

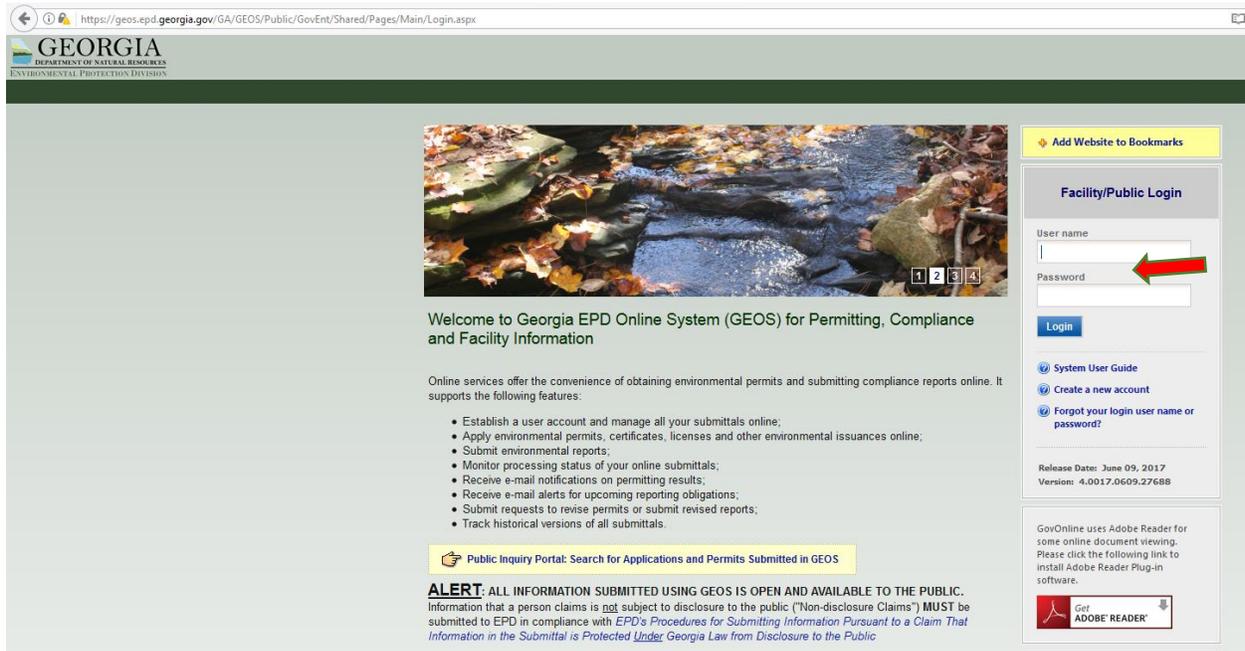
## How to Renew an Existing NOI (submit a reissuance application) in GEOS

### Primary and Tertiary NOIs Only:

1. Go to website:

<https://geos.epd.georgia.gov/GA/GEOS/Public/GovEnt/Shared/Pages/Main/Login.aspx>

and log into your GEOS account.



https://geos.epd.georgia.gov/GA/GEOS/Public/GovEnt/Shared/Pages/Main/Login.aspx

**GEORGIA**  
DEPARTMENT OF NATURAL RESOURCES  
ENVIRONMENTAL PROTECTION DIVISION

Welcome to Georgia EPD Online System (GEOS) for Permitting, Compliance and Facility Information

Online services offer the convenience of obtaining environmental permits and submitting compliance reports online. It supports the following features:

- Establish a user account and manage all your submittals online;
- Apply environmental permits, certificates, licenses and other environmental issuances online;
- Submit environmental reports;
- Monitor processing status of your online submittals;
- Receive e-mail notifications on permitting results;
- Receive e-mail alerts for upcoming reporting obligations;
- Submit requests to revise permits or submit revised reports;
- Track historical versions of all submittals.

