

EPD Local Government Scrap Tire Abatement Reimbursement Amnesty Program Amendment Guidelines

» Reasons for Amendments

EPD understands that things can happen during the course of planning and holding your event that are beyond your control.

However, certain changes to the executed agreement require that you must apply for an amendment and receive a new agreement. Examples when this may happen include:

- Your event date changes
- You exceed your approved contract dollar amount
- You need more time to complete your project and submit your report to EPD

When applying for an amendment you must explain in detail why the changes are needed.

» Reasons for Notification

Some changes do not require an amendment to the agreement, but simply an email notification to EPD. These include changes to the:

- Project manager
- Secondary contact
- Tire storage location
- Tire carrier
- Scrap tire processor

If any of this information changes from your original application, email EPD at epd.star@dnr.ga.gov with the new information and briefly explain why the changes were needed. Please include the name of your government/authority and agreement # in the subject line of the email.

EPD's Scrap Tire Abatement Reimbursement (STAR) Program reimburses local governments for the costs of transporting and processing scrap tires collected during scrap tire amnesty events. Funding for the program comes from Georgia's Solid Waste Trust Fund.

ADDITIONAL FUNDING. EPD realizes that the information in your original STAR application and project agreement is based on estimates and sometimes, those estimates will be off. You may have had an extremely successful event and collected more tires than anticipated. Or, your residents may have brought in more tractor tires than you planned for and those large tires increased your processing costs. As soon as you think you may need to request more funding, notify EPD and submit an amendment application.

TIME EXTENSION. There are many reasons you may need to request more time to complete your STAR project. You may need to change your event date due to bad weather, find a new location for the collection, or choose a new tire carrier. Sometimes, additional time is needed to complete the reporting form.

Under the terms of your amnesty agreement, all tires must be transported to the processor within 30 days of the event. You must also submit a request for reimbursement to EPD within 90 days of the event. If you are unable to meet either deadline, you must notify EPD and apply for an amendment.

Need an Amendment?

Step 1. Email epd.star@dnr.ga.gov or call 404-362-2537. Please include your agreement # in the subject line of your email.

Step 2. Download an amnesty amendment application from epd.georgia.gov/star-program; complete and email to epd.star@dnr.ga.gov. Please allow up to 90 days for processing.

PROJECT LIMITS. Agreement amendments are subject to the same limits as the original agreement. You will only be reimbursed for the costs of transporting and processing the scrap tires up to a total amount of \$50,000 per local government per fiscal year. EPD also will only reimburse up to \$4.00 per passenger tire equivalent (PTE) per agreement.

PROJECT ASSESSMENT. When requesting an amendment, it is important to assess the entire project. If you are requesting more time, will you also need to request approval for additional funding? What other STAR projects do you have for the year? Will this request put you over the \$50,000 annual limit?

AMENDMENT TIMING. It's important to remember that an amendment goes through the same review and processing steps as your original application and, as a result, will require the same 90-day timeframe. Therefore, it is extremely important that you keep close tabs on your project and notify EPD as soon as possible that you will be applying for an amendment.

» Amnesty Event FAQs:

Tips for planning and hosting an amnesty event can be found in EPD's list of [frequently asked questions](#) on our website.