certify submittals for them.					
If you do not see your facility, please contact:					
For NPDES Municipal permits: 404-463-1511					
For Title V permits: 404-363-7000					
For Scrap Tire, Brownfield, Lead-Based Paint and Asbestos, and Trust Fund: 404-656-7802					
For Voluntary Remediation Program: 404-657-8600					
For UST Facilities: 404-362-2687					
For Storm Water Construction, and Storm Water Industrial: Please first search to see if facility already exists in the system. If you cannot find it, click "Create New Facility" to register your facility in the system. The facility data that you enter here will be available for you to copy during the NOI online form entry.					

Note: If the facility cannot be found, contact EPD.

- Once the facility is found, confirm in the "Source" column that your facility has "Storm Water Industrial," which indicates the facility has access to the industrial stormwater forms. Select the checkbox in the first column for your facility and select the checkbox for "Industrial Stormwater (GAR050000) Annual Report" and "Industrial Stormwater (GAR050000) NOI/NEE." If "Stormwater Industrial" is not shown for your facility, contact EPD to update your facility.

CREATE ACCOUNT

For a public user to create a new user account, (*) Denotes a required field.
A username will be suggested to you when you enter your first and last name. You may change the suggested username in the **Username** field below.

* Account group: ☐ Fee Payment ☐ Preparer ☒ Responsible Official

* Account type:

☐ Responsible Official for Municipal Wastewater ☐ Responsible Official for Title V ☐ Responsible Official for SIP ☐ Invoice Payment Only
☐ RO/Owner for Scrap Tire ☐ RO/Owner for Brownfield ☐ RO/Owner for Lead-Based Paint and Asbestos ☐ RO/Owner for Trust Fund Reimbursement Request
☐ RO/Owner for Storm Water Construction ☒ RO/Owner for Storm Water Industrial ☐ RO/Owner for Underground Storage Tank ☐ RO/Owner for Hazardous Waste Fee
☐ RO/Owner for Hazardous Substance Fee ☐ RO/Owner for Voluntary Remediation Program

Associated Facility List

Name	Mailing Address	Physical Location	Submittal Type	Source	Status
Associate Facility					
The "Associate Facility" feature will allow you to become a Responsible Officer for those facilities you have selected and be able to certify submittals for them.					
If you do not see your facility, please contact:					
For NPDES Municipal permits: 404-463-1511					
For Title V permits: 404-363-7000					
For Scrap Tire, Brownfield, Lead-Based Paint and Asbestos, and Trust Fund: 404-656-7802					
For Voluntary Remediation Program: 404-657-8600					
For UST Facilities: 404-362-2687					
For Storm Water Construction, and Storm Water Industrial: Please first search to see if facility already exists in the system. If you cannot find it, click "Create New Facility" to register your facility in the system. The facility data that you enter here will be available for you to copy during the NOI online form entry.					

CREATE ACCOUNT

For a public user to create a new user account, (*) Denotes a required field.
A username will be suggested to you when you enter your first and last name. You may change the suggested username in the **UserName** field below.

* Account group: ☐ Fee Payment ☐ Preparer ☒ Responsible Official

* Account type:

- ☐ Responsible Official for Municipal Wastewater ☐ Responsible Official for TitleV ☐ Responsible Official for SIP ☐ Invoice Payment Only
☐ RO/Owner for Scrap Tire ☐ RO/Owner for Brownfield ☐ RO/Owner for Lead-Based Paint and Asbestos ☐ RO/Owner for Trust Fund Reimbursement Request
☐ RO/Owner for Storm Water Construction ☒ RO/Owner for Storm Water Industrial ☐ RO/Owner for Underground Storage Tank ☐ RO/Owner for Hazardous Waste Fee
☐ RO/Owner for Hazardous Substance Fee ☐ RO/Owner for Voluntary Remediation Program

Associated Facility List

	Name	Mailing Address	Physical Location	Submittal Type	Source	Status
✖	UGA CAMPUS TRANSIT	2505 Riverbend Rd., Athens, GA 30602	2505 Riverbend Rd, Athens, GA, 30605	Industrial Stormwater (GAR050000) Annual Report	State-Registered Entity(NPDES-SWI)	Pending
✖	UGA CAMPUS TRANSIT	2505 Riverbend Rd., Athens, GA 30602	2505 Riverbend Rd, Athens, GA, 30605	Industrial Stormwater (GAR050000) NOI / NEE	State-Registered Entity(NPDES-SWI)	Pending

Associate Facility

The "Associate Facility" feature will allow you to become a Responsible Officer for those facilities you have selected and be able to certify submittals for them.

