

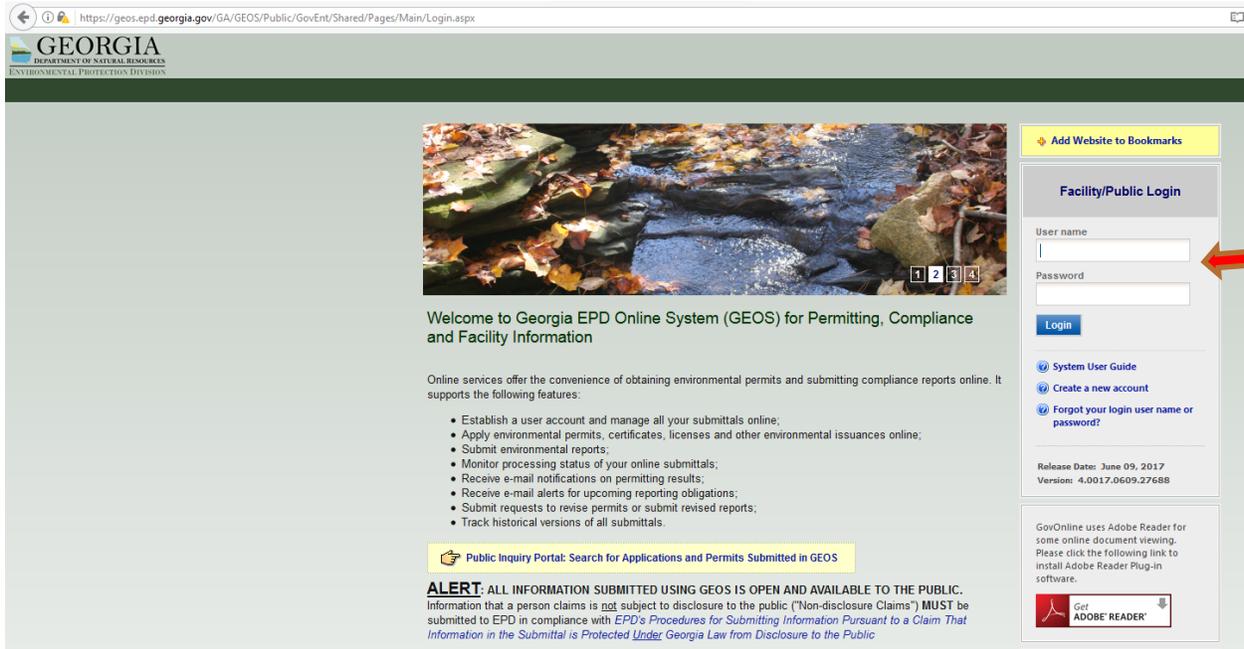
## Modifying An Existing NOI (Updating NOI)

**NOTE: Ownership changes/transfer of ownerships for on-going NOIs have a separate process. Do not use this process for ownership changes, but only to update or correct other fields on the NOI application.**

1. Go to website:

<https://geos.epd.georgia.gov/GA/GEOS/Public/GovEnt/Shared/Pages/Main/Login.aspx>

and log into your account.



Welcome to Georgia EPD Online System (GEOS) for Permitting, Compliance and Facility Information

Online services offer the convenience of obtaining environmental permits and submitting compliance reports online. It supports the following features:

- Establish a user account and manage all your submittals online;
- Apply environmental permits, certificates, licenses and other environmental issuances online;
- Submit environmental reports;
- Monitor processing status of your online submittals;
- Receive e-mail notifications on permitting results;
- Receive e-mail alerts for upcoming reporting obligations;
- Submit requests to revise permits or submit revised reports;
- Track historical versions of all submittals.

[Public Inquiry Portal: Search for Applications and Permits Submitted in GEOS](#)

