

**Air Protection Branch**

4244 International Parkway  
Suite 120  
Atlanta, Georgia 30354  
404-363-7000



## Instructions for Completing and Submitting the Electric Vehicle Charger Certification Form

The Electric Vehicle Charger Certification Form must be completed and submitted to the Georgia Environmental Protection Division (“EPD”) for certification that the electric vehicle charger meets the requirements in the definition of “electric vehicle charger” found in GA. COMP. R. AND REGS., r. 391-3-25-.01(i) to apply for the tax credit allowed under O.C.G.A. § 48-7-40.16. Please note: EPD is only responsible for certifying that the electric vehicle charger meets the requirements in the definition. The Georgia Department of Revenue administers this tax credit.

### Definitions

An electric vehicle charger is defined as –

“an electrical device and installation thereof located off-board the vehicle that provides electricity for electric vehicle batteries and includes the conductors, connectors, attachment plugs, and all other fittings, devices, power outlets, or apparatuses, installed specifically for the purposes of delivering energy from the premises to the electric vehicle and shall have power levels greater than 130 volts, AC 1 phase.”

GA. COMP. R. AND REGS., r. 391-3-25-.01(i).

Vehicle is defined as –

“a motor vehicle,” which is defined as “any self-propelled vehicle designed for transporting persons or property on a street or highway that is registered by the Motor Vehicle Division of the Department of Revenue.”

GA. COMP. R. AND REGS., r. 391-3-25-.01(t) and (bb).

### Completion of the EVC Form

The Electric Vehicle Charger Certification Form (“EVC Form”) is available on EPD’s website at <https://epd.georgia.gov/forms-permits/air-protection-branch-forms-permits/clean-vehicle-tax-credits>. Page one of the EVC Form may be completed by the seller or lessor of the EVC or by the business that purchased or leased the EVC; however, the seller or lessor must sign Page one. Page two must be completed and signed by the business that purchased or leased the EVC. The completed EVC Form must include all the information requested.



Submission of the EVC Form to EPD

The signed EVC Form must be submitted by the business that purchased or leased the EVC to EPD along with –

- a copy of the invoice or lease for the EVC,
- a copy of the invoice for installation of the EVC, if the EVC was installed by a person different than the seller or lessor,
- a photo or photos showing the EVC installed, and
- a site map showing the location of the installed EVC at the location.

The invoice(s) and/or lease for EVC must show:

- the business's name that purchased or leased the EVC,
- the manufacturer, model #, serial # and power level of the EVC,
- the seller's or lessor's name and address and the title and contact information for a representative of the seller or lessor,
- the itemized cost of the EVC, i.e., any sales tax must be shown separately,
- the installer's name and address,
- the itemized cost of installing the EVC, i.e., parts, labor and any sales tax must be shown separately, and
- the address where the EVC was installed.

The signed EVC Form, invoice(s) and/or lease and photo(s) may be submitted to EPD electronically at [evc.taxcredits@dnr.ga.gov](mailto:evc.taxcredits@dnr.ga.gov). If the EVC Form is submitted electronically, the form must contain the email address at the business where EPD may return the form. The signed EVC Form and supporting documentation may also be submitted to EPD by mail at:

Mobile & Area Sources Program  
Air Protection Branch  
Georgia Environmental Protection Division  
4244 International Pkwy., Suite 120  
Atlanta, Georgia 30354

EPD will review the completed EVC Form and supporting document(s) and photo(s). If the requirements are met, EPD will sign the EVC Form and return it to the business electronically or by mail, depending on how the form was submitted to EPD.

Electronic Signatures on the EVC Form

All signers of the EVC Form agree that any electronic signatures therein constitute original, valid signatures pursuant to the Uniform Electronic Transactions Act, O.C.G.A. § 10-12-1 *et seq.*