If you do not see your facility, please contact:

For NPDES Municipal permits:
404-463-1511

For Title V permits:
404-363-7000

For Scrap Tire, Brownfield, Lead-Based Paint and Asbestos, and Trust Fund:
404-656-7802

For Voluntary Remediation Program:
404-657-8600

For UST Facilities:
404-362-2687

6. **Note:** REMEMBER your security questions. When submitting annual reports and NOI/NEE, you will be prompted for your security question and PIN number.

CREATE ACCOUNT

For a public user to create a new user account, (*) Denotes a required field.
A username will be suggested to you when you enter your first and last name. You may change the suggested username in the **UserName** field below.

✖ • Answers to all the security questions must be entered and each one must be unique.

* Security Questions

One of the following security questions will be referenced during the application submission process. Please answer all five questions below with unique responses.

Answers to the security questions are case sensitive.

Question 1:
What is the first and middle name of your oldest sibling? ▼
Answer:

Question 2:
what street was your high school located on? ▼
Answer:

Question 3:
what was your high school's mascot? ▼
Answer:

Question 4:
what is your best friend's last name? ▼
Answer:

Question 5:
where did you graduate from high school? ▼
Answer:

[Back To Login](#) [<< Previous](#) [Next >>](#)

7. There are two options for verifying the RO: 1) E-verify and 2) Electronic Subscriber Agreement (ESA). EPD encourages all ROs opt for the E-Verify option. This option reduces paperwork and allows greater flexibility when adding facilities. To E-Verify, you will need to enter your personal information NOT the facility information. You will be given 3 chances to get approved under E-Verify. If you do not get approved by the third attempt, you will be locked out of E-Verify and you will need to submit an ESA. If you are not approved after the first two attempts, please contact EPD IT (epd_it@dnr.ga.gov) for assistance. If you are submitting an ESA, you need to complete the form for each facility and send them, by certified mail, to EPD IT at the address located in the upper right hand corner of the form. Once the ESA is processed, the facility will be activated and linked to your account.

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CREATE ACCOUNT

For a public user to create a new user account. (*) Denotes a required field.
A username will be suggested to you when you enter your first and last name. You may change the suggested username in the **UserName** field below.

Picture Verification

Enter the characters you see in the picture (case sensitive). The characters are drawn so that it's possible for a person to recognize them, but very difficult for a program to. This helps us prevent automated programs

* Enter the characters you see (case sensitive; no spaces):
sNBYPM

Identity Proofing

The System needs to verify your identity in order to grant you the Responsible Official privilege for the submittal types you have requested. You have two options to complete the verification as follows:

- (1) **E-Verify Option:** You will be asked to provide your home address, birth date, and last 4 digits of Social Security Number for the System to verify your identity. If you have moved in past 6 months can start using your account to certify/submit documents to the Agency. Due to security reasons, the System will only allow you for two tries. If the E-Verify is not successful, it means the System recommended for time sensitive submittals, such as applying for general permits or to expedite requests.
- (2) **ESA Option:** You will be asked to print and sign an Electronic Signature Agreement and mail it to the Agency at the address shown on the ESA. The Agency will verify your identity and make a delivery, paper handling, human checks, and data entries. If you have not received any feedback for 6 weeks after submitting your ESA, please contact the Agency to follow up.
- (3) **Opt out for Identity Proofing:** You will be informed promptly and can start using your account to certify/submit documents to the Agency without an identity proofing.

[Back To Login](#) [<< Previous](#) [Proceed with e-Verify Option](#) [Proceed with ESA Option](#)

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8. Once your account has been created, you will receive an email with a temporary password. When you log into your account, create a new password and a PIN. Select “Save” when completed or the page will reset.

