

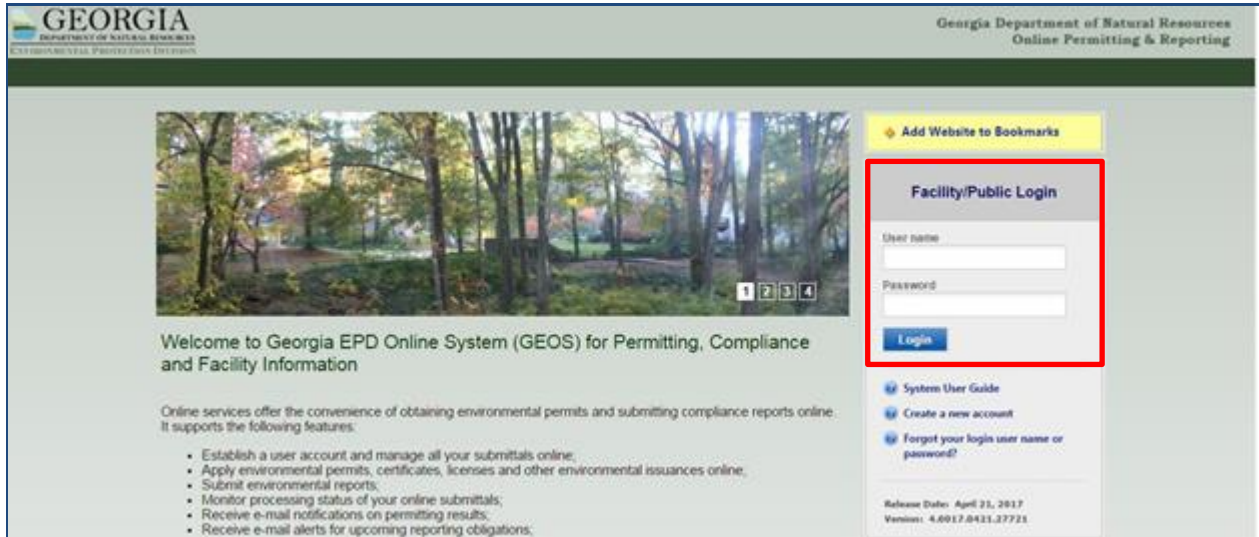
Industrial Stormwater Annual Report Submittal Guide

Updated November 2018

Permittees who are covered under the 2017 Industrial General Permit (IGP) must submit an Annual Report (AR) for their facility for each calendar year by January 31st of the following year. All submittals must be made through the GEOS Portal. Only Responsible Officials (ROs) and the Preparers they assign can complete the AR. This guide provides general steps to take when completing the AR through the GEOS Portal.

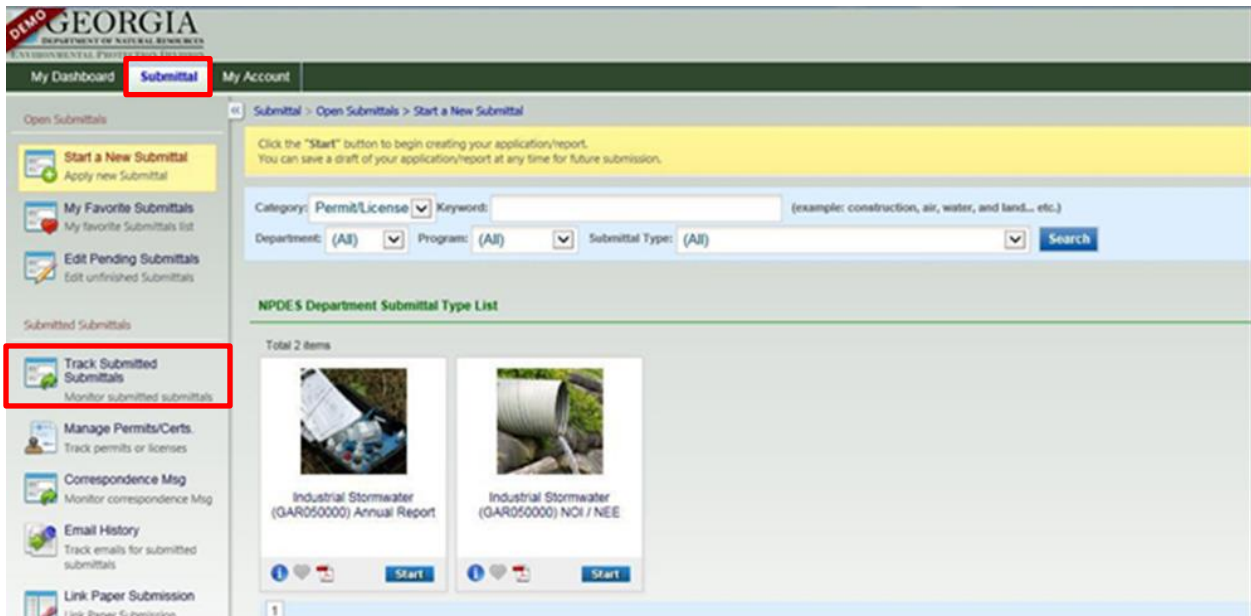
LOGIN TO GEOS ACCOUNT:

<https://geos.epd.georgia.gov/GA/GEOS/Public/GovEnt/Shared/Pages/Main/Login.aspx>



SUBMITTING THE ANNUAL REPORT

NOTE: Before submitting an Annual Report (AR), your facility must submit a Notice of Intent (NOI) for review by EPD. To check on the status of your NOI, select “Submittal” > “Track Submitted Submittals.” You will find the status of your NOI under the column that reads, “Review Status.” If you find that EPD has not approved the NOI or returned the NOI for edits, please contact one of the EPD staff listed at the end of this guide.



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Submittal List							
1 - 15 of 35 Item(s)							
	Payment	Submittal Information	Facility Info.	Type	RO Info.	Review Status	Submittal Name/Description
View		215119 - Industrial Stormwater (GAR050000) Annual Report App Type:	TURKEY RUN MUNICIPAL SOLID WASTE LANDFILL 7144 Lone Oak Road, Hogansville, Meriwether, GA 30230	Stormwater Submitted on: 01/22/2018	Gene Barnes 7144 Lone Oak Road , Hogansville , 30230	Complete Submittal	
View		243318 - Industrial Stormwater (GAR050000) NOI / NEE App Type:	SUPERIOR SURFACE MINE 265 Pinckney Rd, Savannah, Chatham, GA 31419	Stormwater Submitted on: 05/14/2018	Gene Barnes 265 Pinckney Rd , Savannah , 31419	Revision in progress	GAR050000 Industrial NOI
View		222124 - Industrial Stormwater (GAR050000) Annual Report App Type:	TURKEY RUN LANDFILL BORROW AREA #3 7144 Lone Oak Road, Hogansville, Meriwether, GA 30230	Stormwater Submitted on: 01/31/2018	Gene Barnes 7144 Lone Oak , Hogansville , 30230	Approved	
View		55139 - Industrial Stormwater (GAR050000) NOI / NEE App Type:	WILLOW OAK LANDFILL 7395 Roosevelt HW, FAIRBURN, Fulton, GA 30213	Stormwater Submitted on: 01/19/2018	Gene Barnes 7395 Roosevelt HW , FAIRBURN , 30213	Modification in progress	GAR050000 Industrial NOI

AR SUBMITTAL STEPS

1. Select “Submittal” from the green bar at the top of the screen. From the NPDES Department Submittal Type List, select “Start” for the Industrial Stormwater (GAR05000) Annual Report.

2. In the “Facility/Property” section of the form, select the facility for which you wish to submit an AR, and then select the “Get NOI/NEE Information” to autofill part of the form.

NOTE: If the “Effective NOI” box does not autofill when “Get NOI/NEE Information” is selected, verify that your NOI was approved by EPD, and then contact the EPD staff listed at the end of this guide to resolve the issue.

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DEMO GEORGIA
DEPARTMENT OF NATURAL RESOURCES
ENVIRONMENTAL PROTECTION DIVISION

My Dashboard **Submittal** My Account

Submittal > Wizard Panel > Annual Report AR - Version 2012

ANNUAL REPORT AR - VERSION 2012 (SUBMITTAL ID: 48035)

Please fill out the form below.