**Public Inquiry Portal: Search for Applications and Permits Submitted in GEOS**

**ALERT:** ALL INFORMATION SUBMITTED USING GEOS IS OPEN AND AVAILABLE TO THE PUBLIC. Information that a person claims is not subject to disclosure to the public ("Non-disclosure Claims") **MUST** be submitted to EPD in compliance with EPD's *Procedures for Submitting Information Pursuant to a Claim That Information in the Submittal is Protected Under Georgia Law from Disclosure to the Public*

**Facility/Public Login**

User name

Password

**Login**

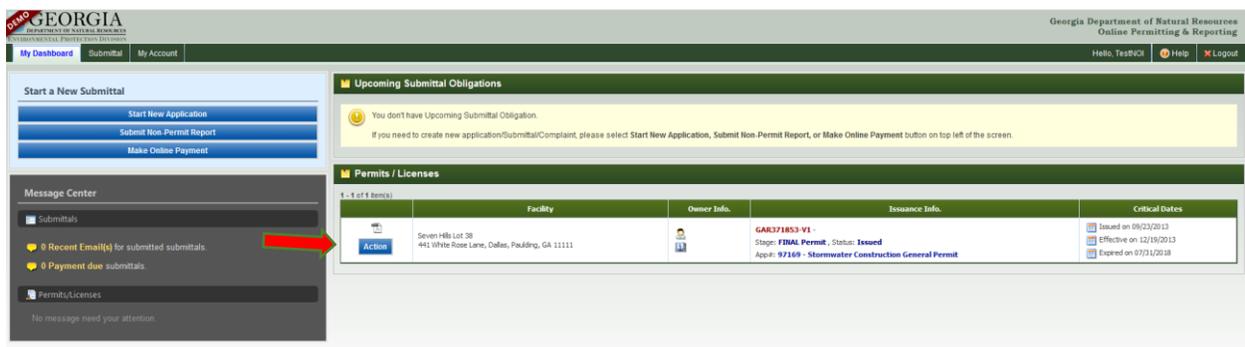
System User Guide  
 Create a new account  
 Forgot your login user name or password?

Release Date: June 09, 2017  
Version: 4.0017.0609.27688

GovOnline uses Adobe Reader for some online document viewing. Please click the following link to install Adobe Reader Plug-in software.

[Get ADOBE READER](#)

2. You can see the NOI on the main screen (My Dashboard) or under the Manage Permits tab. Click the blue "Action" button.



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Georgia Department of Natural Resources  
Online Permitting & Reporting

My Dashboard Submittal My Account Help, Test/Doc Help Logout

**Start a New Submittal**

Start New Application  
 Submit Non-Permit Report  
 Make Online Payment

**Message Center**

Submittals  
 0 Recent Email(s) for submitted submittals.  
 0 Payment due submittals  
 Permits/Licenses  
 No message need your attention.

**Upcoming Submittal Obligations**

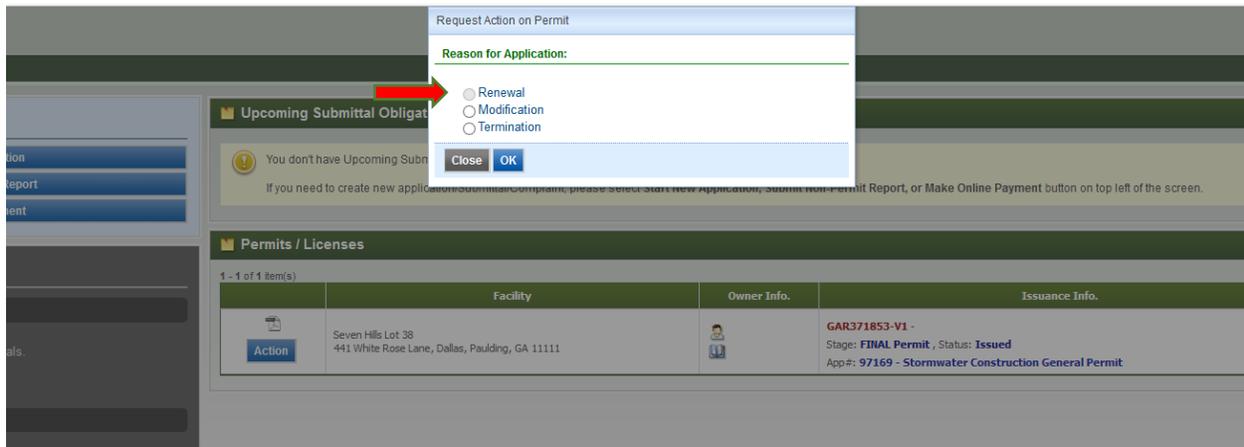
You don't have Upcoming Submittal Obligation.  
 If you need to create new application/Submittal/Complaint, please select Start New Application, Submit Non-Permit Report, or Make Online Payment button on top left of the screen.