Note: REMEMBER your PIN. You will need your PIN number each time you submit an annual report or NOI/NEE.

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My Dashboard | [Submittal](#) | [My Account](#)

Start a New Submittal

- [Start New Application](#)
- [Submit Non-Permit Report](#)
- [Make Online Payment](#)

Upcoming Submittal Obligations

You don't have Upcoming Submittals. If you need to create new submittals, click here.

Permits / Licenses

No items found. Please try again.

Message Center

- [Submittals](#)
- 0 Recent Email(s) for submitted submittals.
- 0 Payment due submittals.
- [Permits/Licenses](#)
- No message need your attention.

Password / Security Setting

Change Password

Password must have 8 characters and at least one uppercase letter, one lowercase letter and one digit number.

* New Password: * Confirm New Password:

Establish Your PIN

New PIN number must be at least 4 digits.

* New Pin: * Confirm New Pin:

[Save](#)

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(2) ASSOCIATING A FACILITY AFTER A GEOS ACCOUNT HAS BEEN CREATED

1. To search for facilities, go to My Dashboard > My Account > Basic Information > Associate Facilities > Associate Facility (Yellow Box Icon).

My Dashboard | Submittal | **My Account**

Profile Management << My Account > Profile Management > Basic Information

General Information | Address Information | **Associate Facilities** | Attachment

You are registered as:
★ Account group: ☐ Fee Payment ☐ Preparer ☒ Responsible Official
★ Account type:
☐ Responsible Official for Municipal Wastewater ☐ Responsible Official for TitleV
☐ RO/Owner for Scrap Tire ☐ RO/Owner for Brownfield
☐ RO/Owner for Storm Water Construction ☒ RO/Owner for Storm Water Industrial
☐ RO/Owner for Hazardous Substance Fee ☐ RO/Owner for Voluntary Remediation Program
☐ Responsible Official for SIP
☐ RO/Owner for Lead-Based Paint and Asbestos
☐ RO/Owner for Underground Storage Tank
☐ RO/Owner for EAF Fee Remitter
Identity Proofing Status: ☒ E-Verify ☐ ESA ☐ Opt-Out
☐ Invoice Payment Only
☐ RO/Owner for Trust Fund F
☐ RO/Owner for Hazardous V

Save Account

Associated Facility List
You are Responsible Official for the following facilities.

Associate Facility

2. When searching for your facility, enter a partial address for the facility, and not the full address or facility. This will improve the chances of finding your facility.

Note: If the facility cannot be found, contact EPD.

3. Once the facility is found, confirm in the “Source” column that your facility has “Storm Water Industrial,” which indicates the facility has access to the industrial stormwater forms. Select the checkbox in the first column for your facility and select the checkbox for “Industrial Stormwater (GAR050000) Annual Report” and “Industrial Stormwater (GAR050000) NOI/NEE.” If “Storm Water industrial” is not shown for your facility, contact EPD to update your facility.

GEORGIA DEPARTMENT OF NATURAL RESOURCES
My Dashboard | Profile Management | **Search Facility**

Account type determines the submittal types available, if you do not see the submittal types that you would like to select, please close the window and double check if you have selected the correct account type. Please note that certain submittal types might not be available for selection on this screen, because those Sites/Locations/Facilities have not been formally registered by the authority in the master database for use. For assistance, please contact your regulatory representatives.

Facility Name: Address:
Environmental Interest: Registered / Non-registered:
Search

☐ Select Page All
1 - 1 of 1 item(s)

Select	Name	Physical Location	Mailing Address	Source	Submission Type
<input checked="" type="checkbox"/>	UGA CAMPUS TRANSIT(Storm Water Industrial)	2505 Riverbend Rd , Athens , GA 30605	2505 Riverbend Rd , Athens , GA 30602	State-Registered Entity(Storm Water Industrial)	<input checked="" type="checkbox"/> Deselect All <input checked="" type="checkbox"/> Industrial Stormwater (GAR050000) Annual Report <input checked="" type="checkbox"/> Industrial Stormwater (GAR050000) NOI / NEE

OK Close

(3) FOR NEW FACILITIES NOT PREVIOUSLY COVERED UNDER THE PERMIT: FACILITY CREATION

4. If the facility was not covered under the 2012 Industrial General Permit (IGP), complete the facility information form (link below) and email to EPD. The facility information will be entered into EPD's database and will be available in GEOS within a few days. The RO will receive an email when the facility is available in GEOS.