Industrial Stormwater (GAR050000) Annual Report

Instructions: Complete the following annual report using the records compiled for NPDES General Permit (GAR050000 (2017 IGP), effective on June 1, 2017. All facilities with the schedule provided in Part 7.3 of the 2017 IGP. This form must be completed and properly certified in accordance with Appendix B of the 2017 IGP, and submit request (or similar service) to the Non-Point Source Program, Storm Water Unit, EPD Watershed Protection Branch, 2 Martin Luther King Jr. Dr. SE, Suite 1462 East, Atlanta, GA 30333.

* Facility/Property:
UGA CAMPUS TRANSIT (Rory Gilmore)

Mailing Address 1:
2925 Riverbend Rd
County: Clarke City: Athens State: GA Zip: 30002

Mailing Address 2:
County: City: State: Zip:

Facility/Property Address 1:
2925 2925 Riverbend Rd
County: Clarke City: Athens State: GA Zip: 30005

Facility/Property Address 2:
County: City: State: Zip:

* Report for reporting year:
Effective NOI: Get NOI/NEE Information

* Primary SIC Code: * Sector(SIC) Subsector(SIC)

2. Name, title and telephone number of Storm Water Pollution Prevention Team Leader:
* Name: * Title:

- Once the AR form is started and the form is saved, it can be edited by selecting “Submittal” > “Edit Pending Submittals.”

DEMO GEORGIA
DEPARTMENT OF NATURAL RESOURCES
ENVIRONMENTAL PROTECTION DIVISION

My Dashboard **Submittal** My Account

Submittal > Open Submittals > Start a New Submittal

Click the “Start” button to begin creating your application/report.
You can save a draft of your application/report at any time for future submission.

Category: Permit/License Keyword: (example: construction, air, water, and land... etc.)
Department: (All) Program: (All) Submittal Type: (All) Search

NPDES Department Submittal Type List

Total 2 items

Industrial Stormwater (GAR050000) Annual Report
Industrial Stormwater (GAR050000) NOI / NEE

Start Start

Open Submittals

Start a New Submittal
Apply new Submittal

My Favorite Submittals
My favorite Submittals list

Edit Pending Submittals
Edit unfinished Submittals

Submitted Submittals

Track Submitted Submittals
Monitor submitted submittals

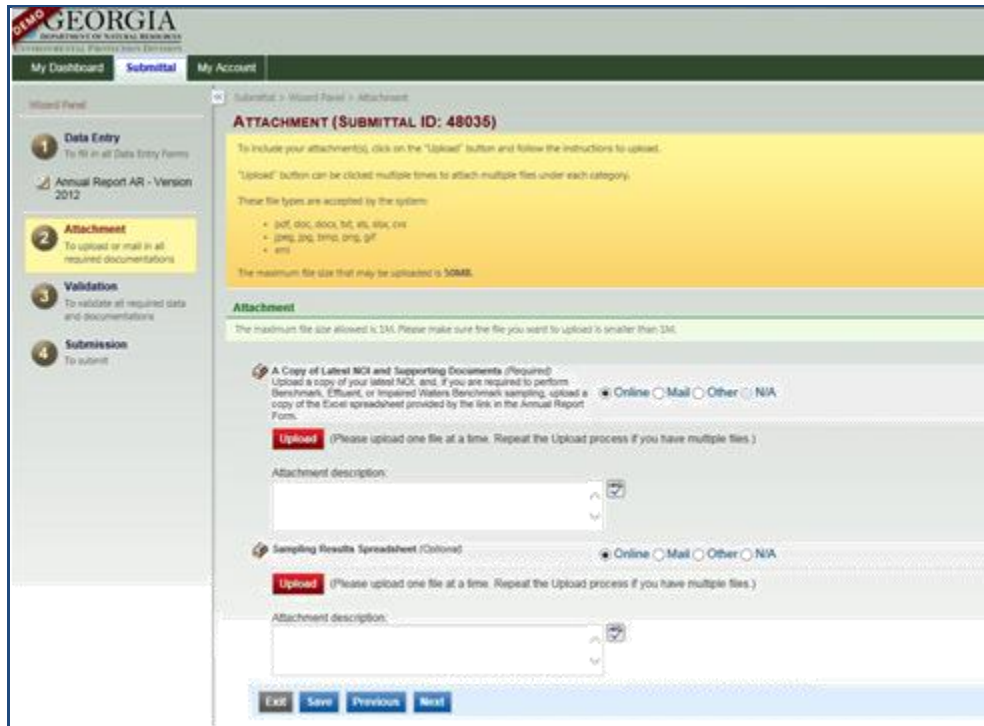
Manage Permits/Certs.
Track permits or licenses

