

# RECYCLING & WASTE DIVERSION GRANT

Recovered Materials and Abatement Program  
Solid Waste Trust Fund Grant Program



## Welcome to the Meeting



- All participants are joining in mute-only mode
- Please keep your video off so that it does not interfere with the recording
- Instructions on how to ask questions or make comments will be provided once the meeting begins
- Presentation and recording available at:  
<https://epd.georgia.gov/recycling-waste-reduction-and-diversion-grant>

# Solid Waste Trust Fund Grant Program Team



**LENA  
CHAMBLESS**  
RMA PROGRAM  
MANAGER



**SARAH KNAPP**  
RMU MANAGER  
RWD GRANT



**CASSIE ROWICKI**  
TIRE GRANT  
RWD GRANT



**HANNAH TRIPP**  
STAR PROGRAM

[SWTF.Grant@dnr.ga.gov](mailto:SWTF.Grant@dnr.ga.gov)

<https://epd.georgia.gov/solid-waste-trust-fund-grant-program>

# Housekeeping



We will pause throughout the presentation to allow time for Q&A.



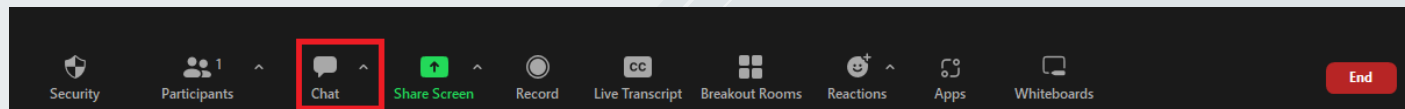
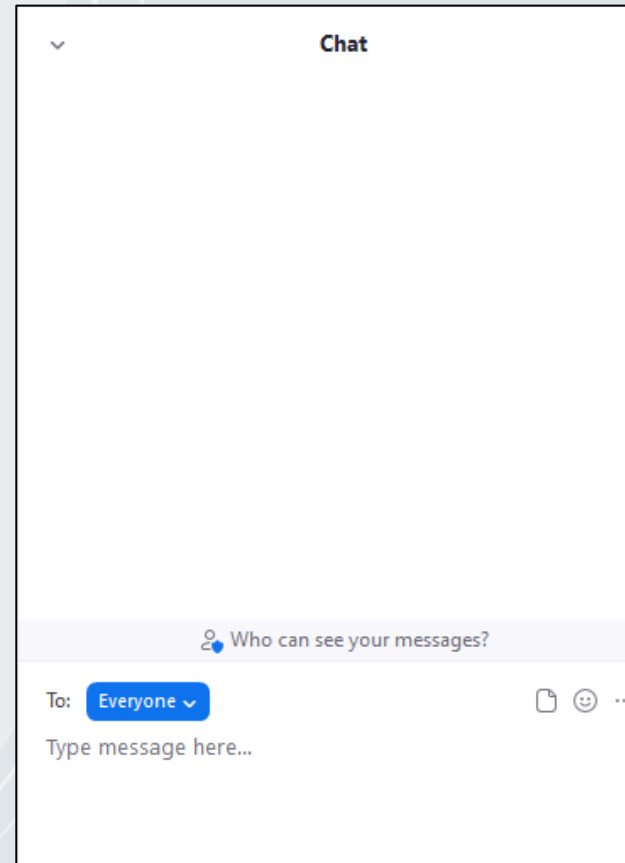
If you have joined online, use the chat at the bottom of the screen to ask questions or comments.



Please list your name and affiliation in the chat to be added for the queue.



Questions in chat will be read in the order received.



# Housekeeping



All questions and answers will be shared publicly so that every potential applicant will have access to the same information.



Common questions will be posted to the FAQ:  
<https://epd.georgia.gov/recycling-waste-reduction-and-diversion-grant>



Submit Questions to: [SWTF.Grant@dnr.ga.gov](mailto:SWTF.Grant@dnr.ga.gov)



# Applicant Poll

What type of organization do you represent?



# Agenda

## Recycling and Waste Diversion (RWD) Grant

- Background
- Project Examples
- Eligibility
- Funding
- Timeline

## Application

## Reporting and Invoicing

## Evaluation and Scoring

## Question and Answer Session

# Background



The Solid Waste Trust Fund (SWTF) is funded by the Tire Management Fee through the sale of new tires in Georgia.



In November 2020, Georgia voters approved a constitutional amendment authorizing the Georgia Legislature to dedicate fee revenue directly to the purpose for which the fees were imposed.