[Facility Information Form](#)

5. Go to Section 1 to get a GEOS account setup and associate your facility.

(4) CREATING AN ACCOUNT AS A PREPARER

1. To create a Preparer account, select "Preparer" for the Account Group, and then select the "Preparer" box.

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CREATE ACCOUNT

For a public user to create a new user account. (*) Denotes a required field.
A username will be suggested to you when you enter your first and last name. You may change the suggested username in the **UserName** field below.

* Account group: ☐ Fee Payment ☒ Preparer ☐ Responsible Official
* Account type:
☒ Preparer

[Back To Login](#) [<< Previous](#) [Next >>](#)

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(Last modified Time: 2017-05-11 04:27 PM)

2. Go to "My Account" and the "Associated RO" tab to confirm you are authorized by the RO. The RO can only authorize a preparer when their facility association is approved by either e-Verify or an ESA. The RO finds and authorizes the preparer by their email.

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Georgia Department of Natural Resources
Online Permitting & Reporting

[My Dashboard](#)
[Submittal](#)
[My Account](#)

Hello, Lane
[Help](#)
[Logout](#)

Profile Management

Basic Information
Manage account information

Password
Manage your password

Security Questions
Change security questions/answers

Manage Consultants and Preparers

My Account > Profile Management > Basic Information

General Information
Address Information
Associated RO
Attachment

List of Associated ROs, and allow to manage account association.

Associated RO List

1 - 2 of 2 item(s)

RO Name	Facility	Permission	Application	Effective Date	Expiration Date	Status
Rory Gilmore	UGA CAMPUS TRANSIT 2505 Riverbend Rd. Athens GA 30602	Prepare Only	Industrial Stormwater (GAR050000) Annual Report	05/05/2017		Active
Rory Gilmore	UGA CAMPUS TRANSIT 2505 Riverbend Rd. Athens GA 30602	Prepare Only	Industrial Stormwater (GAR050000) NOI / NEE	05/05/2017		Active

(5) ADDING A PREPARER

1. A RO can add a preparer to complete a NOI/NEE or an annual report. Before authorizing a preparer for your facility, the preparer needs to create a GEOS account.

Note: A Preparer can complete the forms, but only the RO can submit the forms to EPD. After the forms are completed by the Preparer, the RO can find the completed forms by selecting My Dashboard > Submittal > Edit Pending Submittals. The form can be identified by the Submittal ID.

2. The RO will go to “My Account” and select “Manage Consultants and Preparers.” Select “Add User” and then enter the email address that the preparer uses for their account. Make sure the Expiration Date is reasonably far in the future as the system will lock out that user from the application after the date entered. You do not need to enter a date at this time if you are not certain.

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[My Dashboard](#)
[Submittal](#)
[My Account](#)

Hello, Lane
[Help](#)
[Logout](#)

Profile Management

Basic Information
Manage account information

Password
Manage your password

Security Questions
Change security questions/answers

Manage Consultants and Preparers

My Account > Profile Management > Manage Consultants and Preparers

Consultant List

Consultants List

No items found. Please try again.

Add User

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My Dashboard | Submittal | **My Account**

Profile Management

- Basic Information
Manage account information
- Password
Manage your password
- Security Questions
Change security questions/answers
- Manage Consultants and Preparers**

My Account > Profile Management > Manage Consultants and Preparers

Back to Consultant List

Add New Consultant

For the Owner to designate a consultant to submit an application on his behalf, the consultant needs to be registered first. Once the consultant is registered, the Owner enters the consultant's email address. Next, the Owner needs to assign the designated consultant's authorized permission as prepare only. A consultant only has the authority to fill out the application forms for the Owner. Once the designated consultant can then review the application and submit it. The Owner must also select the dates for which the authorization will be valid. Finally, the Owner must decide which applications this authorization will apply to by clicking on the 'Add Application Authorizations' button. After selecting the application(s) for which the consultant has authority, the Owner can always come back at a later time to edit the information he/she has entered.

