

GEOS – NTP for LBP Abatement Application (Initial or Renewal)

Note: Notice to Proceed for LBP Abatement expires on initial end date of project. If project goes over, a revision application must be submitted.

Step 1a: Things you will need to fill out this application:

- The fee payment for the application
- Contractor Bid

Step 1b: Verify you have a GEOS account. If not, you must first create one. Follow the steps in the GEOS Account Creation User Guide.

Step 2: Create the Submittal (i.e. Application).

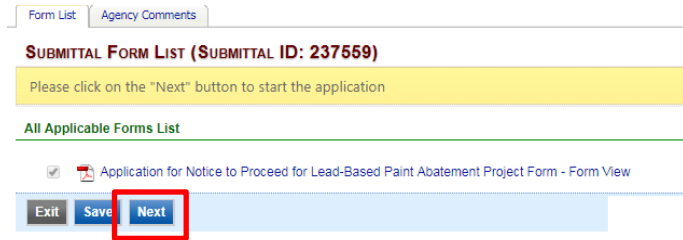
“Submittal” → “Start a New Submittal” → “Start” on the correct Application Type (i.e. Application for Lead Abatement Project Notice to Proceed)

The screenshot displays the GEOS web application interface. At the top, the navigation bar includes 'My Dashboard', 'Submittal', and 'My Account'. The 'Submittal' menu is open, showing options like 'Start a New Submittal', 'My Favorite Submittals', 'Edit Pending Submittals', 'Track Submitted Submittals', 'Manage Permits/Certs.', 'Correspondence Msg', 'Email History', 'Link Paper Submission', and 'Search Public Submittal'. The 'Start a New Submittal' option is highlighted with a red box. Below the menu, the 'Start a New Submittal' page is visible, featuring a search bar with fields for 'license', 'Keyword', 'Program', and 'Submittal Type'. The 'Submittal Type List' is displayed below, showing various application types such as 'Lead NTP', 'Lead Discipline TP', 'Lead Firm', 'Lead Individual', 'Individual (Spanish)', 'RRP Renovation Firm', 'RRP Renovator', 'Application for RRP Training Provider Accreditation', and 'Asbestos Contractor Agent Replacement Application'. The 'Start' button for the 'Lead NTP' application type is highlighted with a red box.

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→Click “Next” button

Note: save your data entries at the end of each page before clicking the next button.



Form List Agency Comments

SUBMITTAL FORM LIST (SUBMITTAL ID: 237559)

Please click on the “Next” button to start the application

All Applicable Forms List

Application for Notice to Proceed for Lead-Based Paint Abatement Project Form - Form View

Exit Save **Next**

Step 3: Fill out the application. This is just data entry.

Note: Choose the “Discipline” for your Certificate. Also, if this is an Initial Certificate you will need the Third Party Exam date for application.

APPLICATION FOR NOTICE TO PROCEED FOR LEAD-BASED PAINT ABATEMENT PROJECT FORM (SUBMITTAL ID: 237559)

Please fill out the form below.

Don't forget to click the save button or green check mark ✓ for tables to save your input!

I. FIRM NOTIFICATION INFORMATION

Initial or Revision :	Revision Number :	Original NTP Number :	Previous NTP Submission :
Initial			

II. LEAD FIRM INFORMATION

* Facility/Property:		Mailing Address 2:	
RAGINS CONSTRUCTION (Corey Clowers)			
County:	City:	State:	Zip:
Facility/Property Address 1:		Facility/Property Address 2:	
County:	City:	State:	Zip:
Firm Phone Number :		Firm Fax Number :	

→ Fill in all fields with data entry from form

Note: the “Section II. Lead Firm Info.” “Firm Phone Number:” does not have a “*” but it is required. Also, all info in Sections III-VII is required, even though the “*” is missing from most data fields.

Note: in “Section III. Site Information” “Owner/Site Name:” if application simply says owners name add “First/Last Residence” in online form. Also, in “Scope of Work” box summarize the information on attached bit document, see below for examples.