This newly dedicated funding allowed EPD to create and administer grants from the SWTF.



The Recycling and Waste Diversion (RWD) Grant was created as part of the SWTF Grant Program.

# What is the RWD Grant Program?

The RWD Grant supports the goals of the SWTF by providing financial support to projects in Georgia that:

- Reduce solid waste
- Recover valuable materials
- Support manufacturing
- Encourage innovation

Applicants can develop proposals that best support their communities' needs.

Projects at various stages will be considered.

Projects may not exceed 24 months in length.



A microphone with a black foam head and a silver body is positioned in the foreground, angled towards the left. The background is a blurred image of a meeting room with several people seated at a long table, suggesting a formal or professional setting.

# ELIGIBILITY

- Counties and municipalities
- Public authorities, agencies, commissions, or institutions
- Department of Community Affairs compliant
- Successful administration of other EPD grant awards



# Ineligibility

- Nonprofit or private organizations
  - Applicants may partner or contract with nonprofits or private organizations.
- Applicants who are subject to an open EPD consent order or other EPD enforcement action.
- Applicants who have received grant funds in past years but have NOT demonstrated successful administration of those grant funds.

# Available Funding

- Grants will be awarded each fiscal year (July 1 – June 30).
- \$2,000,000 has been allocated for the FY24 grant cycle.
- There is no project cap.
- Awards may pay up to 100% of project costs.
- **Grant funds are paid out on a reimbursement basis. If you require advance funds to achieve grant objectives, please contact program staff before submitting your application.**



# Available Funding

- Projects not selected in one grant cycle may be resubmitted in subsequent grant cycles.
- Awardees from previous RWD Grant cycles are eligible to apply if they have completed the terms of their awarded agreement.
- Awardees from previous RWD Grant cycles may not resubmit for the same project as they were originally awarded, extend, or modify their current agreements.



# RWD Grant Program Application Timeline

Application Period Opens

November 1, 2023



Applications Due by 4:30 PM

December 31, 2023



Application Review

January - February 2024



Grant Awards

March 2024 – April 2024





## RWD Project Examples

### Recycling and Waste Diversion Infrastructure

- Projects that create, expand, or improve infrastructure at:
  - Materials recovery facilities (MRF)
  - Recycling transfer stations
  - Convenience centers
- Other equipment that will increase the capacity to serve customers





## RWD Project Examples

### **Hub and Spoke Development**

- Projects that create, expand, or improve the operation of recycling hub and spoke infrastructure, collection, distribution, and logistics.

# RWD Project Examples

---

## **Hard-to-Recycle Materials**

- Projects that create, expand, or improve the operation of hard-to-recycle and/or household hazardous waste recycling facilities.