* Denotes a required field

Consultant Information

* Email
lanekim1950@gmail.com

* Effective Date Expiration Date
05/05/2017

Validate & Associate

3. Select the facilities and the forms that you want the preparer to access.

Applications Search

Submittal Type: Type: Search

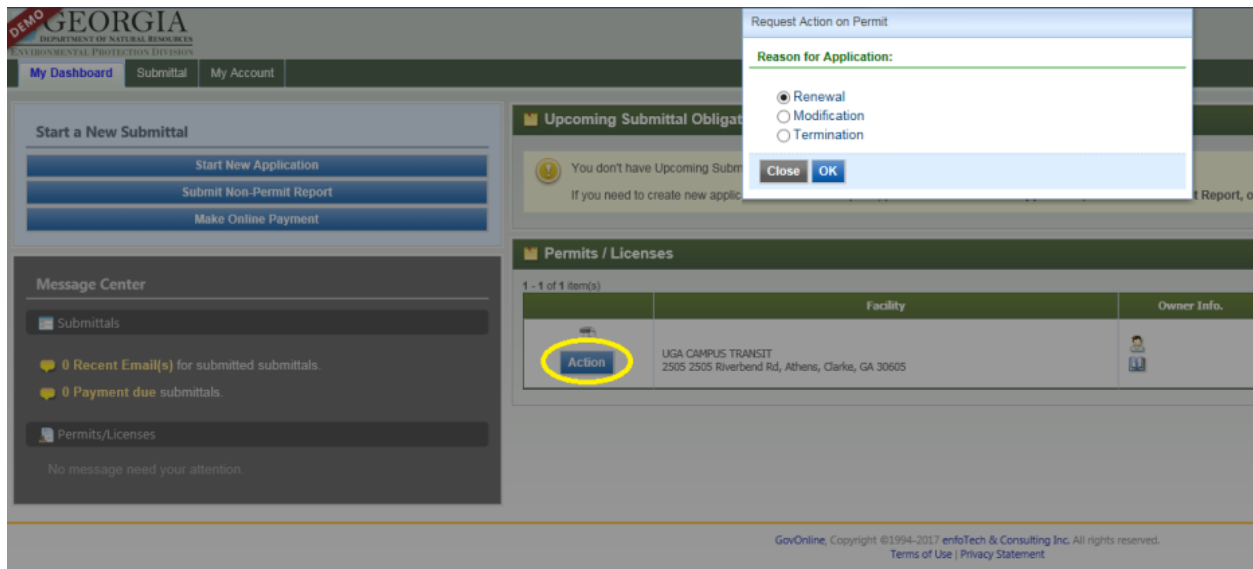
☐ Check All
1 - 2 of 2 item(s)

	App Name	Type	Permission	Facility	Notes
<input checked="" type="checkbox"/>	Industrial Stormwater (GAR050000) Annual Report	Stormwater	<input checked="" type="checkbox"/> Prepare Only	<input checked="" type="checkbox"/> UGA CAMPUS TRANSIT	
<input checked="" type="checkbox"/>	Industrial Stormwater (GAR050000) NOI / NEE	Stormwater	<input checked="" type="checkbox"/> Prepare Only	<input checked="" type="checkbox"/> UGA CAMPUS TRANSIT	