Correspondence Msg
Monitor correspondence Msg

Email History
Track emails for submitted submittals

Link Paper Submission
Link Paper Submission

- If you are unable to successfully use the sampling result tables for Questions #13, #16, and/or #17 in the form, please upload a copy of the Excel spreadsheet provided by the link in the AR report form.



5. After the AR has been submitted, the report will be reviewed by EPD.
 - a. If approved, the Responsible Official (RO) will receive an email from GEOS indicating the approval.
 - b. If EPD provided comments that need to be addressed on the AR, the RO will receive an email from GEOS that the AR was returned with comments. The AR that is returned can be found in “Submittal” > “Edit Pending Submittals.” The returned form will be highlighted in light red. Select the notepad and pencil icon to see the comments and make the revisions requested by EPD. Since the comments cannot be seen when you go to the next page to make the revisions on the form, copy and paste the comments onto a notepad or WordPad document so you can access the comments as you make the revisions.

TIPS TO ENSURE A SUCCESSFUL REVIEW

Below are common instances where the AR form will be returned with an amendment request. Please review these tips to ensure the AR is efficiently expedited and approved:

- **Question #3:** “Does the facility have a current Storm Water Pollution Prevention Plan (SWPPP) that includes all elements required by the 2017 IGP?”
 - If you select NO, please provide a schedule of why it is not updated and a schedule for completion in Question #12 of the form.
- **Question #4:** “For permittees covered under the previous 2012 IGP, was the SWPPP Checklist completed on the NOI?”
 - If you select NO, please update your NOI with the complete checklist.
- **Question #5:** “Are all elements of the SWPPP presently in place, in good repair and functioning properly, including all Best Management Practices (BMP) and any spill response equipment?”

- If you select NO, please review Part 5.1 of the permit regarding the required elements of the SWPPP and briefly explain in Question #12 of the form.
- **Question #6:** “Were the Quarterly Inspections and the Annual Comprehensive Site Evaluation conducted?”
 - If you select NO, please review Parts 4.2 and 4.3 of the Permit regarding the required inspections and explain in Question #12 of the form.
- **Question #7:** “Based on inspection results, was the SWPPP adequate to meet applicable 2017 IGP requirements?”
 - If you select NO, you must either answer YES or NO for Question #8.
- **Question #8:** “If SWPPP revisions were necessary, were they implemented at the facility?”
 - If you answer YES, please briefly list SWPPP revisions completed in Question #12 of the form.
 - If you answer NO, briefly list SWPPP revisions planned and a schedule for completing in Question #12 of the form.
 - Otherwise select N/A if you answered YES in Question #7.
- **Question #9:** “Did the facility inspect and certify that only allowable non-stormwater discharges are present, and document findings in the SWPPP?”
 - If you select NO, please review Part 4.3.3.g of the Permit regarding certifying the presence of non-stormwater discharges and document in Question #12 any corrective actions required as a result of the comprehensive site inspection consistent with Part 3 of the Permit.
- **Question #10:** “Has the facility performed a smoke, dye, or equivalent test?”
 - If you select YES, provide the date of the last test in the box found at Question #10.
 - If you select NO, provide an approximate date for completing the test in Question #12 of the form.
 - If you select N/A, please document in your SWPPP that the test does not apply to your facility and explain the reason in Question #12 of the form.
- **Question #11:** “Has the facility documented corrective actions (required by Part 3 of 2017 IGP) in the SWPPP?”
 - If you select YES, briefly list Corrective Actions completed or planned in Question #12 of the form.
 - If you select NO, explain in Question #12 of the form why they were not documented.
 - Otherwise your answer should be N/A for this question.
- **Question #12:** “Explain any items you failed to perform above and describe any BMP additions or modifications planned, and those completed during the prior calendar year (attach additional sheets if necessary).”
- **Questions #13, #16, and #17:** Each outfall may have either sector specific “Benchmark(s)” (Table in Q13), Impaired Waters Benchmark sampling (Table in Q16), and/or Effluent Limit sampling (Table in Q17). The tables do not label multiple outfall identification numbers. You will have to distinguish the outfalls by observing the grouping of the contaminants listed for each outfall. The sampling requirements and the number of outfalls can be found on the facility’s NOI.
 - If any benchmark is exceeded, please provide a plan to correct the exceedance in Question #12 or the Comment Section of the form.