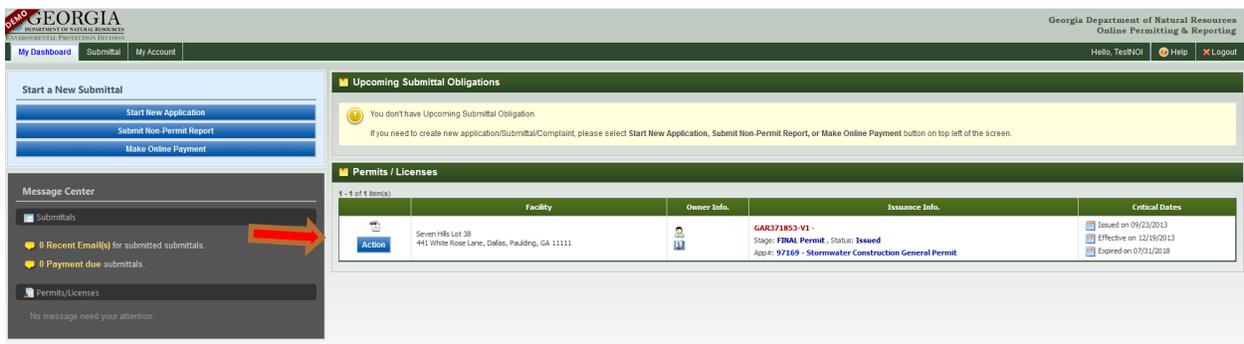
**ALERT:** ALL INFORMATION SUBMITTED USING GEOS IS OPEN AND AVAILABLE TO THE PUBLIC. Information that a person claims is not subject to disclosure to the public ("Non-disclosure Claims") **MUST** be submitted to EPD in compliance with *EPD's Procedures for Submitting Information Pursuant to a Claim That Information in the Submittal is Protected Under Georgia Law from Disclosure to the Public*

Release Date: June 09, 2017  
Version: 4.0017.0609.27688

GovOnline uses Adobe Reader for some online document viewing. Please click the following link to install Adobe Reader Plug-in software.

[Get ADOBE READER](#)

2. You should see the NOI on the main screen (My Dashboard) or you can find it on the Manage Permits tab under the Submittal tab.



Georgia Department of Natural Resources  
Online Permitting & Reporting

My Dashboard | Submittal | My Account | Hello, Test@NOI | Help | Logout

**Start a New Submittal**

- Start New Application
- Submit Non-Permit Report
- Make Online Payment

**Message Center**

- Submittals
- 0 Recent Email(s) for submitted submittals.
- 0 Payment due submittals.
- Permits/Licenses

No message need your attention.

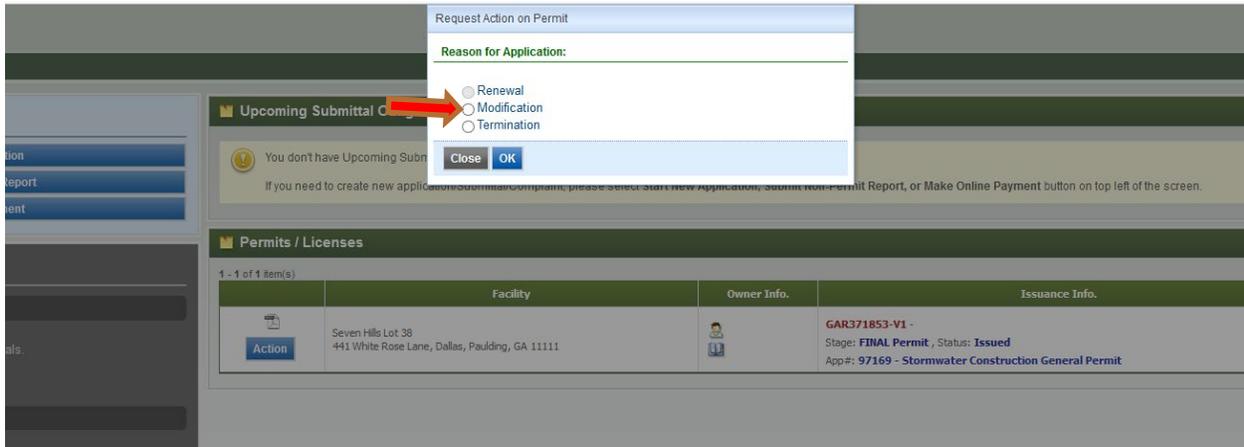
**Upcoming Submittal Obligations**

You don't have Upcoming Submittal Obligation.  
If you need to create new application/Submittal/Complaint, please select Start New Application, Submit Non-Permit Report, or Make Online Payment button on top left of the screen.

**Permits / Licenses**

Facility	Owner Info.	Issuance Info.	Critical Dates
 Seven Hills Lot 26 441 White Rose Lane, Dallas, Paulding, GA 11111		<b>GAR371853-V1</b> Stage: <b>FINAL Permit</b> , Status: <b>Issued</b> App#: 97169 - Stormwater Construction General Permit	 Issued on 09/23/2013  Effective on 12/19/2013  Expired on 07/31/2018

3. Click on the blue “Action” button and then click on the “Modification” button, then “Ok.”



4. Click the blue “Next” button (this section cannot be changed, so the original NOI permittee type will be grayed out).



The **Coverage Desired** section will appear. This section cannot be changed, click the blue “Next” button to continue.