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12/01/2018 09:28:01

III. SITE INFORMATION

Site Owner or Site Name :
Marlin Foster Residence

Street Address :
1714 Lafayette St

City : Americus County : Sumter Zip : 31709

Nearest Major Intersection :
Hwy 49

Why Is Work Being Conducted ? Other Description of 'Other' Reasons for Work : Grant Work

Provide a Brief Description of the Work to Be Conducted (Scope of Work) :
Encapsulate bricks; Remove/replace rotten wood trim; Prep & paint trim; Remove 11 windows and install new; replacement of doors; enclosure of ceiling in bathroom; repair/paint fascia and soffit - see file documentation for more specifics

Days of Week On Which Abatement Project Will Operate:
 M Tu W Thu F Sa Su

Hours of Project Work :
 Day (5 AM - 5 PM) Evening (5 PM - 9 PM) Night (9 PM - 5AM)

Fill in "Box 1:" & "Box 3:" which will auto populate "Box 2:" & "Box 4:"

Note: Double check that the amount in Box 1 matches the total amount on the Contractors Bid attachment.

CALCULATE THE APPLICATION FEE FOR THIS PROJECT:

* Box 1: Enter Amount of Contract or Executed Bid
19350.00

Box 2: Multiply Box 1 by .02 and Enter Result Here
387.0000

* Box 3: Number of Units
1

Box 4: Application Fee (Multiply Base Fee of \$50 by Number of Units)
50

Notifications submitted less than fifteen (15) calendar days prior to the start date are Emergency Notifications and must include an additional emergency \$50.00 fee along with a letter of justification detailing reason for emergency.

* Box 5: Is This an Emergency Notification? Yes No If Yes, Add Emergency Fee (\$50.00)

Box 6: Add Together Box 2, Box 4, and Box 5 (if applicable) and Insert Total Here (Please Pay This Amount)
437.0000

Fill in Site Information. Note: BE SURE TO ADD "Project Start & End Dates:"

IV. ADDITIONAL SITE INFORMATION

Exterior Work Occupied Residence
 Interior Work Vacant Residence
 Siding Removal/Replacement Multi-family Residence
 Soil Abatement Child-Occupied Facility
 Component Removal/Replacement Other

If Other, Description:

Number of Rooms : Number of Units : Number of Floors :

Copy of Bid/Contract Documents Attached?
 Yes

Project Start Date : 04/17/2018 Project End Date : 04/28/2018 Amended Start Date : Amended End Date :

Click "Search Contractor" Buttons to choose the "Project Personnel; Inspector/ Risk Assessor; and Occupant Protection Plan" persons in "Sections V-VII". Note: Make sure you choose the correct person with the correct "License Type" and up-to-date 'Expiration Date'.

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V. PROJECT PERSONNEL

Please list Project Personnel information in the following table. You are able to add a person directly, or by searching in GEOS system. Project personnel include supervisor and worker.

Add New Project Personnel Information **Search Contractor**

Search by last name; the person you are trying to add to the project; Click “Associate” button

Contractor License

Contractor First Name:

Last Name:

License No:

License Type:

Search

1 - 5 of 5 displayed, total 5 item(s)

	First Name	Last Name	Phone No	License No	License Type	Issue Date	Expiration Date	License Status
<input type="checkbox"/>	Corey	Clowers		GA-EPD-RRP-4644-2730	Lead RRP Person Certificate	05/28/2015	01/27/2018	Active
<input type="checkbox"/>	Corey	Clowers	4784797365	40 SUP 0717 9987	Lead discipline certification for Lead Supervisor	07/18/2017	02/23/2018	Active
<input type="checkbox"/>	Michael	Clowers	478-784-2556	081811018	UST-operatorA	08/18/2011	08/07/2019	Active
<input type="checkbox"/>	Michael	Clowers	478-784-2556	081811018	UST-operatorB	08/18/2011	08/07/2019	Active
<input checked="" type="checkbox"/>	Corey	Clowers	4784797365	40 SUP 0218 9987	Lead discipline certification for Lead Supervisor	02/08/2018	02/23/2019	Active

Cancel **Associate**

Note: You will end up with this...

V. PROJECT PERSONNEL

Please list Project Personnel information in the following table. You are able to add a person directly, or by searching in GEOS system. Project personnel include supervisor and worker.

	Position	First Name	Last Name	GA Cert #	Exp. Date
✗	Lead Supervisor	Corey	Clowers	40 SUP 0218 9987	02/23/2019
✗	Lead Worker	Graylon	Alexander	30 WRK 0418	03/14/2019
✗	Lead Worker	Jamarcus	Finney	30 WRK 0318	03/14/2019
✗	Lead Worker	Jerry	Harvey	30 WRK 0318	03/14/2019

Click “Search Contractor” and “Search Search Supervisor/Designer” the same way you did in Section V.

Note: See Highlighted instructions for the Occupant Protection Plan developed by Supervisor Vs. Project Designers.

VI. INSPECTOR/RISK ASSESSOR CONDUCTING PRE-ABATEMENT SURVEY

Name :

Will This Person Also Conduct the Clearance Inspection ?

GA Certification # :

Exp. Date :

Copy of Inspection Report Attached :

Search Contractor

Georgia Rule Requires That A Written Site Specific Occupant Protection Plan Be Developed For All Abatement Projects And That It Must Be Available At The Abatement Project Site For Review By EPD. THIS RULE APPLIES EVEN IF THE WORK IS BEING CONDUCTED IN A VACANT RESIDENCE. The Occupant Protection Plan Must Be Developed By A Georgia Certified Lead Supervisor For Projects Less Than 5 Units, Or By A Georgia Certified Project Designer For Projects With 5 Or More Units.

* Has an Occupant Protection Plan been prepared ?

* Who prepared the Occupant Protection Plan ?

* Supervisor/Designer Name :

* GA Certification # :

* Exp. Date :

Search Supervisor/Designer

Fill in VII. Payment Information.

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VII. Payment Information

Name On Check	Check Amount (\$)
<input type="text"/>	<input type="text"/>
Check Issue Date	Check Number
<input type="text"/>	<input type="text"/>

[Exit](#) [Save](#) [Previous](#) [Next](#)

If there were supporting documents, such as the Contractors Bid, upload here. If not, click “Next”

ENVIRONMENTAL PROTECTION DIVISION

Paper Submittal

Application > Wizard Panel > Attachment

ATTACHMENT (SUBMITTAL ID: 188255)

To include your attachment(s), click on the “Upload” button and follow the instructions to upload.
“Upload” button can be clicked multiple times to attach multiple files under each category.

Attachment

The maximum file size allowed is 1MB. Please make sure the file you want to upload is smaller than 1MB.

Other Supporting Documents (Optional) Online Mail Other N/A

[Exit](#) [Save](#) [Previous](#) [Next](#)

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VALIDATION (SUBMITTAL ID: 237562)

Review your Submittal and any Attachments. Save any changes you make before returning to this page.
Proceed to Submission by clicking NEXT.

Application Form(s) Summary

✓ Online Application for Notice to Proceed for Lead-Based Paint Abatement Project Form Application for Notice to Proceed for Lead-Based Paint Abatement Project Form - Form View

Attachment(s) Summary

✓ Other Supporting Documents

[Exit](#) [Previous](#) [Next](#)

Click “Next”

Enter payment information.

PAYMENT (SUBMITTAL ID: 237562)

Select a payment method; provide the required information and then click on the NEXT button below.

Outstanding Balance

Application for Notice to Proceed for Lead-Based Paint Abatement Project Form (View Fee Schedule)	\$437.00
GOVT1104_Application for Lead Abatement Project	
GOVT1104_Application for Lead Abatement Project	\$437.00

Payment Method

Fee Amount:	\$437.00
Amount Due:	\$437.00
TOTAL PAYABLE:	\$437.00

Payment Method:

[Exit](#) [Previous](#) [Next](#)

click “Submit”

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SUBMIT SUBMITTAL (APPLICATION ID: 188255)

Click on the check box below Certification of Submission if you agree with the terms of use described herein and then click on the SUBMIT button at the bottom of this page to complete your Submittal.

Disclaimer

The GEOS system, its agencies, officers, or employees would dedicate their bests to protect your confidential information. However personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes and misunderstandings may result. The visitor proceeds to any external sites at their own risk. GA EPD and GEOS system development company specifically disclaim any and all liability from damages which may result from the accessing the web site, or from reliance upon any such information.

Submit

Print Confirmation Page for your records.

CONFIRMATION OF SUBMITTAL

1. Your application has been received and will be reviewed shortly.
2. Check your account, email and text message for system notification at various mile stones. Thank you for using the GEOS system.

Please click [HERE](#) to print your receipt.

Submittal ID: **188255** (Please remember the Submittal ID for any future references.)

Submitted By:

Bill Smith
123 Main Street
Decatur, GA 30030

bsmith@xyz.com

Owner Info:

Bill Smith
123 Main Street
Decatur, GA 30030

bsmith@xyz.com

Facility / Property Name: LIFE ENVIRONMENTAL SERVICES, INC.

Collected by:

paper submission

Form Detail

- Lead Services Firm Certification Application

Attachment Detail

Other Supporting Documents (Optional)

Now EPD must review your application and supporting documents. When it has been approved the Certificate of License will be available to you for printing from you GEOS Dashboard.