



GEORGIA

DEPARTMENT OF NATURAL RESOURCES

ENVIRONMENTAL PROTECTION DIVISION

Solid Waste Trust Fund Grant Program Profile Set Up Guide

- The Georgia EPD is now accepting applications, reimbursement requests, and reports for the SWTF Grant Program online through the SWTF Grant Program Administration Portal.
- The first step to use this system is to create a profile. This guide is for the users who will be submitting applications, reimbursement requests, and reports on behalf of their entity.
- The profile (same username/password) can be used to access all three grants portals. Note the unique links to access the three grant portals.
- Only **ONE** user can access the materials in the portals; access to an application, reimbursements request, or report **cannot** be shared between users with different profile accounts.

Portal Links

Scrap Tire Abatement Reimbursement Grant Portal:

https://webportalapp.com/sp/login/georgia-epd_star-grant_2024

Recycling and Waste Diversion (RWD) Grant Portal:

https://webportalapp.com/sp/login/epd_rwd

Tire Products (Tire) Grant Submission Portal:

https://webportalapp.com/sp/login/georgia_epd_tp_grants

Step One: Create Account

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Tire Products Grant Portal

Sign In

Enter an email address and password to create a new account.

Email

Password

Log In [Forgot your password?](#)

Need an Account?

Sign Up

Click on the link for the desired grant portal.

Users will be directed to the landing page.

If this is the user's first time logging into any of the portals, the user will click the "Sign Up" button towards the bottom of the page.

Pictured is the landing page for the Tire Products Grant—the landing page is identical for the other grants.

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Tire Products Grant Portal

Sign Up

Enter an email address and choose a password to create a new account.

Email

Password

- Must contain at least one lowercase letter
- Must contain at least one uppercase letter
- Must contain one number
- Must be between 8 and 32 characters
- Must not be an email address

Confirm password

Passwords must match

Sign Up

Users will be asked for an email and to create a password. The password must:

- Contain one lowercase letter
- Contain one uppercase letter
- Contain one number
- Be between 8 and 32 characters
- Not be an email address

After, entering in login information, users will click the "Sign Up" button .

Step Two: Create Profile

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Tire Products Grants Homepage Welcome, [user]

Next, click the box below to create your profile. Take a moment to tell us about yourself before starting your submission.
If you need to update your profile in the future, click "Edit".

Create a Profile to Get Started

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Users will be taken to the portal homepage.

Users will then be directed to create their profile by clicking on the “Create a Profile to Get Started” button.

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Tire Products Grants Homepage > Profile Draft Welcome, [user]

Profile ▾ Save Draft Create Profile

First Name * Last Name *
First Name Last Name

Organization Name * Title *
Company Name Title

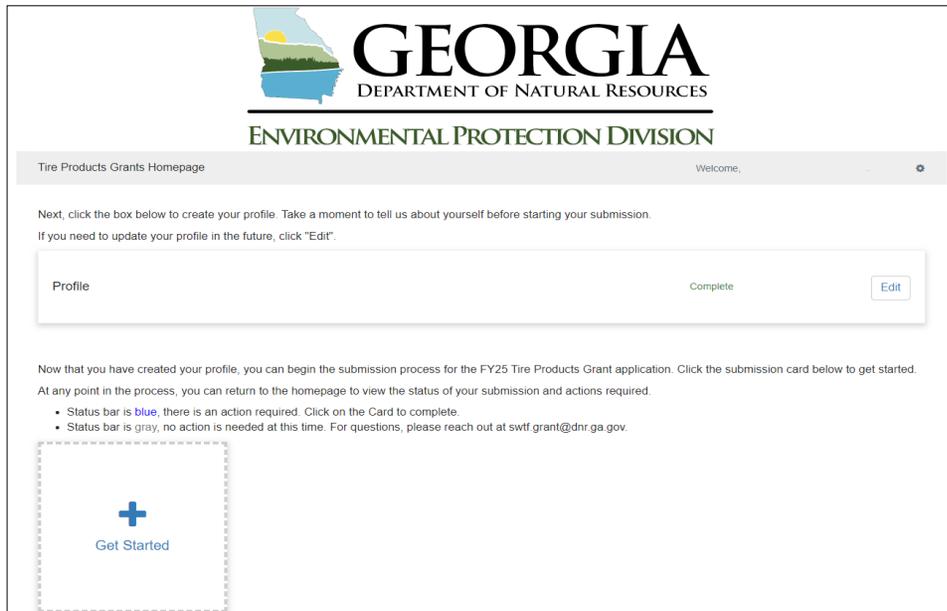
Email * Phone
name@company.com 123-555-6789

Users will be taken to the profile page and asked to fill in the required fields.

Users will enter in their first name, last name, organization name, title, email, and phone number.

Once the user has entered in all required fields they will hit the “Create Profile” button.

Congratulations!



The screenshot shows the 'Tire Products Grants Homepage' for the Georgia Department of Natural Resources Environmental Protection Division. The page features a header with the state logo and the department name. Below the header, a navigation bar includes 'Tire Products Grants Homepage' and a 'Welcome' message. The main content area contains instructions for profile creation and a 'Profile' card with 'Complete' and 'Edit' buttons. A 'Get Started' button is also visible at the bottom left.

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Tire Products Grants Homepage Welcome

Next, click the box below to create your profile. Take a moment to tell us about yourself before starting your submission.
If you need to update your profile in the future, click "Edit".

Profile Complete Edit

Now that you have created your profile, you can begin the submission process for the FY25 Tire Products Grant application. Click the submission card below to get started.
At any point in the process, you can return to the homepage to view the status of your submission and actions required.

- Status bar is blue, there is an action required. Click on the Card to complete.
- Status bar is gray, no action is needed at this time. For questions, please reach out at swtf.grant@dnr.ga.gov.

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Get Started

You have successfully created your profile in the SWTF Grant Program Administration Portal, and may begin to complete your application. Please reference the application guides for the three different grants for instructions on how to complete the applications.