OK Cancel

(6) RENEWING THE NOI

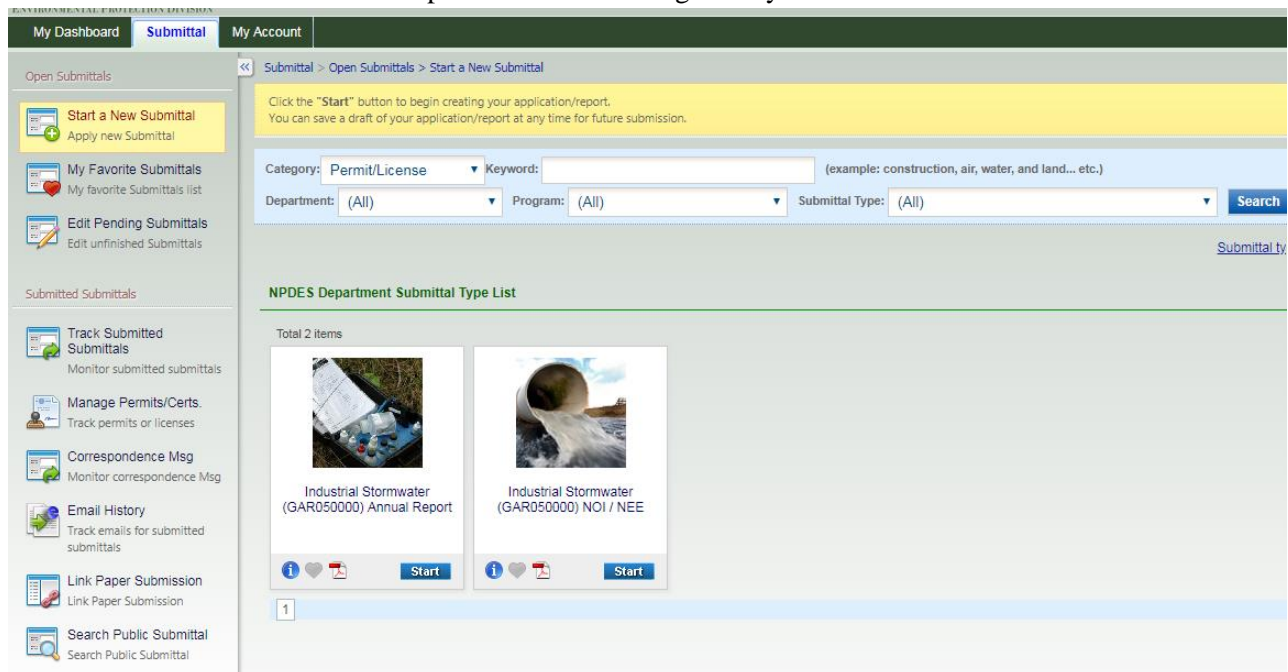
1. This is for facilities that were previously covered under the 2012 Industrial General Permit (2012 IGP). Once your facility is activated and linked to your account, you will see the permit on the main account page (Dashboard). If you do not see your facility on the dashboard once you associate, please call one of the EPD contacts listed at the end of this guide.
2. Select "Action" and then, select "Renewal." Complete/Edit the NOI form and submit.



3. After the NOI form has been submitted, the form will be reviewed by EPD.
 - a. If approved, the RO will get an email from GEOS of the approval.
 - b. The form may have comments that need to be addressed. The RO will be email by GEOS that the form was returned with comments. The form that is sent back can be found in Submittal > Edit Pending Submittals. The returned form will be highlighted in red. Select the notepad and pencil icon to see the comments and make the revisions requested by EPD. Since the comments cannot be seen when you go to the next page to make the revisions, copy and paste the comments onto notepad or a wordpad document so you can access the comments as you make the revisions.

(7) SUBMITTING A NEW NOI/NEE FOR A NEW FACILITY

1. To begin submitting a NOI/NEE for a new facility, go to Submittal > Start a New Submittal > Start, and fill out the form in the same manner as explained for an existing facility.



2. After the NOI form has been submitted to EPD, we will review the form.
 - c. If approved, the RO will get an email from GEOS of the approval.
 - d. If EPD provided comments on the submittal that need to be addressed, the RO will receive an email from GEOS that the form was returned with comments. The form that is sent back can be found in Submittal > Edit Pending Submittals. The returned form will be highlighted in red. Select the notepad and pencil icon to see the comments and make the revisions. Since the comments cannot be seen when you go to the next page to make the revisions, copy and paste the comments onto notepad or a word document so you can access the comments as you make the revisions.

(8) SUBMITTING AN ANNUAL REPORT

Note: Before submitting an annual report, EPD must approve the NOI. If you find EPD has not approved or returned your NOI for edits, please contact one of the EPD staff listed at the end of this Guide.