5. Most of the information needed on Page 2 will automatically be filled into the boxes including facility/site info as well as the permit type. Makes changes here as needed.

**STORMWATER CONSTRUCTION GENERAL PERMIT (SUBMITTAL ID: 186785)**

Please fill out the form below. Save entered information by clicking SAVE. Proceed to next page by clicking NEXT.

**Facility Information**

\* Facility/Property:  
Hog Town (Boss Man)

Facility Name:  
Hog Town

Mailing Address 1:  Mailing Address 2:

County:  City:  State:  Zip:

Facility/Property Address 1:  Facility/Property Address 2:

County:  City:  State:  Zip:

\* Latitude:  \* Longitude:

- If you need to upload any documents to your Modification NOI submittal, select the "Online" option and click the red "Upload" button. Follow the instructions to upload any files and then click the "Next" button. If you do not need to upload any documents, just click the blue "Next" button to move forward.

The screenshot shows the "Attachment" step of the submittal wizard. The left sidebar lists five steps: 1. Data Entry, 2. Attachment (highlighted), 3. Validation, 4. Payment, and 5. Submission. The main content area is titled "ATTACHMENT (SUBMITTAL ID: 470464)". It includes instructions on how to upload files, a list of accepted file types (pdf, doc, docx, txt, xls,xlsx, cvs, jpeg, jpg, bmp, png, gif, xml), and a section for "Supporting Document" with radio buttons for "Online", "Mail", "Other", and "N/A". The "Online" option is selected. Below this is a red "Upload" button and a text area for "Attachment description:". At the bottom, there are buttons for "Exit", "Save", "Previous", and "Next".

- If you see all green checks, click the blue "Next" button. If you see a red "X," click the "Previous" button to check previous pages.

The screenshot shows the "Submittal Review" step of the submittal wizard. The left sidebar lists five steps: 1. Data Entry, 2. Attachment, 3. Validation (highlighted), 4. Payment, and 5. Submission. The main content area is titled "VALIDATION (SUBMITTAL ID: 470464)". It includes instructions to review the application and attachments. Below this are two summary sections: "Application Form(s) Summary" and "Attachment(s) Summary". The "Application Form(s) Summary" shows green checkmarks for "General Information" and "F5". The "Attachment(s) Summary" shows a green checkmark for "Supporting Document". At the bottom, there are buttons for "Exit", "Previous", and "Next".

- Click the authorization box at the top and enter your answer to the security question and 4-digit PIN number in the corresponding boxes. The security question answers are case sensitive. Then click the blue "Submit" button (or the Send to RO to Review/Submit button if you are a Preparer). If you get a "Submittal Receipt," your Modification NOI has been successfully sent to EPD.

**DEMO GEORGIA**  
DEPARTMENT OF NATURAL RESOURCES  
ENVIRONMENTAL PROTECTION DIVISION

Georgia Department of Natural Resources  
Online Permitting & Reporting

My Dashboard **Submittal** My Account Hello, TestNOI Help

Wizard Panel  
Submittal > Wizard Panel > Submit

**SUBMIT APPLICATION (SUBMISSION ID: 470464)**

Click on the check box below Certification of Submission if you agree with the terms of use described herein and then click on the SUBMIT button at the bottom of this page to complete your application.

**Certification of Submission**

\* I hereby certify that I am the owner or authorized agent of the owner of the described property.

Question: what is the name of the hospital where you were born?  
Answer:

PIN:  [Forgot your Pin Number?](#)

**Security Precautions**

To prevent your information from being used inappropriately, we maintain stringent GEOS's electronic safeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by VeriSign's Certificates and Authorize.NET's PCI compliant processes. Once we provide you with a password, you are responsible for maintaining the confidentiality of the password. Please note that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion at any time.

**Disclaimer**

The GEOS system of Georgia, its agencies, officers, or employees would dedicate their bests to protect your Trade Secret Information. However personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes and misunderstandings may result. The visitor proceeds to any external sites at their own risk. Township and its GovOnline system development company specifically disclaim any and all liability from damages which may result from the accessing the web site, or from reliance upon any such information.

Exit Previous **Submit**

NOTE: Typically, if a Modification NOI application has been successfully submitted in GEOS and all of the required fees and documents already taken care of, the application will automatically approve in GEOS within 2 business days.