# RWD Project Examples

## **Recovery of Additional Materials**

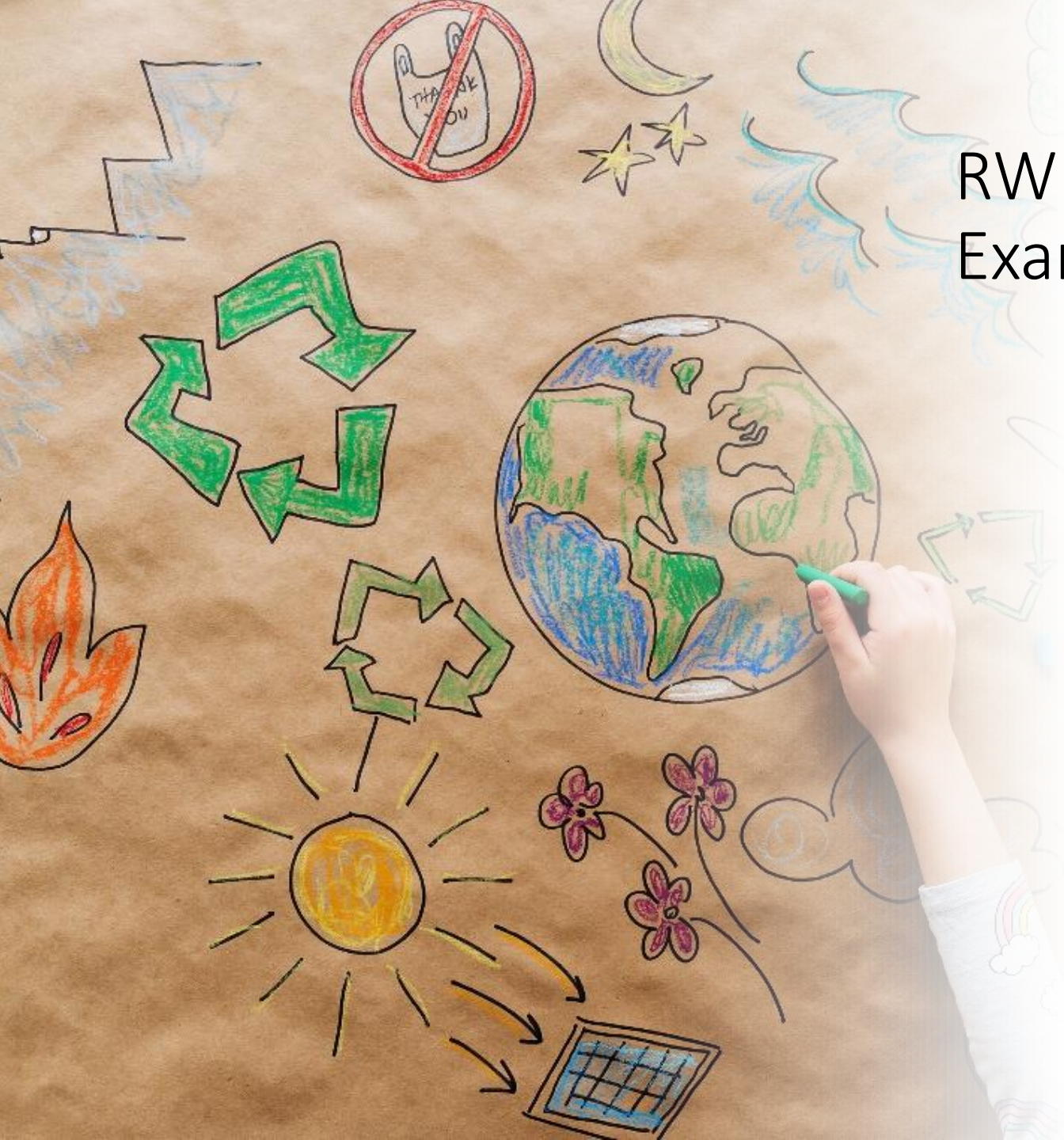
- Projects that collect and/or process new material streams.



# RWD Project Examples

## Waste Reduction

- Projects that create, expand, or improve programs at the local level to reduce waste.





# RWD Project Examples

## **Innovation**

- Projects that demonstrate innovative processes for waste reduction or innovative use of recycled products.



## Twenty-one grantees were awarded \$2,738,799 in FY23:

1. Athens-Clarke County
2. Bleckley County
3. Carroll County
4. City of Byron
5. City of Chatsworth
6. City of Decatur
7. City of Milton
8. City of Norcross
9. City of Powder Springs
10. City of Roswell
11. City of Woodstock
12. Columbus Consolidated Government
13. Dalton-Whitfield Solid Waste Authority
14. Dodge County
15. Douglas County
16. Forsyth County
17. Gwinnett County
18. Laurens County
19. Murray County
20. Pickens County
21. University of Georgia



CARROLL COUNTY  
RECYCLING  
COLLECTION EVENT



CITY OF POWDER SPRINGS  
DROP-OFF RECYCLING  
FACILITY



ATHENS-CLARKE COUNTY  
COMPOST TRUCK



CITY OF NORCROSS  
HHW COLLECTION  
EVENT



FORSYTH COUNTY HARD-TO  
RECYCLE PLASTICS



LAURENS COUNTY  
RECYCLING ROLL-OFFS






# RWD FY23 Past Project Awards:

---

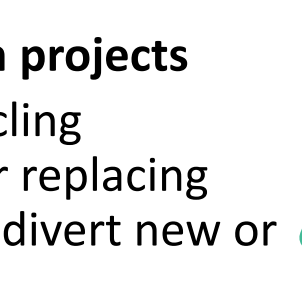
**Awarded projects fell into three categories:**

1. Equipment Projects
2. Recycling Collection Projects
3. Pilot Projects

A large blue circle on the left side of the slide.

# RWD FY23 Past Project Awards:


## Equipment Project Examples:

- **Procurement of recycling equipment**
    - ✓ Projects that purchase, install, and utilize equipment such as bins, forklifts, skid steer, densifier, glass crusher, bailer, compactor, or collection vehicles, to increase collection, recycling, and diversion.
  - **Recycling capability expansion projects**
    - ✓ Projects that increase recycling capabilities by improving or replacing infrastructure to recycle or divert new or more material.
- 
- Four green decorative lines of varying lengths and orientations in the bottom right corner.