**Permits / Licenses**

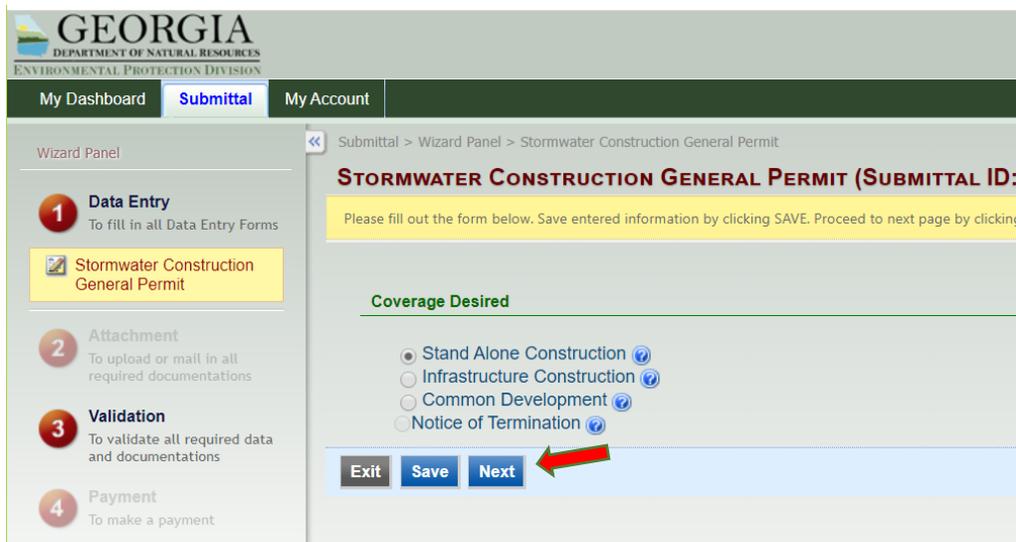
1 - 1 of 1 Items

	Facility	Owner Info.	Issuance Info.	Critical Dates
<a href="#">Action</a>	Seven Hills Lot 28 441 White Rose Lane, Dallas, Paulding, GA 31111		GA0371853-V1 Stage: FINAL Permit, Status: Issued App#: 97169 - Stormwater Construction General Permit	Issued on 09/23/2013 Effective on 12/19/2013 Expired on 07/31/2018

3. Select the "Renewal" option on the pop-up screen and click the blue "Ok" button.



4. The first page will show the type of NOI permit coverage that was submitted originally and cannot be changed. Click the blue "Next" button to continue.



- The second page will be the NOI general information and cannot be changed. Review this page and click the blue "Next" button at the bottom of the page.

Note: If updates or corrections need to be made to the NOI, first get the Renewal NOI application submitted and approved, then a Modification NOI application can be submitted to make changes.

**STORMWATER CONSTRUCTION GENERAL PERMIT (SUBMITTAL ID: 186785)**

Please fill out the form below. Save entered information by clicking SAVE. Proceed to next page by clicking NEXT.