1. Select “Submittal” from the green bar at the top of the screen. Select “Start” for the Industrial Stormwater (GAR05000) Annual Report.

The screenshot shows the EPD Submittal portal interface. At the top, there is a navigation bar with 'My Dashboard', 'Submittal', and 'My Account'. The 'Submittal' section is active, displaying a 'Start a New Submittal' button and a search bar. Below the search bar, there is a list of submittals under the heading 'NPDES Department Submittal Type List'. Two items are listed: 'Industrial Stormwater (GAR050000) Annual Report' and 'Industrial Stormwater (GAR050000) NOI / NEE'. Each item has a 'Start' button. The footer of the page includes the text 'GovOnline, Copyright ©1994-2017 enfoTech & Consulting Inc. All rights reserved. Terms of Use | Privacy Statement'.

2. In the “Facility/Property” section of the form, select the facility for which you wish to submit an annual report, and then select the “Get NOI/NEE Information” to autofill part of the form.

Note: If the “Effective NOI” box does not autofill when “Get NOI/NEE Information” is selected, contact EPD to resolve the issue.

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My Dashboard Submittal My Account

Wizard Panel

- 1 Data Entry
To fill in all Data Entry Forms
- 2 Attachment
To upload or mail in all required documentations
- 3 Validation
To validate all required data and documentations
- 4 Submission
To submit

Submittal > Wizard Panel > Annual Report AR - Version 2012

ANNUAL REPORT AR - VERSION 2012 (SUBMITTAL ID: 48035)

Please fill out the form below.

Industrial Stormwater (GAR050000) Annual Report

Instructions: Complete the following annual report using the records compiled for NPDES General Permit GAR050000 (2017 IGP), effective on June 1, 2017. All facilities with the schedule provided in Part 7.2 of the 2017 IGP. This form must be completed and properly certified in accordance with Appendix B of the 2017 IGP, and submit request (or similar service) to the Non-Point Source Program, Storm Water Unit, EPD Watershed Protection Branch, 2 Martin Luther King Jr. Dr. SE, Suite 1462 East, Atlanta, GA 30334.

* Facility/Property:
UGA CAMPUS TRANSIT (Rory Gilmore)

Mailing Address 1:
2505 Riverbend Rd.

Mailing Address 2:
2505 Riverbend Rd.

County: Clarke City: Athens State: GA Zip: 30602

Facility/Property Address 1:
2505 2505 Riverbend Rd.

Facility/Property Address 2:
2505 2505 Riverbend Rd.

County: Clarke City: Athens State: GA Zip: 30605

* Report for reporting year:
2017

Effective NOI:
Get NOI/NEE Information

* Primary SIC Code: * Sector(s): Subsector(s):
2500 2500 2500

2. Name, title and telephone number of Storm Water Pollution Prevention Team Leader:
* Name: * Title:

3. When the annual report form is started, the form is saved and can be opened by selecting Submittal > Edit Pending Submittals.
4. After the annual report has been submitted, the report will be reviewed by EPD.
 - a. If approved, the RO will receive an email from GEOS of the approval.
 - b. If EPD provided comments on that need to be addressed on the annual report, the RO will receive an email from GEOS that the annual report was returned with comments. The annual report that is returned can be found in Submittal > Edit Pending Submittals. The returned form will be highlighted in red. Select the notepad and pencil icon to see the comments and make the revisions requested by EPD. Since the comments cannot be seen when you go to the next page to make the revisions on the form, copy and paste the comments onto a notepad or wordpad document so you can assess the comments as you make the revisions.
5. To submit benchmark sampling results, use the table provided in question 13 of the form. If a benchmark is exceeded, the facility should take Corrective Action (CA) and continue to sample until the benchmark is met. Provide the exceedance in table 13 and use the comments box to explain what CA was taken and provide subsequent sampling results. To submit Appendix C (Impaired Waters) sampling results, use the table provided in question 16 of the form. If a facility is in their first year of sampling, report the average of all samples taken in the table, and provide the range of values obtained during sampling in the comments. (i.e. "Results ranged from 20mg/L to 110mg/L). To submit effluent limit sampling results, use the table provided in question 17 of the form.