# RWD FY23 Past Project Awards:


## Recycling Collection Project Examples:

- **Household hazardous waste collection events**
  - ✓ One or multi-day events hosted to collect specific household hazardous waste which is then properly handled and recycled by a certified and/or permitted vendor.
- **Recycling collection bin/drop-off locations**
  - ✓ Projects that identify specific locations to strategically place new recycling collection or drop-off bin locations.



## RWD FY23 Past Project Awards:

### **Pilot Project Examples:**

- **Projects seeking to jump start new community recycling initiatives**
    - ✓ Example: residential composting collection program
  - **Projects seeking to evaluate participation rates and tonnage collected over the course of the pilot project.**
- 



RWD Past  
Project Awards:

### **Carroll County**

- Hazardous Household Waste Collection Event
- Electronics Recycling Event

Mel and Lavoris Huff show off our new  
Compost Truck for Commercial Food  
Scraps Collection.



RWD Past  
Project Awards:

### **Athens-Clark County**

- Organics collection truck



# RWD Past project awards:

---

## City of Powder Springs

- Drop off recycling center



# Ineligible Project Examples:

- Projects in which the *primary* activity is education.
- Projects that seek reimbursement for completed activities prior to the execution of RWD Grant award agreement.
- Projects regarding improvements for landfill capacity or any landfill activities that do not include recycling or diversion.
- Projects that are in violation of the Georgia Comprehensive Solid Waste Management Act and the Rules and Regulations of the State of Georgia.
  - Example: Project that proposes to divert material from the landfill that is banned from landfill disposal.



# Low Scoring Project Examples:



Projects that do not closely align with RWD Grant goals.



Projects that do not demonstrate cost-effectiveness.



Projects in which the *primary* activity and use of grant funds is for activities not directly associated with recycling and diversion.



Projects that focus on operational efficiency or improvements rather than recycling or diversion outcomes.



Pilot projects without sufficient cost-effective justification and longevity metrics.



The background of the slide is a photograph. On the left, there is a green recycling bin with a white recycling symbol. In the foreground, there is some green grass and a clear plastic bag. In the background, several people are sitting outdoors, possibly at a picnic or a community event. The text is overlaid on a dark rectangular area in the center-right of the image.

LIST YOUR NAME AND AFFILIATION  
TO BE ADDED TO THE QUEUE FOR  
COMMENTS OR QUESTIONS.