**Facility Information**

\* Facility/Property:  
 Hog Town (Boss Man)

Facility Name:  
 Hog Town

Mailing Address 1:  Mailing Address 2:

County:  City:  State:  Zip:

Facility/Property Address 1:  
 100 ABC RD

Facility/Property Address 2:

County: Murray City: Chatsworth State: GA Zip: 30705

\* Latitude: 34.6773 \* Longitude: -84.6789

- The third page will be the attachments page. As long as all documents are already uploaded, you should be able to click the blue "Next" button.

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My Dashboard **Submittal** My Account

Wizard Panel

1 **Data Entry**  
 To fill in all Data Entry Forms

2 **Attachment**  
 To upload or mail in all required documentations

3 **Validation**  
 To validate all required data and documentations

4 **Payment**  
 To make a payment

5 **Submission**  
 To submit

Submittal > Wizard Panel > Attachment

**ATTACHMENT (SUBMITTAL ID: 438164)**

To include your attachment(s), click on the "Upload" button and follow the instructions to upload.

"Upload" button can be clicked multiple times to attach multiple files under each category.

These file types are accepted by the system:

- pdf, doc, docx, txt, xls, xlsx, cvs
- jpeg, jpg, bmp, png, gif
- xml

**Attachment**

The maximum file size allowed is 50MB. Please make sure the file you want to upload is smaller than 50MB.

**Location map (Required)**  
 Click here for Mail Information  
 Location map identifying the receiving water(s), outfall(s) or combination thereof to be monitored. Include written description and location map identifying the Impaired Stream Segment(s) when applicable.  Online  Mail  Other  N/A

**Supporting Document (Optional)**  Online  Mail  Other  N/A

7. The fourth page will be the validation page and you should see all green checks. Click the blue “Next” button.

My Dashboard **Submittal** My Account

Wizard Panel

1 **Data Entry**  
To fill in all Data Entry Forms

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To upload or mail in all required documentations

3 **Validation**  
To validate all required data and documentations

4 **Payment**  
To make a payment

5 **Submission**  
To submit

Submittal > Wizard Panel > Submittal Review

**VALIDATION (SUBMITTAL ID: 186818)**

Review your Application and any Attachments. Save any changes you make before returning to this page. Proceed to Submission by clicking NEXT.

**Application Form(s) Summary**

Stormwater Construction General Permit Stormwater Construction General Permit - Form View

General Information  
F1

**Attachment(s) Summary**

Location map  
Erosion, Sedimentation and Pollution Control Plan

Exit Previous **Next**

8. If all of the NOI fees were previously paid, GEOS will skip the payment page and will go directly to the final page, the submission page. Check the authorization box and answer the security question. Then type in your 4-digit PIN number and click the blue “Submit” button.

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My Dashboard **Submittal** My Account

Wizard Panel

Submittal > Wizard Panel > Submit

**SUBMIT APPLICATION (SUBMISSION ID: 48949)**

Click on the check box below Certification of Submission if you agree with the terms of use described herein and

**Certification of Submission**

I hereby certify that I am the owner or authorized agent of the owner of the described property.

Question: What is your birthday?  
Answer:

PIN:

**Security Precautions**

To prevent your information from being used inappropriately, we maintain stringent GEOS's electronic security. Once we provide you with a password, you are responsible for maintaining the confidentiality of the password.

**Disclaimer**

The GEOS system of Georgia, its agencies, officers, or employees would dedicate their bests to protect your information. The visitor proceeds to any external sites at their own risk. Township and its GovOnline system

Exit Previous **Submit**

Click the empty check box to confirm agreement.

Answer the security question.

Fill in PIN

Click on the “SUBMIT” button to complete your application.

9. Once you successfully submit your Renewal NOI application, you will receive a Submittal Receipt.

My Dashboard **Submittal** My Account

[Go to Submitted List](#)

### Submittal Receipt

Your final/printable Notice of Intent (NOI) will be available once 14 days has passed from your submittal date and your full fee payment has been confirmed. A confirmation email will be sent to your account along with your final/printable NOI.

Please click [HERE](#) to print your initial submittal receipt.

Click the "Here" to print the Submittal Receipt.

Submittal ID: **186818**

Submitted By:  Owner Info: