GEOS Basic Information

Training contact: itos.epd@itos.uga.edu

GEOS Technical Assistance Website: http://epd.georgia.gov/geos/

Class Agenda

10:00am – What is GEOS?
10:10am – GEOS Technical Assistance webpage
10:20am – Accounts & Privileges
10:35am – RO & Preparer
10:50am – Accounts and RO & Preparer Review
11:05am – Account Creation
11:20am – Exercise 1 - Create Account
Lunch
1:00pm – Dashboard Overview
1:05pm – Manage Account Settings
1:20pm – Exercise 2 - RO/Preparer Designations
1:35pm – Filling out submittals and helpful pointers
1:50pm – Submitting a Submittal
2:05pm – Exercise 3 - Filling out an Application
2:35pm – Managing Submittals
2:50pm – Exercise 4 - Managing Submittals
3:15pm – Online Fee Payment
3:25pm – Public Portal
3:30pm – Presentation Ends Individual Coaching and Worktime Begins
4:00pm – Class Ends