Chat



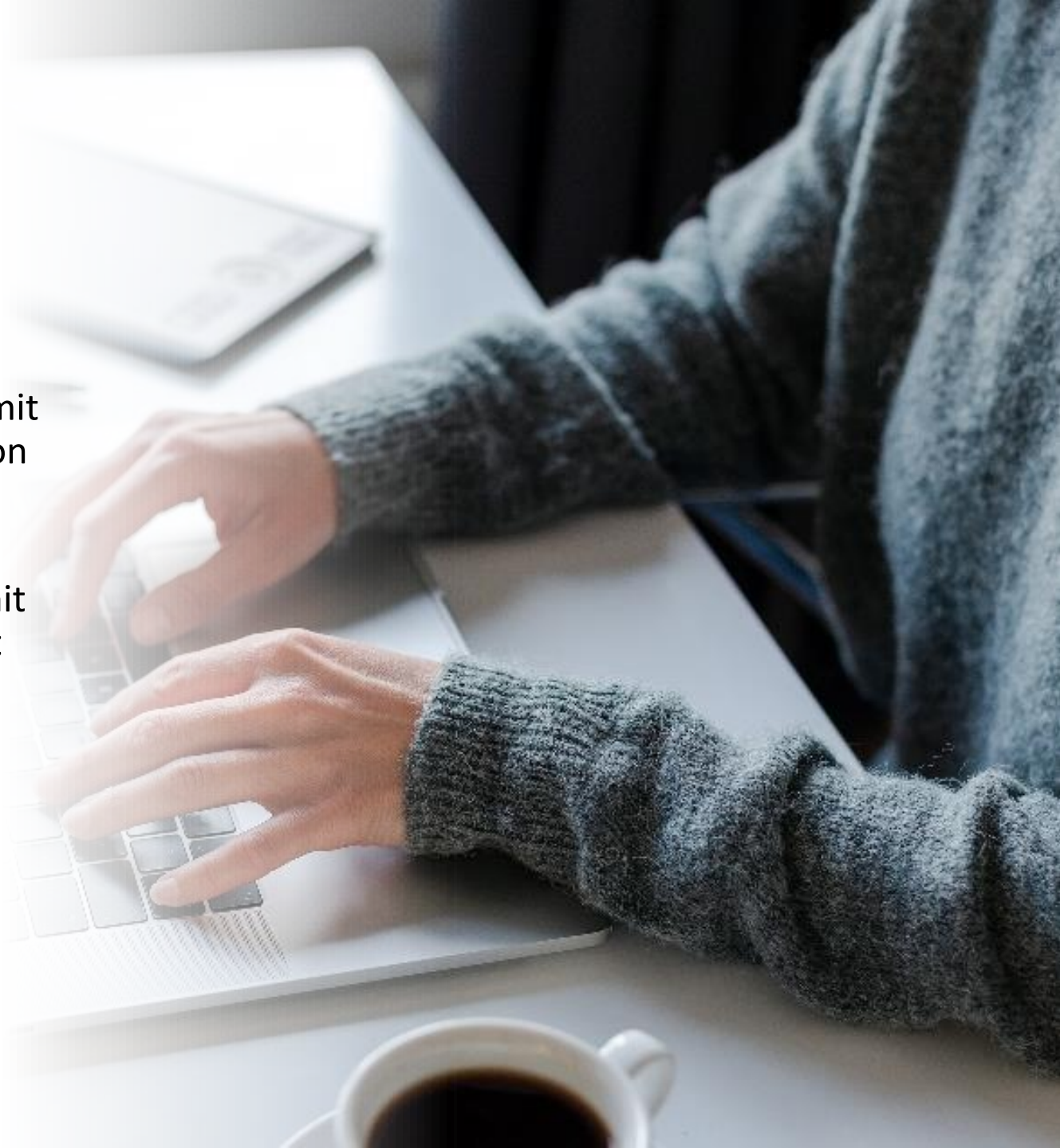
Share Screen

A person wearing a white lab coat over a blue shirt is sitting at a wooden desk, writing on a clipboard with a black pen. The word "Application" is overlaid in white text. In the foreground, there is a clipboard with a silver clip and a yellow highlighter. The background is blurred, showing what appears to be a laboratory or office setting.

# Application

# Application Process

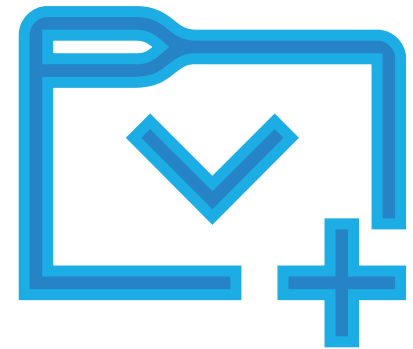
- Applicants must submit a complete application to be considered for award.
- Applicants may submit one project per grant cycle.





# Considerations Before Applying

- ✓ Does my project and organization meet the eligibility criteria?
- ✓ Does my project meet the purposes of the RWD Grant Program?
- ✓ Does my project and organization have the support of the authorized official who will sign off on each step?
- ✓ Who in my organization is going to administer the project?
- ✓ Does my organization understand the amount of work it will take to complete the project before beginning?
- ✓ Is my organization able to see this project through to a successful and timely completion?
- ✓ If using matches, can my organization sustain matches?
- ✓ Will my project require a solid waste handling permit or permit-by-rule?



# Application

The application consists of the following sections:

1. Cover Sheet
2. Project Narrative
3. Project Timeline
4. Budget Form
5. Supporting Materials

## RWD Grant Application

### SECTION ONE: Cover Sheet

Project Title			
Local Government/Entity			
Federal Tax ID			
Mailing Address			
City			
ZIP			
County			
Primary Grant Administrator Contact Name (this should be the main point of contact for the project)		Responsible Official for Approvals (if grant is awarded) Contact Name	
Title		Title	
Organization		Organization	
Phone		Phone	
E-Mail		Email	
Project Start Date			
Project End Date			
Grant Amount Requested for Reimbursement (not including match)		\$	
Match			
Total Project Amount		\$	
Is your entity listed on the DCA noncompliance list?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is your entity involved in any open consent orders or enforcement actions with EPD?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
Has your entity received any grant funding from EPD in the past? If yes, indicate the grant program and date awarded. If no, indicate n/a.			
The RWD Grant is a reimbursement grant. However, up to 90% of funds may be provided in advance if requested.		Does your entity require funds in advance? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES is selected, provide justification as to why funds in advance are required:	
I, the undersigned authorized representative of the applicant, certify that to the best of my knowledge, the information contained herein is true and correct, the document and project has been duly authorized by the governing body of the applicant, and, if funded, the applicant will carry out the implementation steps in the manner described in this application. I also certify that the applicant shall maintain accounting records in accordance with generally accepted government accounting principles and that the funds awarded will be included in those audits or financial statements that cover all or part of the project duration period noted above.			
Official Signature (Responsible Official only)			
Name (print)			
Title			
Date of Signature			

