



**STATE OF GEORGIA
UNDERGROUND STORAGE TANK
(GUST) TRUST FUND TWO-PARTY
PAYMENT GUIDANCE**

Some parties may wish to have the Environmental Protection Division (EPD) issue reimbursement payment from the GUST Trust Fund in the form of two-party payment. **Such two-party payment may only be made by electronic disbursement through ACH payment, consistent with O.C.G.A. § 50-5B-3(3).**

EPD will only consider reimbursement payments in the form of two-party payment if the request is made before the CAA is executed or for sites with stalled cleanups. This Guidance document describes the requirements for any persons seeking two-party payment.

At the time that the Corrective Action Agreement is executed, the Respondent must also submit to the Division each of the following documents:

- ☐ A fully executed GUST TF Two-Party Payment Request form
- ☐ A Vendor Management form for the Consultant/Contractor (if never paid by EPD)
- ☐ A W-9 form for the Consultant/Contractor (if never paid by EPD)

With each Application for Reimbursement the following must be included:

- ☐ Owner/Operator Declaration for Two-Party Payment (ACH Payment)
- ☐ Consultant/Contractor Declaration for Two-Party Payment (ACH Payment)

With the first Application for Reimbursement, the following also must be included:

- ☐ Consultant/Contractor invoice with a line item which shows that the \$10,000 GUST TF deductible has been paid by the Owner/Operator to the Consultant/Contractor and that only the remaining amount on the invoice is requested to be paid

The Division may request any changes or updates to any forms, invoices, or Declarations submitted to the Division if the Division determines that they are insufficient.

If the Owner/Operator selects a different Consultant/Contractor during the term of the Corrective Action Agreement, updated forms executed by necessary parties must be submitted.

When the Corrective Action Agreement for which two-party payment was requested has terminated, so does EPD's approval of the associated two-party payment arrangement. Accordingly, two-party payment for any future Corrective Action agreements will require that new and updated forms be submitted.

Upon the occurrence of the conditions described in Sections 2 and 3 of the Corrective Action Agreement, EPD may choose to deny further issuance of two-party payment.