GEORGIA
DEPARTMENT OF NATURAL RESOURCES
ENVIRONMENTAL PROTECTION DIVISION

My Dashboard **Submittal** My Account

Submittal > Wizard Panel > Attachment

ATTACHMENT (SUBMITTAL ID: 48035)

To include your attachment(s), click on the "Upload" button and follow the instructions to upload.
"Upload" button can be clicked multiple times to attach multiple files under each category.

These file types are accepted by the system:

- pdf, doc, docx, txt, xls, xlsx, cvs
- jpeg, jpg, bmp, png, gif
- xml

The maximum file size that may be uploaded is 50MB.

Attachment

The maximum file size allowed is 1M. Please make sure the file you want to upload is smaller than 1M.

A Copy of Latest NOI and Supporting Documents (Required)
Upload a copy of your latest NOI, and, if you are required to perform Benchmark, Effluent, or Impaired Waters Benchmark sampling, upload a copy of the Excel spreadsheet provided by the link in the Annual Report Form.

☒ Online ☐ Mail ☐ Other ☐ N/A

Upload (Please upload one file at a time. Repeat the Upload process if you have multiple files.)

Attachment description:

Sampling Results Spreadsheet (Optional)

☒ Online ☐ Mail ☐ Other ☐ N/A

Upload (Please upload one file at a time. Repeat the Upload process if you have multiple files.)

Attachment description:

Exit Save Previous Next

(9) TRANSFERRING A FACILITY FROM ONE RO TO ANOTHER RO

1. If the original RO (RO1) is transferring responsibilities to a new RO (RO2), the RO2 will need to create an account and associate with the facility.

Note: Before transferring the RO status for the facility, the RO1 should not have any pending submittals or any submitted submittals for review or the forms will be lost. If there is a Preparer, notify Preparer to delete any pending submittals or call EPD to assist in transferring them to the new RO. The RO2 will need to authorize the Preparer for the facility under the RO2's account since the previous RO account will be deactivated.

2. The RO2 will go to My Dashboard > My Account > Basic Information > Associate Facilities and select "Click here to replace existing RO."

Source	Status	Action
State-Registered Entity(NPDES,NPDES)	Active	RO already exists for this facility and submittal type. Click here to replace existing RO.
State-Registered Entity(NPDES,NPDES)	Active	RO already exists for this facility and submittal type. Click here to replace existing RO.
State-Registered Entity(CAA)	Active	You are the only RO for this facility and submittal type.
State-Registered Entity(CAA)	Active	You are the only RO for this facility and submittal type.

- The RO2 will need to enter RO's email address to transfer RO status for the facility. This will need to be done for both "Industrial Stormwater Annual Report" and "Industrial Stormwater NOI/NEE."

(10) TERMINATING A FACILITY

Note: See Part 1.4 of the Permit on when to terminate a facility. A facility needs to have an approved NOI/NEE for the 2017 Industrial General Permit (2017 IGP) on GEOS before being able to terminate a facility. If the facility was terminated before the reissuance of the 2017 IGP (June 01, 2017), a paper copy of the Notice of Termination can be submitted. Contact EPD for the form.

- To terminate a facility, select the "Action" icon next to the facility on My Dashboard, select "Termination" and complete the form.

The screenshot shows the Georgia Department of Natural Resources (EPD) web portal. A modal dialog box titled "Request Action on Permit" is open, showing "Reason for Application:" with radio buttons for "Renewal" (selected), "Modification", and "Termination". Below the dialog is a table titled "Permits / Licenses" with columns "Facility" and "Owner Info.". The table contains one row for "UGA CAMPUS TRANSIT" with address "2505 2505 Riverbend Rd, Athens, Clarke, GA 30605". An "Action" button is circled in yellow next to the facility name. The left sidebar shows "Start a New Submittal" and "Message Center" sections.

(11) CONTACT INFORMATION

For help with GEOS and the Industrial General Permit, please contact:

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EPD_IT@dnr.ga.gov