# Section One: Cover Sheet

Use the template in the application to complete the cover sheet.

RWD Grant Application			
SECTION ONE: Cover Sheet			
Project Title			
Local Government/Entity			
Federal Tax ID			
Mailing Address			
City			
ZIP			
County			
Primary Grant Administrator Contact Name (this should be the main point of contact for the project)		Responsible Official for Approvals (if grant is awarded) Contact Name	
Title		Title	
Organization		Organization	
Phone		Phone	
E-Mail		Email	
Project Start Date			
Project End Date			
Grant Amount Requested for Reimbursement (not including match)		\$	
Match			
Total Project Amount		\$	
Is your entity listed on the DCA noncompliance list?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Is your entity involved in any open consent orders or enforcement actions with EPD?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Has your entity received any grant funding from EPD in the past? If yes, indicate the grant program and date awarded. If no, indicate n/a.			
The RWD Grant is a reimbursement grant. However, up to 90% of funds may be provided in advance if requested.		Does your entity require funds in advance? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES is selected, provide justification as to why funds in advance are required:	
I, the undersigned authorized representative of the applicant, certify that to the best of my knowledge, the information contained herein is true and correct, the document and project has been duly authorized by the governing body of the applicant, and, if funded, the applicant will carry out the implementation steps in the manner described in this application. I also certify that the applicant shall maintain accounting records in accordance with generally accepted government accounting principles and that the funds awarded will be included in those audits or financial statements that cover all or part of the project duration period noted above.			
Official Signature (Responsible Official only)			
Name (print)			
Title			
Date of Signature			

## Section Two: Project Narrative

- Describe your project
- Identify the need or purpose



## Section Two: Project Narrative

- Project Objectives
- Identify objectives and SMART goals for the project





# Section Two: Project Narrative

## Project Metrics and Evaluation

1. Identify the quantifiable metrics that will be used to evaluate the project's impact on recycling, waste reduction, and/or diversion.
2. Describe how you identified these metrics and how they are applicable to your project.
3. Describe how these metrics will demonstrate that the project is likely to result in increased recycling or diversion of waste from landfills.



# Section Two: Project Narrative

## Project Budget and Cost Effectiveness

1. Describe the amount requested and how grant funds will be spent. Describe any match items, if applicable.
2. Describe how the project and its benefits are likely to be perpetuated after grant funds have been expended without additional funding from the State.



## Section Two: Project Narrative

### Bonus Points

1. Coordination with other local governments
2. Georgia based suppliers of products and/or services



# Section Three: Project Timeline

- Use the template provided in the application.
- The Project Timeline consists of the following:
  - a) Clearly identifiable steps for project implementation that are likely to result in the achievement of identified objectives.
  - b) Project activity, estimated start, and completion dates.

Timeline			
Activity		Start Date	Completion Date
1	<i>Example: Begin procurement process for recycling equipment</i>	<i>March/2024</i>	<i>June/2024</i>
2			
3			
4			
5			

1

- Complete the Budget Form provided in the application.
- Provide information about any match items.
- Documentation for each line item should be provided.
- Indicate if funds are attributable to a Georgia based business.

Example Budget										
Description		Grant Funds Requested	Match Contribution		Total Project Cost	Anticipated Expenditure Date	Are the funds attributable to a GA business?			
			In-Kind	Cash						
1	Site preparation for a recycling center	\$5,000		\$10,000	\$15,000	March 2024	<input checked="" type="checkbox"/>	Y	<input type="checkbox"/>	N
2	Purchase compactor	\$10,000			\$10,000	May 2024	<input checked="" type="checkbox"/>	Y	<input type="checkbox"/>	N
3	Purchase bins	\$20,000	\$5,000		\$25,000	June 2024	<input type="checkbox"/>	Y	<input checked="" type="checkbox"/>	N
Totals		\$35,000	\$5,000	\$10,000	\$50,000					
Percentage of Match		30%								



# Match

- A match is a cash or in-kind resource commitment beyond the grant dollar amount requested.
- There is no minimum match required.
- Match items should be documented through letters of commitment, copies of checks, payroll records, etc.