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- If you have issues adding your sampling results, first re-select the “Get NOI Information” button, and do not edit any of the auto-filled boxes below the button. Cycle the “Yes/No” selection for Questions #13, #16 and #17, as applicable, to reveal the proper table for sample results. If you are unable to use the boxes for any reason, use the provided Excel file located in the “Attachment” page of the form. This Excel file can also be found on the Georgia EPD Industrial Stormwater website: <http://epd.georgia.gov/npdes-industrial-storm-water-general-permits>. On the next section of the AR, upload the Excel file.

* 13. Is the facility required to conduct sector specific benchmark annual sampling of the 2017 IGP? : Yes No

If “YES” list applicable sector(s) below, and enter the sampling results for each outfall for the past year. Compare your results with the applicable benchmark value for each parameter monitored and state whether the facility has met or exceeded the benchmark requirement for the twelve (12) month sampling period.

1 - 15 of 20 displayed, total 20 item(s)

Sector(s)	Benchmark(s)	Benchmark Minimum(s)	Benchmark Maximum(s)	Benchmark Unit(s)	Sampling Result(s)	Outfall(s)	Met/Exceed
N1	Chemical Oxygen Demand (COD)	NONE	120	mg/L	502	Un-named Tribut	<input type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Dissolved Copper (freshwater)	NONE		mg/L	.017	Un-named Tribut	<input checked="" type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Dissolved Copper (saltwater)	NONE	0.0048	mg/L		Un-named Tribut	<input type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Dissolved Lead (freshwater)	NONE		mg/L	.008	Un-named Tribut	<input checked="" type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Dissolved Lead (saltwater)	NONE	0.21	mg/L		Un-named Tribut	<input type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Dissolved Zinc (freshwater)	NONE		mg/L	.030	Un-named Tribut	<input checked="" type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Dissolved Zinc (saltwater)	NONE	0.09	mg/L		Un-named Tribut	<input type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Oil & Grease	NONE	15	mg/L	10.1	Un-named Tribut	<input checked="" type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Total Suspended Solids (TSS)	NONE	100	mg/L	900	Un-named Tribut	<input type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Water Hardness	0	225	mg/L	295	Un-named Tribut	<input type="radio"/> Met <input type="radio"/> Exceed <input checked="" type="radio"/> N/A
N1	Chemical Oxygen Demand (COD)	NONE	120	mg/L		Un-named Tribut	<input type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Dissolved Copper (freshwater)	NONE		mg/L		Un-named Tribut	<input type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Dissolved Copper (saltwater)	NONE	0.0048	mg/L		Un-named Tribut	<input type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Dissolved Lead (freshwater)	NONE		mg/L		Un-named Tribut	<input type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A
N1	Dissolved Lead (saltwater)	NONE	0.21	mg/L		Un-named Tribut	<input type="radio"/> Met <input type="radio"/> Exceed <input type="radio"/> N/A

Outfall 1

Outfall 2 (and on next page)

- **Question #14:** “Has the facility determined that no further pollutant reductions are technologically available and economically practicable and achievable in light of best industry practice to meet the technology-based effluent limits?”
 - Marking YES implies that you have exceeded the benchmark for one or more contaminants of concern and that you have performed a detailed engineering and cost analysis. Please summarize the results of your analysis in Question #12.
 - If you have not performed the engineering and cost analysis, and believe you can meet the benchmark by improving your pollution prevention management practices, then mark this NO.
- **Question #15:** Has the facility reviewed EPD’s most current 305(b)/303(d) impaired stream segment list and list of approved TMDLs for the current year?
 - If you have not reviewed the list at the time of AR completion, please save your progress, and take a moment to review the current 305(b)/303(d) list. Make sure to check the list of impaired streams.

CONTACT INFORMATION

For additional assistance with your Industrial Stormwater Annual Report, please contact:

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