## CASH

Engineering

Construction Materials

Equipment Rental

## IN-KIND

Donations

Volunteers

Staff Time

Materials

Land

# Match

Example volunteer/staff match tracking sheet.

Use 2023 national average volunteer rate -  
**\$29.67**

DATE/ACTIVITY	NAME X @ \$20/HR	NAME Y @ \$15/HR	NAME Z @ 17/HR
2.7.23 Site prep work planning	1	1	
2.9.23 Site prep		8	8
2.13.23 Site prep		8	8
Total Hours	1	17	16
Total Value	\$20	\$255	\$272
Combined Hours	40		
Combined Value	\$547		



# Section Five: Supporting Materials

---

- Quotes and Cost Estimates
  - (include freight/shipping)
- Documentation for GA based vendors
- Contractor Affidavit
- W-9

# Section Five: Supporting Materials

## Contractor Affidavit

1. The “Federal Work Authorization User Identification Number” is your entity’s E-Verify number. This is not the same as your federal tax identification number (FEIN).
2. The “Name of Public Employer” is the Georgia Department of Natural Resources. This has already been filled out. Your entity’s name goes on the “Name of Contractor” line.
3. The “Date of Authorization” is your entity’s registration date with E-Verify

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

The undersigned contractor (“Contractor”) executes this Affidavit to comply with O.C.G.A. § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10-91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers’ licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

Federal Work Authorization User Identification Number \_\_\_\_\_ Date of Authorization \_\_\_\_\_

Name of Contractor \_\_\_\_\_ Name of Project \_\_\_\_\_  
Georgia Department of Natural Resources

Name of Public Employer \_\_\_\_\_

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_ in \_\_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

NOTARY PUBLIC  
My Commission Expires: \_\_\_\_\_



# Section Five: Supporting Materials

W-9

<b>W-9</b> Form (Rev. October 2018) Department of the Treasury Internal Revenue Service		<b>Request for Taxpayer Identification Number and Certification</b>		Give Form to the requester. Do not send to the IRS.
▶ Go to <a href="http://www.irs.gov/FormW9">www.irs.gov/FormW9</a> for instructions and the latest information.				
1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.				
2 Business name/disregarded entity name, if different from above				
Print or type. See Specific Instructions on page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.			4 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC			Exempt payee code (if any) _____
	<input type="checkbox"/> C Corporation			Exemption from FATCA reporting code (if any) _____
	<input type="checkbox"/> S Corporation			(Applies to accounts maintained outside the U.S.)
	<input type="checkbox"/> Partnership			
<input type="checkbox"/> Trust/Vestate				
<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____				
<input type="checkbox"/> Other (see instructions) ▶ _____				
5 Address (number, street, and apt. or suite no.) See instructions.				
6 City, state, and ZIP code				
7 List account number(s) here (optional)				
<b>Part I Taxpayer Identification Number (TIN)</b>				
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later.				
<b>Note:</b> If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.				
<b>Part II Certification</b>				
Under penalties of perjury, I certify that:				
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and				
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and				
3. I am a U.S. citizen or other U.S. person (defined below); and				
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.				
<b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.				
<b>Sign Here</b>		<b>Date ▶</b>		
Signature of U.S. person ▶				
<b>General Instructions</b>				
Section references are to the Internal Revenue Code unless otherwise noted.				
<b>Future developments.</b> For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to <a href="http://www.irs.gov/FormW9">www.irs.gov/FormW9</a> .				
<b>Purpose of Form</b>				
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.				
• Form 1099-DIV (dividends, including those from stocks or mutual funds)				
• Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)				
• Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)				
• Form 1099-S (proceeds from real estate transactions)				
• Form 1099-K (merchant card and third party network transactions)				
• Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)				
• Form 1099-C (canceled debt)				
• Form 1099-A (acquisition or abandonment of secured property)				
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.				
If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.				

# Application Process

---

- Applications may be submitted through email or mail.
- Separate emails may be sent if file size and/or attachments are too large.
- Use the following as your subject line:
  - Applicant Name, RWD Grant Application, Email #1 (#2, #3 if multiple emails are needed)
- Applications may also be hand delivered. Applications through fax will NOT be accepted.

Mailing and Street Address: Georgia Environmental Protection Division  
Recovered Materials Unit  
4244 International Parkway, Suite 104  
Atlanta, GA 30354

Email Address: [SWTF.Grant@dnr.ga.gov](mailto:SWTF.Grant@dnr.ga.gov)

The background of the slide is a photograph of a green recycling bin with a white recycling symbol. In the foreground, there is some green grass and a clear plastic bottle lying on the ground. In the background, several people are sitting on the grass, and one person is holding a brown paper bag. The text is overlaid on a semi-transparent dark green rectangle.

LIST YOUR NAME AND AFFILIATION  
TO BE ADDED TO THE QUEUE FOR  
COMMENTS OR QUESTIONS.



Chat



Share Screen



# Reporting and Invoicing

---



# Reporting and Invoicing

---



## Reporting

Recipients are required to submit Quarterly Reports to EPD throughout the duration of the project to document progress.

A Final Report must be submitted at the end of the project that includes a summary of the project and metrics quantifying the project's success.



## Invoicing

Recipients must submit a Reimbursement Request Form to EPD along with invoices and proof of payment for grant spending.

Reimbursement Request Forms may be submitted along with the quarterly reports or as needed, no more than once every 30 days.

# Evaluation and Scoring

SCORE



# Scoring

---

- Applications will be reviewed by EPD to determine if the applicant and proposed project are eligible.
- Eligible projects will be scored according the evaluation criteria.
- EPD will fund projects starting with the highest-ranking score first and will continue awarding funds until all funds have been exhausted.
- If a grant application is approved for award, EPD will notify the applicant and provide an agreement for signature.



# Scoring Matrix

Category Weight	Evaluation Criteria	Score 0 = Incomplete 1 = Poor 2 = Good 3 = Excellent	Weighted Score
4	Does the application demonstrate the need and purpose of the project in the affected community?	0	0
3	Does the application clearly describe the objectives and the "Specific, Measurable, Attainable, Relevant, and time-bound (SMART) goals for the project?	0	0
4	Does the application identify quantifiable metrics that will be used to evaluate the project's impact on recycling or diverting recoverable materials from the solid waste stream?	0	0
2	Does the application describe how metrics were identified and how they are applicable to the project?	0	0
2	Does the application describe how metrics will demonstrate that the project is likely to result in increased recycling or diversion of waste from landfill?	0	0
1	Does the application describe the amount requested and how funds will be spent?	0	0
2	Does the application describe how the project and its benefits are likely to be perpetuated after grant funds have been expended without additional funding from the State?	0	0
3	Is there a robust timeline with clearly identifiable steps for project implementation that are likely to result in the achievement of the objectives for the proposed project?	0	0
2	Does the application have a clear and coherent budget?	0	0
Non-weighted Criteria	Does the project demonstrate a cost-effective use of RWD Grant dollars spent?	1-10 points	0
Bonus Points	Does the application demonstrate that the project will be a joint project from at least two eligible applicants?	5 points	0
	Does the application demonstrate that the project will use Georgia-based suppliers for products and/or services, and was documentation submitted?	5 points	0
Total Score			0



The background of the slide is a photograph of a green recycling bin with a white recycling symbol. In the foreground, there is some green grass and a clear plastic bag. In the background, several people are sitting on the grass, and one person is holding a brown paper bag. The text is overlaid on a dark green rectangular area.

LIST YOUR NAME AND AFFILIATION  
TO BE ADDED TO THE QUEUE FOR  
COMMENTS OR QUESTIONS.



Chat



Share Screen

# Solid Waste Trust Fund Grant Program Team



**LENA  
CHAMBLESS**  
RMA PROGRAM  
MANAGER



**SARAH KNAPP**  
RMU MANAGER  
RWD GRANT



**CASSIE ROWICKI**  
TIRE GRANT  
RWD GRANT



**HANNAH TRIPP**  
STAR PROGRAM

[SWTF.Grant@dnr.ga.gov](mailto:SWTF.Grant@dnr.ga.gov)

<https://epd.georgia.gov/solid-waste-trust-fund-grant-program>

# Questions



All questions and answers will be shared publicly so that every potential applicant will have access to the same information.



Common questions will be posted to the FAQ:  
<https://epd.georgia.gov/recycling-waste-reduction-and-diversion-grant>



Submit Questions to: [SWTF.Grant@dnr.ga.gov](mailto:SWTF.Grant@dnr.ga.gov)